

Village of Lakewood Club
Meeting Minutes for
February 26, 2024
www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:01 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustees Debbie Houtteman, Mark Spencer, Tammy Verhoeven, Sarah Swanson, Rusty Morningstar, Jared Semelbauer, Clerk Susan West, Treasurer Hannah Swanson and Street Administrator Larry Gray.

ACCEPT OR AMEND AGENDA:

Motion by Trustee R. Morningstar, second from Trustee T. Verhoeven to approve the February 26, 2024 meeting agenda. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

PUBLIC COMMENT:

None

WORK SESSION MINUTES:

Motion by Trustee J. Semelbauer, second from Trustee R. Morningstar to approve the Work Session Minutes for January 22, 2024 as submitted by Clerk West. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to approve the Regular Meeting Minutes for January 22, 2024 as submitted by Clerk West. Roll call vote: Trustee T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

- Clerk S. West informed the council that she received an email about Citizens for Local Choice Petition Drive to amend Public Act 233. The amendment proposed on this petition allows local units of government to decide their own standards for wind, solar and battery facilities. If successful, your ability to make crucial zoning decisions that address your community's unique needs will be restored. She also stated that she would forward the email to each one of them.
- Clerk S. West informed the council that there would be a Muskegon County Solid Waste free dump day program 2024. She stated she would forward this email to them also.

- Clerk S. West informed the council Deputy Clerk Cheryl Edsall reached out to Wolverine Fireworks because she did not think last year's fireworks display was as good as the previous year. The new contact person at Wolverine is going to look into the past two (2) year's and try to make this year's as grand as it was in previous years.
- Clerk S. West informed the council that she has an email inquiring if any of the Village owned properties are for sale. She had a list of 8 parcels that were read to the council.

TREASURER'S REPORT:

- Clerk S. West informed the council that the CD's could not be added to this report until the maturity of the Cd.

Motion by Trustee R. Morningstar, second from Trustee J. Semelbauer to place the February 2024 Treasurers report on file as submitted by Treasurer H. Swanson. Roll call vote Trustee S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee D. Houtteman, second from Trustee J. Semelbauer to accept the finance report and pay the bills for the month of February 2024. Roll call vote: Trustee R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:
None

Lake:
None

Liquor Inspections:
Clerk S. West informed the council that two (2) were made.

Ordinance Enforcer:
Ordinance Enforcer Greg Balcom informed the council that there is a Formal Hearing set for March 6, 2024 at 10:00am for the property on Linden St. He also informed the council that there was a pretty large fire last night at the end of Central near Lakewood Rd. He stated that he would be issuing them a citation due to the case still being open. He asked about the Variance that was applied for on a Glen Ave address.

Building Inspections and Permits:
President R. Sikkenga informed the council that the Building Inspections and Permits are on file for review.

Park:
Park Administrator informed the council that they cut down a couple of trees that were leaning really bad. He also stated that they would be able to place the grills in the park, with the weather getting better. He informed the council that there was someone inquiring about using our baseball field but that the field is shot and the sign does not work so if they want people to use it, they need to put money into getting it fixed.

Streets and Maintenance:

Street Administrator Larry Gray informed the council that he has not been grading due to working on the equipment to keep it going. He asked the council to call him if they hear of any roads being missed during snow storms because he had missed three (3) roads. He informed the council that he had a few quotes with one being a side wing blade for the plow truck and one being for the rental of a woodchipper. He informed the council that he has been making phone calls to see if he could find someone to cut out a section and fill in the holes on Kedzie because the stuff he uses does not work or if they had something better than what he is using. He also stated that he received everything for the sign but that they needed to tell him where they want it placed.

Planning Commission:

Planning Commission liaison J. Semelbauer informed the council that the commissioners agreed that April 17, 2024 would work for all of them to have the Joint Annual Meeting at 6:30 pm.

Human Resource Committee:

Human Resource Chairman T. Verhoeven informed the council that they met on February 6, 2024 and had interviewed four (4) candidates for the DPW position. She also informed them that all four interviews went well.

Lots:

Clerk S. West asked the council if they were interested in selling any of the properties that were mentioned during the Correspondence portion of the meeting. The council asked to have this information emailed to them so they can look into this before the next Village Meeting.

Set Calendar:

There will be a Budget Work Session Meeting on March 5, 2024 at 6p.m. The Community Committee will hold a meeting on March 9, 2024 at 1:00 p.m. The Human Resource Committee will hold a meeting on March 12, 2024 at 6:00p.m. The Planning Commission will hold a meeting on March 20, 2024 at 6:30 p.m. The Village Work Session Meeting will be held on Monday March 25, 2024 at 6:00 p.m. and the Village Regular Meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Garbage Service:

Clerk S. West informed the council that the curbside pickup is scheduled for May 18, 2024. She informed the council that the Garbage Service truck driver has given the office a list of the addresses that are constant offenders of having garbage overflowing their garbage bin so if they call the office complaining they need to contact SWS for a second garbage bin which would be billed to the address directly for the amount of \$10.00 a month.

B. Senior Millage:

Clerk S. West informed the council that the Senior Millage is up for renewal in August 2024.

C. New Well at DPW:

Street Administrator Larry Gray informed the council that they will be working on the new well starting this week.

D. Performance Improvement Plan:

President R. Sikkenga informed the council that the Performance Improvement Plan is set in place.

E. Joint Annual Meeting:

President R. Sikkenga informed the council that the meeting is set for April 17, 2024 at 6:30 p.m.

F. Ordinance Codification:

Clerk S. West informed the council that she has reached out to American Legal Publishing and Civics Plus to get quotes.

G. Other:

None

NEW BUSINESS:

A. Community Wide Yard Sale:

The council discussed whether they could go against the Village's Ordinance of three (3) days maximum and have this for four (4) days instead of three (3) days for the residents that work during the week but still be fair to the residents that prefer having theirs on Thursdays.

Motion by Trustee M. Spencer, second from Trustee J. Semelbauer to have a Variance on the Community Wide yard sale for this year until the new Ordinances are done. Roll call vote: Trustee J. Semelbauer-**Aye**, D. Houtteman-**Aye** M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

B. Gas Meter Upgrades/Generator Maintenance:

President R. Sikkenga informed the council that there would need to be a motion to approve the gas meter upgrades.

Motion by Trustee R. Morningstar, second from Trustee T. Verhoeven to have the gas meters upgraded at the Village Hall and DPW but not to exceed \$1,300.00. Roll call vote: Trustee, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** D. Houtteman-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

C. Budget Amendment:

President R. Sikkenga informed the council that the amendment was needed due to when the Village switched from the old service to the new service. He stated that the old service was paid after the service where the new service is ahead of the service. Clerk S. West asked the council for a Budget Amendment for the following accounts: General Fund Department 528 Refuse Collection/Disposal 101-528-922.000 Garbage Service \$10352.20. Account to cover this Amendment: Department 101 Governing Body 101-101-910.000 Insurance and Bonds \$10.352.20

Motion by Trustee J. Semelbauer, second from Trustee R. Morningstar to accept the budget amendment as stated by Clerk S. West. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

D. FOIA Denial Appeal:

President R. Sikkenga informed the council that this is for a FOIA request that Clerk S. West sent as a Denial that there was not a public record of in the Village office and that the denial was being appealed.

The Village does not have this document and cannot create this document so therefore the appeal should be denied.

Motion by Trustee J. Semelbauer, second from Trustee T. Verhoeven to continue with the denial of the FOIA Request due to the lack of information requested. Roll call vote: Trustee T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

E. Budget Work Session Meeting:

President R. Sikkenga stated that this meeting was set for March 5, 2024 at 6 p.m.

F. Public Comment/Amending Meeting Minutes after Council Approval:

President R. Sikkenga stated that there was discussion about this at the work session meeting about public comment not being interpreted correctly in the meeting minutes. He asked the council how they wanted to handle this in the future so as to not offend any of the residents of the Village. The council agreed that they could make a motion to amend the minutes if this circumstance was brought to their attention during the Meeting.

G. Priority Health Renewal Rates:

President R. Sikkenga informed the council that the renewal rates would be discussed at the HR meeting.

H. Other:

None

GOOD AND WELFARE:

None

PUBLIC COMMENT:

- Elizabeth Lemoine, 50 W. Englewood, asked the council if Clerk S. West had given them a copy of the Master Plan. She also wanted to make sure with the council that the Planning Commission was taking the correct approach while they are working on the Parks and Recreation Plan, like determining the condition of things and what they would like to see happen at the park.
- Kevin McCabe, 69 W. Linden, stated keep in mind that Dalton Township is a lawless bunch and he wanted to bring that to your attention and that he believes that this board should prepare a unanimous support of a resolution to call to Dalton Township to promulgate the following policies: MCL Michigan Compiled Laws 211 (10)(g)(1)(c) and he read the excerpt to the council. He stated that Dalton Township does not have this on their website and that this is a state law but keep in mind that they are a lawless bunch. He asked the council to prepare a resolution and that he knows how they all love to vote unanimously so asking Dalton Township to put this on their website because this is MCL Michigan Compiled Law.

Adjourn: Motion by Trustee S. Swanson, second from Trustee T. Verhoeven to adjourn the February 26, 2024 regular meeting at 8:17 p.m.

Respectfully Submitted,

Susan West, Clerk