

**Village of Lakewood Club
Meeting Minutes
September 25, 2017**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson. Absent: Trustee Jack Carmean.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Sikkenga, second from Trustee Houtteman to approve the meeting agenda for September 25, 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

- Tony Barnes, Dalton Township Supervisor informed the Council that due to the number of accidents on the corner of White Lake Drive and Russell Road over the last couple years he asked Muskegon County Road Commission to do a speed study on that corner. He stated that Muskegon County Road Commission looks at the last 11 years of accidents. Trustee Spencer wants to know how accurate is the study when it is done after Blue Lake Fine Arts camp and the Scout camp is done for the summer. Tony Barnes stated that he asked that very question to the Road Commission and did not get an answer. He is asking the County to install four way stop signs or a blinking light at that corner. Tony Barnes also reported that the date for the Dalton Township Fire Prevention parade will be on October 11 at 5:00 p.m., after the parade there will be food, and fire truck rides at the fire station from 6:00 p.m. to 8:00 p.m. He does not have the date for Trunk or Treat.
- John Bumstead from Newaygo County introduced himself to the Village Trustees and stated that he is running for State Senate Michigan's 34th Senate District in the 2018 election.

WORK SESSION MINUTES:

Motion by Trustee Spencer second from Trustee Sikkenga to accept the August 28, 2017 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Sikkenga, second from Trustee Houtteman to amend and accept the amended August 28, 2017 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee Spencer, second from Trustee Sikkenga, to accept the September 2017 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

Treasurer Lisa Swanson reported that as of this date she has collected \$188,660.10 in taxes, last year as of this date she collected \$180,114.65.

FINANCE REPORT:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the finance report and pay the bills for the month of September 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

LIQUOR INSPECTION: Three inspections made and on file for review.

ANIMAL CONTROL:

A report was given on a pit bull running loose in the Village. President Lichner stated that the dog is friendly and he knows who the owner is and will speak to them about the dog running loose.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Mike Mudge submitted a report for the month of August 2017.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that the chip and fog seal is done on Kenwood, Parkway and Kedzie. He is waiting for the County to have the lines painted on the roads. Rick also stated that the hill on Daniels has been lowered.

PLANNING COMMISSION:

Clerk Bloem reported that the Planning Commission is currently working on reviewing the Zoning Ordinance.

HUMAN RESOURCE MEETING:

No meeting in August.

CALENDAR:

Trick or Treating in the Village will be held on Tuesday October 31, 2017 from 6:00 p.m. to 8:00 p.m. The Human Resource meeting will be held on Wednesday October 11, 2017 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday October 18, 2017 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, October 23, 2017 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on 6475 Central:

Council discussed at the Village Work Session meeting and decided that the house needs to be brought up to code or the people living there need to move out. Council directed the office to mail a letter to the owner of 6475 Central informing the owner that the firewall between the house and the garage needs to be hung or the people living there will need to move.

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem request budget amendments to the following accounts General Fund Governing Body:

101-101-900.000 Printing and Publishing \$1,000.00, Park 101-753-970.000 Capital Outlay 1,000.00. Building_Inspection Department 101-371-801.003 Contract Services Mechanical & Plumbing \$1,074.15, 101-371-801.004 Contract Services Electrical \$637.90. Major Road Fund budget amendment 202-449-775.000 Repairs and Maintenance \$40,000.00. Local Road Fund budget amendment 203-449-775.000 Repairs and Maintenance \$15,000.00.

Motion by Trustee Spencer, second from Trustee Houtteman to accept the budget amendments submitted by Clerk Bloem, amendment to General Fund Governing Body: Printing and Publishing \$1,000.00, Park Capital Outlay \$1,000.00. Building Inspection Department Mechanical & Plumbing \$1,074.15, Electrical \$637.90. Major Road Fund Repairs and Maintenance \$40,000.00. Local Road Fund Repairs and Maintenance \$15,000.00. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

B. Computer for building department:

Council discussed and decided to get a quote from IT Right due to the BSA building software that needs to be transferred and setup from the old computer to the new computer.

C. New Beginnings Fall Festival:

Pastor Adrian Thorne reported at the work session meeting that the church will not be holding a Fall Festival this year due to the cost of the new church.

D. Other:

- President Lichner stated due to the untimely death of Mr. Chorny, the Village will need to appoint a new electrical inspector. He is recommending Jeff Johnson whom has come highly recommended from Dalton Township Supervisor Tony Barnes.

Motion by Trustee Sikkenga, second from Trustee Mudge to accept President Lichner's recommendation to appoint Jeff Johnson as Village Electrical Inspector. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge – **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

- Mary Kilmer voiced her concern about the unfinished cement work outside the Village office, she stated that it has been like this all summer. She feels this is the perfect weather to pour cement and finish up the project.

- Street Administrator Budde stated that there may be someone living in a trailer behind a house on 160 E. Church Street. There has been an electrical cord plugged into the house all summer. The girls in the office will contact the owner of the house.
- Dalton Township Supervisor Tony Barnes informed the Village Council that he knows of a Cyprus Solar Company that is looking for municipalities that have a minimum of 20 acres that would be interested in renting the property for \$800 an acre per month for a 20 year minimum. He stated the Township is looking into this and feels it would be a good way to generate income for the Township and Village.

ADJOURNMENT:

Motion by Trustee Swanson to adjourn the September 25, 2017 meeting 7:43 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk