

**Village of Lakewood Club
Meeting Minutes for
July 25, 2022**

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustee Mark Spencer, Tammy Verhoeven, Sara Swanson, Jared Semelbauer, Clerk Susan West, Treasurer Hannah Swanson and Street Administrator Rick Budde.
Absent: Trustee Debbie Houtteman and Rusty Morningstar.

ACCEPT OR AMEND AGENDA:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to approve the July 25, 2022 meeting agenda. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

PUBLIC COMMENT:

- Suzanne Baldwin, 6260 Wildrose, asked what the Lots Committee meeting was about and the outcome of the meeting.

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven, to approve the Work Session Minutes for June 27, 2022 as submitted by Clerk West. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee S. Swanson to approve the Regular Meeting Minutes for June 27, 2022 as submitted by Clerk West. Roll call vote: M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

None.

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to place the July 2022 Treasurers report on file as submitted by Treasurer H. Swanson. Roll call vote Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

FINANCE REPORT:

Trustee J. Semelbauer asked who is Bulldog Sewer and Drain? Park Administrator, Rick Budde stated this was the company that came to run cameras through the toilets in the park bathrooms.

Motion by Trustee J. Semelbauer, second from Trustee M. Spencer to accept the finance report and pay the bills for the month of July 2022. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:

The council discussed how to get more senior cards out to the village residents.

Lake:

None

Liquor Inspections:

President R. Sikkenga informed the council that there were 2 inspections made. Trustee M. Spencer asked why there were only 2 inspections made? Clerk S. West stated the bar was closed at the time the inspector was there.

Ordinance Enforcer:

President R. Sikkenga thanked Ordinance Enforcer Greg Balcom for his work and that he is looking forward to getting the Village cleaned up. Trustee M. Spencer stated to Greg that his report was very nice. Ordinance Enforcer Greg Balcom asked the council for some clarity on a few questions he had on handling items being stored in fenced in areas.

Building Inspections and Permits:

President R. Sikkenga informed the council that the Building Inspections are on file for review.

Park:

Park Administrator Rick Budde stated we have some wild kids.

- A. There was a waste basket that was ripped apart.
- B. There was someone in the maintenance yard who grabbed a kayak paddle and tried tearing things up with it. The camera did record this incident.
- C. There was a piece of loose panel on the big gray storage shed that was pried loose, but they couldn't get in.
- D. Had to replace boards on the boardwalk.

Streets and Maintenance:

Street Administrator Rick Budde stated that grating was needed on some roads.

Planning Commission:

Planning Commission Chairman Elizabeth Lamoine informed the council that they all had a rough draft copy of the new Zoning Ordinance to review. She informed the council that the Planning Commission has started to review the Village Master Plan. She also requested from the council to have a moratorium on selling any Village property in section 6 from Beverly Way until they are done reviewing the Master Plan. Elizabeth invited the public to any of the Planning Commission meetings for public comment.

Human Resource Committee:

Trustee J. Semelbauer informed the council that they interviewed Mike Duell for the second full-time position and that he has the experience for the job. However, Mike requested \$18.00 an hour to start. Trustee J. Semelbauer informed the council that there were more applications that came in. He informed the council that HR discussed the Village Hall cleaning. He stated that Sue West was interested but thought that may be a conflict of interest with her being the Clerk for the Village. He stated that Wendy Bloem had interest in the cleaning of the Hall and that HR would recommend to offer the job to her first. President R. Sikkenga recommended to create a stipend for the Ordinance Committee of \$40.00.

Motion by Trustee J. Semelbauer, second from Trustee S. Swanson to hire Wendy Bloem to clean the Village Hall at \$60.00 a month. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

Motion by Trustee M. Spencer, second from Trustee S. Swanson to create a stipend of \$40.00 per meeting per month for the members of the Ordinance Committee. Roll call vote: Trustee M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 5, Nays: 0. **Motion Carried.**

Lots:

None

Set Calendar:

The Road Policy Meeting will be held on Monday August 8, 2022 at 6:00 p.m. The Human Resource meeting will be held on Wednesday August 10, 2022 6:00 p.m. The Ordinance Committee meeting will be held on Monday August 15, 2022 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday August 17, 2022 at 6:30 p.m. Work Session Meeting will be held on Monday August 22, 2022 at 6:00 p.m., the Village Regular Meeting will follow at 7:00 p.m. Planning Commission training will be held on August 23, 2022.

OLD BUSINESS:

A. ARPA Funds:

President R. Sikkenga stated that if anyone has any ideas of what to use this fund for to please let him know.

B. Update on Road Policy:

There was a meeting on July 11, 2022. The next meeting is set for Monday August 8, 2022 at 6:00 p.m.

C. Village Hall Cleaning:

President R. Sikkenga stated this was going to be offered to Wendy Bloem.

D. Garbage Service Bids:

President R. Sikkenga stated that he was trying to get the Republic contract extended until June 2023.

E. New Doors for Clerk's office:

President R. Sikkenga stated he is still researching this.

F. Zoning Administrator/Building Inspector:

President R. Sikkenga stated he will be reaching out to other communities to let them know we are taking applications for Building inspectors. He also informed the council that he would reach out to local communities to see if they know of anyone that would be interested in the Zoning Administrator for the Village.

G. Hiring second full-time person:

President R. Sikkenga stated that there was one more applicant and they would be interviewed on August 10, 2022.

H. Dispensary:

Trustee M. Spencer gave each council member information to research on having a dispensary in the Village.

I. Other:

Trustee J. Semelbauer stated that there should be a motion made before November for the deputy clerk's shared position between Cheryl Edsall and Holly Genson.

NEW BUSINESS:

A. Republic contract extension:

President R. Sikkenga stated that he was trying to get the contract extended through June 2023.

B. Other:

Trustee S. Swanson stated that resident Kelly Genson puts on a party every year for the fourth of July celebration and had raised \$2,00.00 for the Kids Food Basket.

Larry Gray suggested to not have a bounce house at the Fourth of July Festivities due to all the problems with the kids and no attendant present.

GOOD AND WELFARE:

PUBLIC COMMENT:

- Cheryl Edsall, 459 W. Garfield, stated that for the amount of money that was paid to the auditor for the ARPA fund balance that she would think he should help with what the Village can spend it on.
- Suzanne Baldwin, 6260 Wildrose, stated she liked the meeting minutes from the June meeting. She stated they were very precise and a lot of information.
- Pat Wiggers, 913 Hawthorne, stated that the Village website needed to be updated.
- There was discussion about whether there is already a moratorium on section 6 and if the Village in fact owned all of section 6.

Adjourn: Motion by Trustee S. Swanson, second from Trustee M. Spencer to adjourn the July 25, 2022 regular meeting at 8:08 p.m.

Respectfully Submitted,

Susan West, Clerk