

Village of Lakewood Club
Meeting Minutes for
June 26, 2023

www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustees Debbie Houtteman, Mark Spencer, Tammy Verhoeven, Sarah Swanson, Rusty Morningstar, Jared Semelbauer, Clerk Susan West, Treasurer Hannah Swanson and Street Administrator Larry Gray.

ACCEPT OR AMEND AGENDA:

Motion by Trustee R. Morningstar, second from Trustee J. Semelbauer to approve the June 26, 2023 meeting agenda. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

PUBLIC COMMENT:

- Elizabeth Lemoine, 50 W. Englewood, asked Trustee T. Verhoeven if someone wanted to be in the parade, did they need to sign up. Trustee T. Verhoeven stated that they just needed to show up, no sign up required.
- Kevin McCabe, 69 W. Linden, stated that since there is no lakefront property in the Village, why did the survey that was sent out ask if you owned lakefront property. He asked why would you ask such a ridiculous question.
- Cheryl Edsall, 459 W. Garfield, informed the council that in the Village Law book, an elected official can not be employed by the Village.

WORK SESSION MINUTES:

Motion by Trustee R. Morningstar, second from Trustee J. Semelbauer to approve the Work Session Minutes for May 22, 2023 as submitted by Clerk West. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to approve the Regular Meeting Minutes for May 22, 2023 as submitted by Clerk West. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

- Clerk S. West informed the council that she received an email from a resident about their property being overrun by invasive tress called Bristly Locust. The email stated that they have tried treating them but have been unsuccessful due to Lakewood Club owned property that the trees are growing freely. The resident wanted to know how this could be taken care of. Clerk S. West read the email to the council.

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee J. Semelbauer to place the June 2023 Treasurers report on file as submitted by Treasurer H. Swanson. Roll call vote Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee D. Houtteman, second from Trustee T. Verhoeven to accept the finance report and pay the bills for the month of June 2023. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:

Trustee T. Verhoeven informed the council that they finalized the activities for July 1, 2023. She asked the council if they could get waterslides for the kids this year. She stated that they used some of the money collected from the arts and crafts sign-ups for signs and asked for a motion to support that. President R. Sikkenga stated that they had a majority at the HR meeting to give permission to use that money for the signs and that they needed to follow up with the support.

Motion by Trustee R. Morningstar, second from Trustee D. Houtteman to use the money collected from the arts and crafts fair sign-ups for the July fourth festivities. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

Lake:

President R. Sikkenga informed the council that there are three (3) quotes for removal of the dead trees on the walk way around the lake.

Motion by Trustee J. Semelbauer, second from Trustee M. Spencer to accept the lowest bid of \$7,500.00 to have the trees removed. Roll call vote: Trustee D. Houtteman-Aye, M. Spencer-Aye, T. Verhoeven-Aye, S. Swanson-Aye, R. Morningstar-Aye, J. Semelbauer-Aye, and President R. Sikkenga-Aye. Ayes: 7, Nays: 0. **Motion Carried.**

Liquor Inspections:

Clerk S. West informed the council that two (2) were made.

Ordinance Enforcer:

Ordinance Enforcer G. Balcom informed the council that he is waiting on the Ordinances to be filed with the court house because he has a list of violations.

Ordinance Review Committee:

Secretary S. West informed the council that the ordinances that were changed from the penalty being a misdemeanor to a civil infraction were published and ready to be sent to the magistrate.

Building Inspections and Permits:

President R. Sikkenga informed the council that the Building Inspections and Permits are on file for review.

Park:

Park Administrator Larry Gray stated that the park is good other than the kids' destroying things. He stated that he had two (2) picnic tables needing repairs due to the kids breaking them.

Streets and Maintenance:

Street Administrator Larry Gray informed the council that since we have had rain the dust from the roads went away.

Planning Commission:

President R. Sikkenga informed the council that they were all sent an email with a file of the Zoning Ordinance draft. He asked the council to please take the time to read it because it's been out there for a long time and that they need to take some action.

Human Resource Committee:

HR Chairman R. Morningstar informed the council that they had meetings on June 7 and June 22, 2023. He stated that they interviewed an attorney from Mika Meyers and an attorney from Parmenter Law. He informed the council of the fees for each attorney and stated that the HR Committee is recommending Sawyer Rozgowski from Parmenter Law because he seemed more knowledgeable about Ordinances, our community and was cheaper. T. Verhoeven informed the council that the HR Committee interviewed Eric VanDop from Brickley DeLong. She stated that Eric seemed very knowledgeable and answered all the questions that Clerk S. West had as well as the HR committee had for him. She informed the council that the HR Committee is making a recommendation to change to Eric VanDop for the Villages auditor. She also informed the council that they had discussed hiring a part-time person to help Larry with maintenance.

Lots:

Clerk S. West informed the council that Muskegon County sent a list of parcels in our Village that are available to purchase due to foreclosure. She also informed the council that she received an offer from Peter Zalewski to purchase Village owned property on the corner of Kedzie and Kenwood.

Set Calendar:

There will be an Ordinance Review Committee meeting on July 11, 2023 at 6:30 p.m. The HR meeting will be held on July 12, 2023 at 6 p.m. The Planning Commission will hold a meeting on July 19, 2023 at 6:30 p.m. The Village Work Session Meeting will be held on Monday July 24, 2023 at 6:00 p.m. and the Village Regular Meeting will follow at 7:00 p.m.

Office will be closed on July 4, 2023 for Independence Day.

OLD BUSINESS:

A. ARPA funds:

President R. Sikkenga asked the council to keep getting quotes for items on the list.

B. Park Rangers:

President R. Sikkenga asked the council if they all agreed to not hire any more Park Rangers. The council discussed and agreed to not hire any more.

C. Garbage Service/Legal Contract:

President R. Sikkenga stated that SWS has been out delivering Garbage cans and should be done by Friday. He stated that the new garbage service starts next week and that normal pickup day will be on Tuesdays. He also informed the council that the contract has been signed by both parties.

D. Senior Millage:

Trustee M. Spencer informed the council that the Community Committee will be discussing this at their next meeting.

E. New Well at DPW:

President R. Sikkenga stated that the permit is on its way.

F. Police for July Fourth:

President R. Sikkenga stated that this was discussed in the work session meeting that they forgot to post for this but that it should be posted now.

G. Other:

None

NEW BUSINESS:

A. Land Swap:

President R. Sikkenga stated that there would be no deal on this.

B. Road Policy:

President R. Sikkenga informed the council that he gave everyone on the council a copy of the proposed Road Policy to review and to makes notes.

C. Attorney:

Trustee R. Morningstar informed the council that the HR Committee is recommending Sawyer Rozgowski.

Motion by Trustee J. Semelbauer, second from Trustee M. Spencer to accept the HR recommendation to hire Sawyer Rozgowski as the Village's new Lawyer. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

D. Auditor:

Trustee T. Verhoeven informed the council that the HR Committee is recommending Eric VanDop through Brickley DeLong for the Village's Auditor.

Motion by Trustee J. Semelbauer, second from Trustee R. Morningstar to accept the clerk's recommendation to hire Brickley DeLong's, Eric VanDop, for the Village's Auditor. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

E. New Street Light:

Motion by Trustee J. Semelbauer, second from Trustee T. Verhoeven to accept the changes to the current contract and adopt the resolution for the new street light to be added to Clover Rd. Roll call vote: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye** and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

F. FOIA Request/Appeal:

President R. Sikkenga informed the council that we cannot charge at this time for the FOIA request therefore the fee will be waived for this request and appeal. He stated that this is an opportunity for improvement and that we have to keep getting better.

G. Other:

None

GOOD AND WELFARE:

None

PUBLIC COMMENT:

- Kevin McCabe, 69 W. Linden, thanked the council for granting the appeal and stated that they really had no choice. He stated that there are builders in the community that are not following the building code and that he has text the Village's Building Code Official, who acted bewildered of what he was talking about. He stated that there is a house on Spruce and a house on Church that the windows do not meet the building code spec. with them being smaller than five point seven (5.7). He stated that he zoomed in on them with a camera and that he could count the layers of siding.

Adjourn: Motion by Trustee S. Swanson, second from Trustee T. Verhoeven to adjourn the June 26, 2023 regular meeting at 8:03 p.m.

Respectfully Submitted,

Susan West, Clerk