

**Village of Lakewood Club
Meeting Minutes
October 28, 2019**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson, and Clerk Wendy Bloem.

Absent: Sarah Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to approve the meeting agenda for October 28, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Muskegon County Commissioner Ken Mahoney reported that the Muskegon County budget is coming along. He stated that the road patrol for the Sheriff department has been cut considerably due to State budget cuts. He also stated mental health in the County could be affected due to State budget cuts.

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the September 23, 2019 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by M. Spencer second from Trustee J. Mudge to accept the September 23, 2019 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE:

Clerk Bloem informed the Trustees that the Michigan Municipal League is offering New Elected Official training. Any Trustees interested in attending needs to let the Clerk know so she can sign them up.

TREASURER'S REPORT:

Motion by Trustee J Carmean, second from Trustee M. Spencer to accept the October 2019 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of October 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of October 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Rick reported that he has been vacuuming leaves in the park.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he has been working on local roads filling the holes and low areas with slag. He also stated that the Clover Road project is finished.

PLANNING COMMISSION:

President Lichner appointed Elizabeth Lemoine, Douglas Whitener and Heather Pollock to serve a 3-year term on the Planning Commission. Trustee J. Mudge stated that the Planning Commission will be reviewing Chapter 5 of the Zoning Ordinance.

H.R. COMMITTEE:

Trustee Sikkenga stated that the Human Resource Committee is recommending the Village Council to hire Larry Gray full time with benefits. This fulltime position is only temporary, when Rick Budde retires it will go back to a part time position.

Motion by Trustee R. Sikkenga, second from Trustee J. Carmen to hire Larry Gray as a full time DPW Maintenance/Snowplow driver for the Village with benefits. This fulltime position is only temporary, when Rick Budde retires it will go back to a part time position. Roll Call Trustee M. Spencer-**Aye**, D. Houtteman-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

CALENDAR:

The Village office will be closed on Thursday November 28, 2019 in observance of Thanksgiving. The Human Resource meeting will be held on Wednesday November 13, 2019 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday November 20, 2019 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, November 25, 2019 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

- A. Full Time Employee- motion under H.R. Committee
- B. Other-

Council asked Clerk Bloem to call the DNR and Village Attorney regarding the Dock Ordinance. The Council would like her to ask if the Village has the right to regulate docks on Fox Lake if the DNR owns the water.

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem is requesting budget amendments to the following accounts under Local Roads, 203-449-943.000 Wages Full Time Employee \$1000, 203-449-775.000 Repairs and Maintenance \$2000, 203-449-970.000 Capital Outlay \$3,550. For a total of \$6,550 to come out of Local Road Fund Balance.

Motion by Trustee J. Carmean, second from Trustee J. Mudge to accept and amend the budget under Local Roads, Full Time Wages in the amount of \$1000, under Repairs and Maintenance \$2,000 and under Capital Outlay \$3,550. For a total of \$6,550 to come out of Local Road Fund Balance. Roll Call Trustee M. Spencer-Aye, D. Houtteman-Aye, R. Sikkenga-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

B. Dates for 4th of July:

President Lichner informed the Council that the three (3) year contract has expired with Wolverine Fireworks Display Inc. The Council will need to decide on what dates to hold the fireworks for the next three (3) years. Council discussed and decided to hold the fireworks on Saturday June 27, 2020, Saturday July 3, 2021, and Saturday July 2, 2022.

Motion by Trustee R. Sikkenga, second from Trustee D. Houtteman to approve the three (3) year contract with Wolverine Firework Display Inc., with the fireworks being held the following dates. Saturday June 27, 2020, Saturday July 3, 2021, and Saturday July 2, 2022. Roll Call Trustee M. Spencer-Aye, D. Houtteman-Aye, R. Sikkenga-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

Other:

Treasurer Lisa Swanson informed the Council that she collected \$203,076.48 in Village taxes this year. She stated that she collected \$5,157.97 more than last year.

Motion by Trustee J. Mudge, support by M. spencer to adjourn the October 28, 2019 regular meeting at 7:18 p.m. All Ayes

Respectfully Submitted,

Wendy Bloem, Clerk