

Village of Lakewood Club
Meeting Minutes
October 26, 2015
www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Spencer to accept the October 26, 2015 meeting agenda as submitted. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Juan Cabrero stated his concern regarding the letter sent to the owner of the semi-tractor and trailers parked on the vacant property on Russell Road.

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Sikkenga to accept the September 28, 2015 Work Session minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Carmean, second from Trustee Spencer to accept the September 28, 2015 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee Loss, second from Trustee Carmean to accept the October 2015 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Treasurer Lisa Swanson reported the Village collected \$183,809.97 in taxes for 2015.

FINANCE REPORT:

Motion by Trustee Loss, second from Trustee Spencer to accept the finance report and pay the bills for the month of October 2015. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Trustee Debbie Houtteman asked Rick Budde if he has sprayed the Phragmites grasses at the east end of the lake. Rick state “no” the weed killer only works during the growing season. He will spray next spring.

LIQUOR INSPECTION: Three inspections made and on file for review.

ANINMAL CONTROL: Report on file.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of September 2015.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Rick Budde reported the park is shut down for the winter.

STREETS & MAINTENANCE:

Street Administrator Rick Budde reported that Frontier came out to take the cable lines off old poles. Rick stated that he will contact Consumers Energy and have the old poles removed.

PLANNING COMMISSION:

Clerk Bloem reported that the Planning Commission has submitted to the Council the amended Dock Ordinance for approval. She also reported that the November Planning Commission meeting date will be moved from Wednesday, November 18th to Thursday November 19th.

CALENDAR:

Trick or Treating in the Village will be held on Saturday October 31, 2015 from 6:00 to 800 p.m. Daylight Savings Time Ends, set your clocks by 1 hour. The Human Resource meeting will be held when needed, on the second Wednesday, of the month at 6:00 p.m. The Planning Commission meeting is re-scheduled from Wednesday November 18, 2015 to November 23, 2015 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on Blight Elimination Grant:

Clerk Bloem stated that she received an e-mail from Connie Maxim-Sparrow stating that there will need to be some financial support from each municipality to support the MSU students travel back and forth and printing cost when working on the blight elimination grant. Connie figures the cost will be approximately \$200 per municipality.

Motion by Trustee Houtteman, second from Trustee Spencer to approve the expenditure of \$200.00 to cover the cost of the Michigan State University students travel and printing costs when working on the blight elimination grant. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Update on Dock Ordinance:

Clerk Bloem reported that the Planning Commission is asking the Council to approve the amended Dock Ordinance. The amendments are as follows Under Article 2 (A) delete ~~across from~~ and ~~Parkway Road~~ and add **abutting**. Section (A) will read “Only the property owners directly abutting the lake separated by the platted walkway around the lake may establish a dock”. Section (B) delete ~~All~~ and add **Any** delete ~~shall be~~, delete ~~and~~ and add **shall be after winter**. Section (B) will read “Any docks removed for the winter shall be stored on the owner’s property. Section (C) it should read “Only one dock per contiguous parcel as described in Article 2 (A). Section (D) stays the same. Section (E) delete ~~lumber~~ and add **material**, delete ~~Manufactured metal docks are also acceptable~~ and add **or any type of manufactured dock is also acceptable**. Section (E) will read “All docks must be constructed of treated material, or any type of manufactured dock is also acceptable.

Motion by Trustee Loss, second from Trustee Spencer to approve the amendments under Ordinance #47 Dock Ordinance. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

C. J&M Displays/2016 Fireworks:

President Lichner stated that the office received a letter from J&M Displays stating they will be unable to provide our fireworks display for 2016 and are releasing us from any multiple-year agreements we may have with J&M Displays. J&M stated in the letter that the team that shoots our fireworks has health issues. They are suggesting the Village contact Wolverine fireworks. Village Council asked Rick to contact Wolverine as soon as possible. President Lichner stated the motion needs to be rescinded from the September meeting to sign the agreement with J&M Displays, to file application for fireworks, to grant approval to the Village to display fireworks and to grant the Village to displays fireworks.

Motion by Trustee Spencer to rescind his support to sign the agreement with J&M Display sales and to file the application for fireworks, to grant approval to the Village to display fireworks, and to grant approval to the Village to possess fireworks. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Motion by Trustee Carmean to rescind his motion to sign the agreement with J&M Display sales to hold the 2016 4th of July fireworks on Saturday July 2, 2016, to file the application for fireworks, to grant approval to the Village to display fireworks, and to grant approval to the Village to possess fireworks. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem started that the following accounts need budget amendments. Under Governing Body, 101-801.000 Professional & Contractual Service \$2,000, 101-945.000 Education and Dues \$500. Under Village Park 753-703.000 Full Time Wages 3,000, 753-703.005 Lake \$500, 753-710.000 Park Rangers Wages \$1,055 with a total of with a total of \$7,055 to come out of 101-910.000 Insurance and Bonds. Under Ordinance Enforcer 301-860.000 Transportation \$500, 301-956.000 Miscellaneous \$200 and under Department of Public Works 442-726-.002 Supplies Maintenance Building \$2,200 with a total of \$2,900 to come out of 223-801.000 Independent Audit. Under Local Roads Streets and Maintenance 449-703.000 Full Time Wages \$1,000, 449-703.001 Part Time Wages \$1,000, 449-801.000 Professional & Contract Services \$640.00 with a total of \$2,640 to come out 449-970.000 Capital Outlay.

Motion by Trustee Carmean, second from Trustee Loss to accept the budget amendments listed above as submitted by Clerk Bloem and amend the budget. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Other:

Clerk Bloem informed the Council that the Garden Club was awarded a \$500 grant from the Community Foundation for Muskegon County for the corner garden on Kenwood and Kedzie.

ADJOURMENT:

Motion to adjourn by Trustee Sarah Swanson at 7:50 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk