

**Village of Lakewood Club  
Meeting Minutes  
September 28, 2020**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Street Administrator Rick Budde, Treasurer Hannah Swanson, and Clerk Wendy Bloem.

Absent: Trustee Jack Carmean.

ACCEPT OR AMEND AGENDA:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to approve the meeting agenda for September 28, 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT: no public comment

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the August 24, 2020 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee J. Mudge to accept the August 24, 2020 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE:

The Village office received a certificate from County Commissioner, Kenneth Mahoney and Muskegon County Sheriff, Michael Poulin, thanking the Village for helping to address community needs during the Coronavirus pandemic.

TREASURER'S REPORT:

Motion by Trustee J, Mudge second from Trustee M. Spencer to accept the September 2020 Treasurer's report as submitted by Treasurer Hannah Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to accept the finance report and pay the bills for the month of September 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

Lots:

Motion by M. Spencer, second from J. Mudge to approve the sale of three building sites that are part of parcel #61-42-501-002-0013.00. Parcel is to be split into three building sites and published in the White Beacon for a minimum bid. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Deputy Clerk Mary Kilmer stated that she sold 7 miscellaneous lots to an adjoining property owner.

Lake:

Mary Kilmer asked Rick if he would spray the Lilli pads in the lake.

Park:

Rick reported that he had trees cut down in the park and hauled the stumps and brush away.

Streets and Maintenance:

Street Administrator Rick Budde stated that he and Larry have been trimming trees and will be grading the roads due to the rain.

Planning Commission:

Trustee J. Mudge stated that the Planning Commission will be meeting this Wednesday.

Set Calendar:

**Door-to-Door Trick or Treating will take place in the Village from 6 pm to 8 pm. Weather permitting, residents will be lined up on Kenwood to pass out candy. Please, when trick or treating, wear a mask and practice social distancing. Stay Safe!**

**The Village of Lakewood Club Office is open, due to the mandate of our Governor, a mask is required to enter the Village hall.** The Human Resource meeting will be held on Wednesday October 14, 2020 at 6:00 p.m. when needed. The Planning Commission meeting will be held on Wednesday October 21, 2020 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, October 26, 2020 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Leaf drop off:

Due to the cost of constructing a leaf drop off site the Council is in agreement not to pursue this project.

B. Update on 17 E. White Lake Dr.:

Clerk Bloem stated that the homeowner of 17 E. White Lake Dr. asked Zoning Administrator Val Jensen if he could meet with him and the Village Attorney to discuss the porch issue at his residence.

## C. Other:

Trustee R. Sikkenga stated if the Village Attorney agrees the Village should order a survey of the park walkway in front of 17 E. White Lake Drive.

Motion by R. Sikkenga, second from M. Spencer to have Rick Budde contact a company to survey the park walkway in front of 17 E. White Lake Dr. only, if the Village attorney is in agreement with doing the survey. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

## NEW BUSINESS:

## A. Projector and Laptop for Village Hall:

Clerk Bloem stated that a Laptop and Projector would benefit the Planning Commission in displaying parts of the Zoning Ordinance that has changes and discussing the changes. This would eliminate copies made for each Commission member.

Motion by Trustee R. Sikkenga, second from Trustee S. Swanson to appropriate \$1,000 to buy a laptop computer and projector for the Village office. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

## B. Vacate Maple between Auburn and Wildrose:

Mr. Pederson is asking the Village Council if they would be willing to vacate Maple between Auburn and Wildrose. Council would like the Clerk to mail out letters to adjoining property owners asking if they agree to vacating that part of Maple.

## C. Coronavirus Relief Fund:

Clerk Bloem informed the Council that the State of Michigan deposited in the General Fund \$2,238.00 from a Coronavirus Relief Local Government Grants (CRLGG) Program. This is to help cover expenses that the Government Municipalities occurred for actions taken to respond to the public health emergency due to the COVID pandemic. Clerk Bloem stated that the Village does not meet the eligible expenditures cited in the grant requirements. Municipalities have the choice to send the money back if they do not qualify.

Motion by Trustee R. Sikkenga, second from Trustee J. Mudge to send \$2,238 from the Coronavirus Relief Local Government Grants (CRLGG) Program back to the Department of Treasury. Was not voted on

Tony Barnes, Dalton Township Supervisor stated that the Village Council should wait to send the money back, he feels Rick's wages could be considered public safety.

Motion by Trustee J. Mudge to rescind the second and Motion by Trustee R. Sikkenga to rescind the motion to send \$2,238 from the Coronavirus Relief Local Government Grants (CRLGG) Program back to the Department of Treasury. Was not voted on

Adjourn: Motion by Trustee S. Swanson, second from M. Spencer to adjourn the September 28, 2020 regular meeting at 7:30 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk