

**Village of Lakewood Club
Meeting Minutes
November 28, 2016**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mark Verhoeven, Jack Carmean, Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson

SPECIAL: Clerk Bloem administered the Oath of Office to Mark Verhoeven to fill the vacant trustee seat for a four (4) year term.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Carmean, second from Trustee Verhoeven to approve the meeting agenda for November 28, 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

- Tony Barnes, Dalton Township Supervisor stated that he would like to keep the lines of communication opened between the Village and the Township. He invited the Village Council to Dalton Township's Christmas Party on Tuesday December 13th from noon to 1:00 p.m. He also extended an invitation to the Council to attend Dalton Township's board meetings which are held on the 2nd Monday of the month. He stated that there will be a special presentation at the December board meeting.

WORK SESSION MINUTES:

Motion by Trustee Spencer, second from Trustee Carmean to accept the October 24, 2016 Work Session meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 56 Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Carmean, second from Trustee Spencer to accept the October 24, 2016 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

- A Resignation letter was received from Trustee Debbie Houtteman resigning from the Planning Commission as of November 29, 2016.
- Clerk Bloem reported that she received an e-mail from Michigan Department of Transportation regarding Michigan Transportation Fund (MTF) payments. Beginning in 2017, Act 51 Agencies will see a 23.5 percent increase in their MTF payments. This money is used to maintain the roads in the Village.
- Clerk Bloem stated that Mr. Otworth is claiming that she gave false information on his FOIA request. He was requesting the names, addresses, occupations, and employers of every person that has ever received a loan from the Village of Lakewood Club. Clerk Bloem said her response was that the Village of Lakewood Club does not make personal or any other kind of loans.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Sikkenga to accept the November 2016 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Carmean, second from Trustee Sikkenga to accept the finance report and pay the bills for the month of November 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of November 2016. Judge ordered property cleanup on 6300 N. Beverly and 767 W. Linden.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park administrator Rick Budde stated that he ordered the replacement camera that was broke by the kids in the park. Rick stated that he has videos of kids throwing rocks at the cameras and vandalizing the trees in the park, the problem is we don't know who the kids are and where they live. Consensus of the Village Council is to set a policy to call the police and file a report immediately when vandalism is found in the park or anywhere else in the Village. Rick also reported that there are some lids missing from the garbage cans. He thinks the kids may be throwing them in the lake.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde stated that he reported at the last meeting that the Automobile Road project was not selected for the Small Urban Grant. The day after the meeting he looked again on MDOT's website and found out the project was selected for a grant in 2018. He stated that the City of Montague was approved for the same grant slated for 2020. Scott Vice from the City of Montague ask Rick if the Village

would swap years, Village 2020 and City 2018. The City is planning to do to a water main project on Dowling Street around 2018, if the Village would swap years they would only have to tear up the road one time. This will not change the amount of money the Village will be getting it will only push our project back from 2018 to 2020. The Village is approved up to \$375,000 dollars. Trustee Sikkenga would like a letter sent to the City of Montague saying that the Village is willing to do the trade and ask them to please respond. Trustee Sikkenga stated that this will give the Village documentation regarding the trade.

Rick stated that in the interim he would like to chip seal Kenwood and Kedzie next summer. The cost to do Kenwood and the part of Kedzie will be \$58,000, the South half of Kedzie will be \$16,000. Engineering fees are not included in this.

Rick also reported that he is meeting with the State police to set speed limits in the Village.

PLANNING COMMISSION:

Clerk Bloem reported that the Planning Commission has been working on the Itinerant Ordinance it should be ready to submit to the Council the first of the year.

H.R. COMMITTEE: Human Resource Committee will meet on Wednesday.

CALENDAR:

The Village of Lakewood Club Office will be closed beginning Friday December 23, 2016 thru Friday December 30, 2016 the office will re-open for regular business on Monday January 2, 2016. The Human Resource meeting will be held on Wednesday December 14, 2016 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday December 21, 2016 at 6:30 p.m. **The Village work session meeting will be moved up to be held on Monday, December 19, 2016 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.**

OLD BUSINESS:

A. Update on Weed control

Park Administrator Rick Budde reported that he will be meeting with Chad Hipshier from the Muskegon Conservation District Wednesday, Mr. Hipshier will assess the lake and estimate the cost to spray for weeds.

NEW BUSINESS:

A. MDOT Small Urban Program: Discussed under Streets and Maintenance

B. Safety clothes for maintenance:

President Lichner asked Rick to discuss with Terry and decide what is needed in safety/protective clothing and bring back to the budget work session in January.

Motion by Trustee Swanson to adjourn the November 28, 2016 regular meeting at 6:50 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk