

Village of Lakewood Club
Meeting Minutes for
October 23, 2023
www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustees Debbie Houtteman, Mark Spencer, Tammy Verhoeven, Sarah Swanson, Rusty Morningstar, Clerk Susan West, and Treasurer Hannah Swanson (late).

Absent: Trustee Jared Semelbauer and Street Administrator Larry Gray.

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to approve the October 23, 2023 meeting agenda. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

PUBLIC COMMENT:

None

WORK SESSION MINUTES:

Motion by Trustee R. Morningstar, second from Trustee T. Verhoeven to approve the Work Session Minutes for September 25, 2023 as submitted by Clerk West. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, D. Houtteman-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee S. Swanson to approve the Regular Meeting Minutes for September 25, 2023 as submitted by Clerk West. Roll call vote: Trustee T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

- Clerk S. West informed the council that resident Randy Lemoine stopped into the office to ask if there was a way to bring electricity to the Centennial Garden for winter lights. She also stated that they would be taking a burning bush out of the Centennial Garden and that Randy was wondering if they wanted the bush for the park.
- Clerk S. West informed the council that she received an email from an Ernie that stated that Larry Gray has done an incredible job of graveling and grading the roads and very much appreciated.

TREASURER'S REPORT:

Motion by Trustee R. Morningstar, second from Trustee T. Verhoeven to place the October 2023 Treasurers report on file as submitted by Treasurer H. Swanson. Roll call vote Trustee S. Swanson-**Aye**, R. Morningstar-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

FINANCE REPORT:

- Trustee S. Swanson asked if the Village would get reimbursed for the towing bill.
- Trustee M. Spencer stated that he did not see a repair bill from the truck being towed.

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to accept the finance report and pay the bills for the month of October 2023. Roll call vote: Trustee R. Morningstar-**Aye**, D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:

Trustee M. Spencer informed the council that there will be a meeting on Saturday October 28th 2023 at 2:00 pm.

Lake:

Clerk S. West informed the council that she had forwarded an email to all the council members about the Michigan clean waters grants through EGLE.

Liquor Inspections:

Clerk S. West informed the council that two (2) were made.

Ordinance Enforcer:

Ordinance Enforcer Greg Balcom informed the council that he issued five (5) citations for the ordinances that have been approved. He asked the council if the ticket for the house on Central should go to the owner or the occupant that is buying the home on land contract. The council agreed, the ticket should go to the owner due to them being responsible for the taxes. He also stated that he has received complaints of gunfire coming from the R-1 and R-2 area so he has sent a letter to residents along Beverly Way and Hawthorn to encourage the residents to call 911 to report any gunfire so that the police can investigate whether someone is hunting or poaching in Section Six (6).

Building Inspections and Permits:

President R. Sikkenga informed the council that the Building Inspections and Permits are on file for review.

Park:

Clerk S. West informed the council that Park Administrator Larry Gray reported that the Park Rangers are done for the season due to the cold and rain. She also informed the council that the Park bathrooms have been winterized and are closed for the winter season. The council discussed some issues that they had with a couple of the Park Rangers this season.

Streets and Maintenance:

President R. Sikkenga stated that it looks like Street Administrator Larry Gray has been grading roads. Clerk S. West stated that Larry reported that he cannot grade the roads lately due to all the rain.

Planning Commission:

Planning Commission Chairman informed the council that they had the Public Hearing for the Zoning and Subdivision Ordinance Amendments and that there was no public comment. She stated that it was the Planning Commission's recommendation for the council to adopt the Zoning Ordinance and Sub Division Ordinance Amendments.

Human Resource Committee:

Human Resource Chairman Tammy Verhoeven informed the council that the committee met on October 10, 2023 to interview a gentleman that could possibly help the Street Administrator Larry Gray this winter but that it fell through. She informed the council that they discussed Larry and the time frame that he was given to get his CDL Class A license and that the time frame has expired. President R. Sikkenga informed the council that Larry had been told on April 5, 2023 that he had six months to get the Class A license. The council discussed why Larry needed a Class A license and whether he has done anything towards getting the Class A license and how they could encourage him to get it. They also discussed having a closed session meeting at the next monthly meeting to address this issue.

Lots:

None

Set Calendar:

The Community Committee will hold a meeting on October 28, 2023 at 2 p.m. The Planning Commission will hold a meeting on November 22, 2023 at 6:30 p.m. The Village Work Session Meeting will be held on Monday November 27, 2023 at 6:00 p.m. and the Village Regular Meeting will follow at 7:00 p.m. THE OFFICE WIL BE CLOSED ON NOVEMBER 23, 2023 FOR THANKSGIVING DAY.

OLD BUSINESS:

A. ARPA funds:

President R. Sikkenga stated that this was discussed during the Work Session Meeting.

B. Zoning Ordinance Draft:

President R. Sikkenga informed the council that if they wanted to vote in the Amendments to the Zoning Ordinance and the Subdivision Ordinance that there would need to be a motion and support made.

Motion by Trustee R. Morningstar, second from Trustee T. Verhoeven to adopt and publish all the amendments to both the Subdivision and Zoning Ordinances. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

C. Senior Millage:

Clerk S. West informed the council that the grills were ordered but still needed to order the portable restroom. She also informed the council that they needed to get the quote for the cement slab.

D. New Well at DPW:

President R. Sikkenga informed the council that the permits are good but still waiting to hear on a date for them to start.

E. General Fund Balance:

President R. Sikkenga informed the council that this is for putting some of the extra funds into a CD. The council discussed the terms and interest rates of three different quotes.

Motion by Trustee M. Spencer, second from Trustee S. Swanson to put \$100,000.00 in to a six (6) month CD, \$75,000.00 in to a nine (9) month CD, and \$50,000.00 in to a twelve (12) month CD at Comerica Bank. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye** D. Houtteman-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

F. Rules of Procedure for Meetings:

The council discussed having the Village Attorney at Closed Session Meetings and agreed that this should happen at all Closed Session Meetings. The council discussed that the Agenda Preparation should read that the deadline for a council member to add to the agenda should be at 8:00 am the day of the meeting and the agenda will be available by noon the day of the meeting. The council discussed attendance at council meetings and decided to keep what the Attorney had highlighted in the Rules of Procedure draft. They also discussed how they wanted the Roll Call vote to be worded and the Results of Voting in the Rules of Procedure.

G. Other:

None

NEW BUSINESS:

A. New Truck for DPW:

President R. Sikkenga stated the they had discussed the interest rate being 9.09 percent to finance the remaining balance of the new truck during the Work Session Meeting. He informed the council that they would need a motion if they wanted to not finance the new truck and to pay the remaining balance from the General Fund.

Motion by Trustee R. Morningstar, second from Trustee M. Spencer to not finance the remaining balance of the truck after the ARPA Money and to use the General Fund to pay no more than \$42,000.00 to pay for the remaining balance of the truck. Roll call vote: Trustee T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye** D. Houtteman-**Aye**, M. Spencer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 6, Nays: 0. **Motion Carried.**

B. Other:

Trustee R. Morningstar informed the council that he thought they should put the old DPW truck into a bid option.

GOOD AND WELFARE:

None

PUBLIC COMMENT:

- Marie Lemoine, 50 W. Englewood, stated that she gave the council kudos and that she had been hearing really good things like getting a new Lawyer, a new trash service, and that she thought they were doing a better job, and it is great to see them making great progress.
- Mary Kilmer, 8 W. Glen, stated that she wanted to give Elizabeth Lemoine a special thanks for working so hard on the Zoning, the lake, the history books she wrote and that she wanted to say thank you for all her work.

Adjourn: Motion by Trustee S. Swanson, second from Trustee T. Verhoeven to adjourn the October 23, 2023 regular meeting at 8:16 p.m.

Respectfully Submitted,

Susan West, Clerk