

**Village of Lakewood Club  
Meeting Minutes for  
November 22, 2021**

CALL TO ORDER: Meeting called to order by President R. Sikkenga at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Robert Sikkenga, Trustees Debbie Houtteman, Mark Spencer, Tammy Verhoeven, Sara Swanson, Rusty Morningstar, Jared Semelbauer, Street Administrator Rick Budde, Treasurer Hannah Swanson, and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee M. Spencer, second from Trustee J. Semelbauer to approve the November 22, 2021 meeting agenda. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

PUBLIC COMMENT: no public comment

WORK SESSION MINUTES:

Motion by Trustee D. Houtteman, second from Trustee R. Morningstar to approve the Work Session meeting minutes for October 25, 2021 as submitted by Clerk Bloem. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to approve the meeting minutes for October 25, 2021 as submitted by Clerk Bloem. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

CORRESPONDENCE:

Clerk Bloem informed the Council that the Michigan Municipal League is holding a Newly-Elected Officials training. If Council members are interested in attending let her know.

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from T. Verhoeven to accept the October and November 2021 Treasurer's reports as submitted by Treasurer Hannah Swanson. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee J. Semelbauer, second from Trustee M. Spencer to accept the finance report and pay the bills for the month of November. Roll call vote: D. Houtteman-Aye, M. Spencer-Aye, T. Verhoeven-Aye, S. Swanson-Aye, R. Morningstar-Aye, J. Semelbauer-Aye, and President R. Sikkenga-Aye. Ayes: 7, Nays: 0. **Motion Carried.**

COMMITTEE REPORTS:

Community Committee:

Trustee M. Spencer spoke with Commissioner Kim Cyr regarding the Senior Millage money and gifts cards for the seniors in the Village. Commissioner Kim Cyr feels gift cards would benefit the seniors in the Village.

Liquor Inspections: 3 inspections, Fox Lake General Store, Nite Spot Bar and Lakewood Quick Stop.

Ordinance Enforcement: October and November report submitted by Ordinance Enforcer James Rogers to Council for review.

Building Inspections: Inspections on file for review,

Park:

Park Administrator Rick Budde reported that there was another trash can was vandalized in the park, otherwise the park has been quiet. Trustee Swanson informed the Council that she will be meeting with Pat Cornelisse Tuesday at 2:00 p.m. at the Village Park to discuss the park grant.

Streets and Maintenance:

Street Administrator Rick Budde reported that him and Larry attended a small urban meeting. This meeting is held to set future projects in order of jurisdiction. Rick also stated that they have been grading roads and hanging Christmas lights.

Planning Commission Meeting:

Trustee Semelbauer reported that the Planning Commission has several questions for Zoning Administrator Val Jensen. The meeting to be held on 17<sup>th</sup> was cancelled due to Val not being able to attend the meeting. The Planning Commission hopes to get him to attend the next meeting.

Human Resource Committee:

Trusted Morningstar stated the Committee discussed were Larry sits in training level. The Committee discussed a check list to show what needs to be done in training Larry. Clerk and Deputy Clerks positions will be discussed at the next meeting.

Set Calendar:

**A face mask is required to enter the Village Hall if you have not had a COVID vaccine.** The Human Resource meeting will be held on Wednesday December 1, 2021 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday December 8 and 22, 2021 at 6:30 p.m. The Village work session meeting will be held on Monday, December 20, 2021 at 6:00 p.m., the regular meeting will follow at 7:00 p.m. **The Village office will be closed beginning December 27<sup>th</sup> through December 31, 2021. The office will re-open for business on Monday January 3, 2022.**

## OLD BUSINESS:

## A. Update 410 Kenwood:

Homeowner signed an agreement to have the Village install snow fence around the foundation at 410 Kenwood and have the materials and labor added to his tax bill.

## B. Update on Shipping Container:

President Sikkenga stated that this was given to the Village attorney to pursue. The attorney wrote a letter dated November 2, 2021 to the property owner informing him to remove the shipping container within 15 days of the letter or a misdemeanor ticket will be issued. As of this date the container has not been removed off the property, consensus of the Council is to have Ordinance Enforcer James Rogers to issue a ticket.

## C. Miss Dig:

Discussion was held and Council decided to set up a membership with Miss Dig 811 at a cost of \$1,500 a year. The membership setup fee of \$738 will be waived for 2021-2022.

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven to set up a member ship with Miss Dig 811 and to pay a membership fee of \$1,500 per year. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

## D. Update on chickens:

President Sikkenga stated that he contacted the attorney regarding an update on the court case regarding 405 W. Ashland and their chickens, the attorney's response was the homeowners asked for a trial and it will be held on January 11, 2022.

## NEW BUSINESS:

## A. Zoning Board of Appeals:

President Sikkenga is recommending the following people to serve on the Zoning Board of Appeals. Elizabeth Lemoine, David West, Lisa Swanson, Brett Rendulic, Susan Baldwin and alternate Tim Bloem.

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to accept the following recommendations from President Sikkenga to the Zoning Board of Appeals. Elizabeth Lemoine, David West, Lisa Swanson, Brett Rendulic, Susan Baldwin and alternate Tim Bloem. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

## B. Novotny Electronics Proposal:

Park Administrator Rick Budde stated that he looked into getting cameras for the Village Hall. He decided to have some cameras replaced in the park and put the park cameras in the Village Hall. The cost to do this will be \$4,000.

Motion by Trustee M. Spencer, second from Trustee J. Semelbauer to approve Novotny's proposal and not to exceed four thousand (4,000) dollars to replace cameras in the park and install old the old cameras from the park in Village Hall. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

C. 483 W. Kenwood:

A letter was submitted to the Village Council from Zoning Administrator Val Jensen regarding 483 Kenwood and the property owner's options on the house on his property. At the time the property owner decided to demo the home and pulled a permit to do so.

D. Consumers Energy Franchise Agreement:

Clerk Bloem informed the Council that the Consumers Franchise Agreement expires on February 4, 2022. The Franchise allows Consumers to serve electricity to our residents and businesses. This agreement gets renewed every 30 years and needs to be renewed by the Council in the form of an Ordinance.

Motion by Trustee M. Spencer, second from Trustee T. Verhoeven publish the Public Hearing to be held on December 20, 2021 in the White Lake Beacon regarding the Franchise agreement/Ordinance between the Village of Lakewood Club and Consumers Energy. Roll call vote: D. Houtteman-**Aye**, M. Spencer-**Aye**, T. Verhoeven-**Aye**, S. Swanson-**Aye**, R. Morningstar-**Aye**, J. Semelbauer-**Aye**, and President R. Sikkenga-**Aye**. Ayes: 7, Nays: 0. **Motion Carried.**

PUBLIC COMMENT: None

Adjourn: Motion by Trustee S. Swanson, second from Trustee J. Semelbauer adjourn the November 22, 2021 regular meeting at 7:55 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk