

Village of Lakewood Club
Meeting Minutes for
July 22, 2024

www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustees Debbie Houtteman, Mark Spencer, Sarah Swanson, Jared Semelbauer, Treasurer Hannah Swanson, Clerk Susan West and street Administrator Larry Gray.
Absent: Trustees Tammy Verhoeven and Rusty Morningstar.

ACCEPT OR AMEND AGENDA:

Motion by Trustee J. Semelbauer, second from Trustee M. Spencer to approve the July 22, 2024 meeting agenda. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

PUBLIC COMMENT:

None

WORK SESSION MINUTES:

Motion by Trustee J. Semelbauer, second from Trustee D. Houtteman to approve the Work Session Minutes for June 24, 2024 as submitted by Clerk West. Roll call vote: Trustee M. Spencer-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee J. Semelbauer, second from Trustee D. Houtteman to approve the Regular Meeting Minutes for June 24, 2024 as submitted by Clerk West. Roll call vote: Trustee S. Swanson-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

- Clerk S. West informed the council that Michigan Municipal League's Annual Meeting is scheduled for 4:30 pm on Wednesday September 11 at the Grand Hotel.
- Clerk S. West informed the council that Blue Lake Township is updating their existing comprehensive development plan and recreation plan. They will hold a public meeting on August 14, 2024 at 6:30 pm at their Township Hall.
- Clerk S. West informed the council that she received a bill from someone claiming to have plowed a village road that had not been authorized to be plowed by a third party. The email was read to the council. The council discussed and agreed to not pay the invoice because there had not been authorization for any outside party to plow any Village roads and the Village would not have authorized any outside company to plow the roads. The Village DPW did not receive any calls from Central Dispatch regarding emergency access to any Village owned road.

TREASURER'S REPORT:

Motion by Trustee J. Semelbauer, second from Trustee M. Spencer to place the July 2024 Treasurers report on file as submitted by Treasurer H. Swanson. Roll call vote Trustee J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, S. Swanson-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee D. Houtteman, second from Trustee J. Semelbauer to accept the finance report and pay the bills for the month of July 2024. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:

Trustee M. Spencer informed the council that there was no meeting scheduled.

Liquor Inspections:

Clerk S. West informed the council that two (2) were made.

Ordinance Enforcer:

Ordinance Enforcer Greg Balcom informed the council that there is a date set for the cleanup of the Linden property, which will be July 29. There was also discussion about a home on Kenwood.

Building Inspections and Permits:

President R. Sikkenga informed the council that the Building Inspections and Permits are on file for review.

Park:

Park Administrator Larry Gray informed the council that the park was good.

Streets and Maintenance:

Street Administrator Larry Gray informed the council that they are getting the brush cleanup under control. He cannot take a dump truck of brush to Dalton Township Transfer Station so he may have to rent a dumpster to get the rest of the brush cleaned up.

Planning Commission:

Clerk S. West informed the council that there is a Public Hearing scheduled for August 21, 2024 at 6:30 pm for the Master Plan. Trustee J. Semelbauer informed the council that there were meeting minutes in their packets.

Human Resource Committee:

President R. Sikkenga informed the council that there was nothing to report due to the two applicants that were scheduled for interviews did not show up.

Lots:

None

Set Calendar:

The Planning Commission will hold a Public Hearing on August 21, 2024 at 6:30 p.m. The Village Work Session Meeting will be held on Monday August 26, 2024 at 6:00 p.m. and the Village Regular Meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Senior Millage:

President R. Sikkenga informed the council to look into the report from Senior Resources for additional ideas to use this fund.

B. Audit:

President R. Sikkenga informed the council that the audit is still ongoing and that they would be at the Village Hall on Tuesday morning until they were finished.

C. Personnel Handbook:

President R. Sikkenga informed the council that Clerk S. West is looking into the requirements for Health Insurance before they can vote on the updated handbook.

D. Park and Recreation Ordinance:

President R. Sikkenga informed the council that Park Administrator Larry Gray would be researching with other communities on park rules and regulations.

E. Bristly Locust:

Clerk S. West asked the council how they wanted to proceed with getting quotes and notifying the other property owners. Street Administrator informed the council that he has the treatment available to use.

F. Other:

Trustee D. Houtteman asked about the bids for the pontoon boat and trailer. Clerk S. West informed the council that she was still looking for the title to the pontoon boat. President R. Sikkenga informed the council that it could be sold with a Bill of Sale.

NEW BUSINESS:

A. Wing Blade for DPW Truck:

The council asked Street Administrator to get more bids.

B. Park Bathroom Doors:

Trustee J. Semelbauer suggested that we get more bids for the bathroom doors. He asked if it was in the Village's Charter on the quantity of bids required.

C. Email Accounts:

President R. Sikkenga informed the council that there were only a couple people that needed to get their email migration finished.

D. Other:

None

GOOD AND WELFARE:

Trustee S. Swanson thanked Mark and Tammy for a job well done on the fourth of July festivities.

PUBLIC COMMENT:

- Mary Kilmer, 8 W. Glen, stated that there are four maple trees just north of her house that are in the walkway and are dying. She is concerned that if it falls it would split her house in half. She is asking the council to deal with these trees.
- Deputy Clerk H. Genson shared her concern with the council about the Linden address cleanup.

Adjourn: Motion by Trustee S. Swanson, second from Trustee M. Spencer to adjourn the July 22, 2024 regular meeting at 7:45 p.m.

Respectfully Submitted,

Susan West, Clerk