

# Village of Lakewood Club

## Meeting Minutes

### September 24, 2018

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem. Absent Trustee Jack Carmean.

ACCEPT OR AMEND AGENDA:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to approve the meeting agenda for September 24, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT: No public comment.

WORK SESSION MINUTES:

Trustee J. Mudge stated that she has a few amendments to the work session minutes, under #7 second sentence delete “took and replace with taken”, under #8 first sentence delete “the” and second sentence change “municipality to municipalities”.

Motion by Trustee J. Mudge, second from Trustee M. Spencer to accept the amended August 24, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee R. Sikkenga, second from Trustee J. Mudge to accept the August 24, 2018 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE: None

TREASURER’S REPORT:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman, to accept the September 2018 Treasurer’s report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer second from Trustee R. Sickinga to accept the finance report and pay the bills for the month of September 2018. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Clerk Bloem reported that Muskegon Conservation District sprayed the lake for phragmites.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANNCE ENFORCEMENT:

Report submitted by Ordinance Enforcer James Rogers for Council review for the month of August 2018.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

The last day for the Park Rangers will be September 30, 2018.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he has been filling in some water holes and putting slag on local roads.

PLANNING COMMISSION:

Trustee J. Mudge reported that the Commission is working on chapter 3 of the Zoning Ordinance and, due to the confusing layout, the Commission is working on revamping the chapter.

HR COMMITTEE:

Trustee R. Sickinga reported that the Human Resource Committee had some good interviews for the part-time snowplow/maintenance position and the next step is to have the Council and Rick decide who will fill the position.

CALENDAR:

**Halloween will be held on Wednesday, October 31 from 6:00 pm to 8:00 pm.** The Human Resource meeting will be held on Wednesday October 10, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday October 17, 2018 at 6:30 p.m. The Village Work session meeting will be held on Monday August 22, 2018 at 6:00 p.m. and the Regular meeting will be held at 7:00 p.m.

OLD BUSINESS:

A. Update on part time snow plow driver/maintenance:

Due to several good interviews the Council will leave the decision to Rick on what person to hire for the position. Council discussed wages and decided to start the part time person out at \$14.00 an hour with a performance raise of .50¢ in 90 days.

Motion by M. Spencer second from J. Mudge to allow Street Administrator Rick Budde to hire a part time snow plow driver/maintenance person at his discretion. Roll call: Trustee D. Houtteman- Aye, M. Spencer-Aye, R. Sikkenga-Aye, J. Carmean-Aye, J. Mudge- Aye. Ayes: 5, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. Muskegon Central Dispatch 9-1-1 Surcharge: M. Spencer

Motion by R. Sikkenga second from J. Mudge to support by resolution the proposed increase to the current 9-1-1 surcharge up to \$2.75 per month.

Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

B. Other:

Tony Barnes Dalton Township Supervisor informed the Council that Dalton Township will hold a Fire Prevention Parade on October 10, 2018 from 6:00 p.m. to 8:00 p.m. Parade will start at 6:00 p.m.; activities will follow at the Dalton Fire Station.

ADJOURNMENT:

Motion by Trustee S. Swanson to adjourn the October 22, 2018 at 7:19 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk