

Village of Lakewood Club
Meeting Minutes for
October 28, 2024
www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustees Debbie Houtteman, Mark Spencer, Tammy Verhoeven, Sarah Swanson, Rusty Morningstar, Jared Semelbauer, Clerk Susan West and Street Administrator Larry Gray.

ABSENT: Treasurer Hannah Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to approve the October 28, 2024 meeting agenda. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

PUBLIC COMMENT:

None

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to approve the Work Session Minutes for September 23, 2024 as submitted by Clerk West. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee R. Morningstar, second from Trustee J. Semelbauer to approve the Regular Meeting Minutes for September 23, 2024 as submitted by Clerk West. Roll call vote: Trustee T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

- Clerk S. West informed the council that she received an email from a resident on Automobile Rd. She read the email to the council.

TREASURER'S REPORT:

Motion by Trustee J. Semelbauer, second from Trustee T. Verhoeven to place the October 2024 Treasurers report on file as submitted by Treasurer H. Swanson. Roll call vote Trustee S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee J. Semelbauer, second from Trustee R. Morningstar to accept the finance report and pay the bills for the month of October 2024. Roll call vote: Trustee R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:

Trustee T. Verhoeven informed the council that there were two (2) meetings this month. They discussed and decided to go ahead with a trunk or treat in the park and if needed the overflow area by the DPW storage building. It will be held on Halloween night from 6pm to 8pm for those residents that would like to join in but that there will also be door to door trick or treating. There will also be a tree lighting ceremony on November 30, 2024 at 7:00pm at the Village Hall.

Liquor Inspections:

Clerk S. West informed the council that two (2) were made.

Ordinance Enforcer:

Ordinance Enforcer Greg Balcom informed the council that the outcome of the court proceeding is that there is a contingency plan in place for the Michigan Blvd and Central Rd cases. The owners of the Central Rd. property have filed an eviction notice to the tenants. He is also investigating the problem with the roads getting torn up as well as the parking lots at the park and baseball field.

Building Inspections and Permits:

President R. Sikkenga informed the council that the Building Inspections and Permits are on file for review.

Park:

Park Administrator Larry Gray informed the council that they have been picking up leaves and that the new doors for the bathrooms should be installed in November.

Streets and Maintenance:

Street Administrator Larry Gray informed the council that they have been blowing leaves off the roads and that he has also been grading the roads.

Planning Commission:

Planning Commissioner Suzanne Baldwin informed the council that her and Elizabeth Lemoine attended a Muskegon Township meeting presented by Muskegon Parks and Recreation Department for their proposed Master Plans for the County Parks.

Human Resource Committee:

Trustee T. Verhoeven informed the council that HR did not meet this month.

Lots:

None

Set Calendar:

The Planning Commission will hold a meeting on November 20, 2024 at 6:30 p.m. The Village Work Session Meeting will be held on Monday November 25, 2024 at 6:00 p.m. and the Village Regular Meeting will follow at 7:00 p.m. The tree lighting ceremony will be on November 30, 2024 at 7:00 p.m.

Election Day is Tuesday November 5, 2024.

The Office will be closed on November 11, 2024 in observance of Veteran's Day and on November 28, 2024 in observance of Thanksgiving Day.

OLD BUSINESS:

A. Park and Recreation Rules:

President R. Sikkenga informed the council that with the Ordinances being codified, the ordinance numbers will change to a new numbering system. He asked the council if they would like to go ahead and adopt the rules or wait until the ordinances have been codified. The council discussed and voted with all AYES to wait until the codification is done.

B. Wing Blade for DPW Truck:

Street Administrator Larry Gray informed the council that the blade was ordered and is now waiting to hear when it is ready for installation.

C. Act 51 Non-motorized Resolution:

Clerk S. West informed the council that they needed to decide what to spend the \$25,000.00 dollars on for the Village to get back in Compliance with Act 51 Non-motorized. There was discussion about the options that the funds could be used for.

Motion by Trustee J. Semelbauer, second from Trustee R. Morningstar to adopt Resolution #93 a Resolution Authorizing Non-motorized transportation improvements, with the improvements to the boardwalk along Fox Lake. Roll call vote: Trustee J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

D. Other:

None

NEW BUSINESS:

A. Adopt-A-Road:

Clerk S. West informed the council that the Dalton Township Treasurer Kristy Miles sent a letter stating it was time for the fall cleanup. The council discussed that it would be hard to clean up now due to all the leaves that have fallen. They suggested to set a date in the spring for the fall cleanup to be in early October.

B. Budget Amendments:

Clerk S. West asked the council for a Budget Amendment for the following accounts: General Fund Department 441 Dept of Public Works 101-441-775.000 Repairs and Maintenance Equipment \$7,000.00. Account to cover this Amendment: Department 441 DPW 101-441-970.002 Capital Outlay Maintenance Building \$7,000.00.

General Fund Department 223 Independent Audit 101-223-801.000 Professional and Contractual Services \$4,665.00. Account to cover this amendment: Department 101 Governing Body 101-101-970.000 Capital Outlay \$4,665.00. Total Budget Amendment to the General Fund is \$11,465.00.

Local Road Fund Department 449 Streets and Maintenance 203-449-703.000 Employee (1) Wages \$3,060.50. Account to cover this amendment: Department 449 Streets and Maintenance 203-449-970.000 Capital Outlay \$3,060.50.

Local Road Fund Department 449 Streets and Maintenance 203-449-704.000 Fringe Benefits \$1,860.00. Account to cover this amendment: Dept 449 Streets and Maintenance 203-449-970.000 Capital Outlay \$1,860.00.

Local Road Fund Department 449 Streets and Maintenance 203-449-714.000 Social Security & Medicare \$248.95. Account to cover this amendment: Dept 449 Streets and Maintenance 203-449-970.000 Capital Outlay \$248.95.

Local Road Fund Department 449 Streets and Maintenance 203-449-943.000 Equipment Rental \$2,436.19. Account to cover this amendment: Department 449 Streets and Maintenance 203-449-970.000 Capital Outlay \$2,436.19.

Total Budget Amendment for Local Roads is \$7,605.64.

Motion by Trustee R. Morningstar, second from Trustee J. Semelbauer to accept the budget amendment as stated by Clerk S. West. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

C. Other:

None

GOOD AND WELFARE:

Trustee D. Houtteman thanked Trustees R. Morningstar and J. Semelbauer for their service on the council.

PUBLIC COMMENT:

None

Adjourn: Motion by Trustee S. Swanson, second from Trustee T. Verhoeven to adjourn the October 28, 2024 regular meeting at 7:56 p.m.

Respectfully Submitted,

Susan West, Clerk