

Village of Lakewood Club

Meeting Minutes

October 22, 2018

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to approve the meeting agenda for October 22, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Tony Barnes, Dalton Township Supervisor stated that the Fire Prevention Open house was a success. Tony also stated that Julie Wilde, from Pathway to Better Health of the Lakeshore will be at the Dalton Township Fire Station in the small conference room beginning Monday October 29th from 1:00 p.m. to 3:00 p.m., and every Monday thereafter through December 2018. She will be there to assist Senior Citizens with programs that are available in Muskegon County

Mark Verhoeven stated that he lives across from the park and someone egged his son's car the middle of the night.

WORK SESSION MINUTES:

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to accept the September 24, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the September 24, 2018 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

An e-mail was received from Michigan Department of Transportation stating Governor Snyder signed into law Public Act 207 of 2018 that provides an additional \$300 million from the General Fund for transportation projects statewide. The \$300 million will be distributed evenly in two installments; the first installment for the Village will be distributed in October in the amount of \$11,134.45 and the second installment will be distributed January 2019 for the same amount.

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee J. Mudge, to accept the October 2018 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

Treasurer Lisa Swanson informed the Council that she collected \$198,306.47 in taxes for the 2018 tax season. Lisa stated that she collected \$6,619.46 more this year than last year.

FINANCE REPORT:

Motion by Trustee M. Spencer second from Trustee J. Carmean to accept the finance report and pay the bills for the month of October 2018. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Report submitted by Ordinance Enforcer James Rogers for Council review for the month of September 2018. Trustee Sikkenga asked if the Ordinance Enforcer was budgeted through the winter and if so we should keep him on.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Rick reported that the park is closed down for the winter.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he has been trimming trees and grading roads. Mary Kilmer stated that there is someone tearing up roads on Church and Spruce with a snowmobile and a quad missing one tire. The Village knows the person who is doing this and a letter will be sent out and if it does not stop, a ticket will be issued.

PLANNING COMMISSION:

Trustee J. Mudge reported that the Planning Commission has changed the layout of Chapter 3 of the Zoning Ordinance. By making the changes it makes it easier to find the information you are looking for.

HR COMMITTEE: no meeting

CALENDAR:

Halloween will be held on Wednesday, October 31 from 6:00 pm to 8:00 pm. The Human Resource meeting will be held on Wednesday October 10, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday October 17, 2018 at 6:30 p.m. The Village Work session meeting will be held on Monday August 22, 2018 at 6:00 p.m. and the Regular meeting will be held at 7:00 p.m.

OLD BUSINESS:

A. Update on street light:

Clerk Bloem informed the council that she received an email from Richard Houtteman from Consumers Energy Community Affairs regarding changing our street lights from sodium to LED. He suggested a department to call and make a formal request. Mr. Houtteman stated that it would not bind the village to convert but we will have a formal notification made and someone will be assigned to give an estimate for us to work from. Clerk Bloem will call Consumers and have them attend the meeting with an estimate.

NEW BUSINESS:

A. 9-1-1 Emergency Dispatch Surcharge Resolution of Support:

Motion by R. Sikkenga second from M. Spencer to adopt a resolution in support of the proposed increase to the current 9-1-1 surcharge of up to \$2.75 per month. Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. 2003 Michigan Uniform Traffic Code and Michigan Vehicle Code:

Clerk Bloem informed the Village Council that the Planning Commission is recommending the Council rescind the 1968 Uniform Traffic Code, and adopt the 2003 Michigan Uniform Traffic Code and the Michigan Vehicle Code.

Motion by R. Sikkenga second from J. Mudge to adopt 2003 Michigan Uniform Traffic Code and Michigan Vehicle Code. Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

C. Attorney Opinion:

Clerk Bloem informed the Council that Zoning Administrator Val Jensen is dealing with a property owner that has two 25' x 100' lots on Fox Lake. She wants to know what she can do with the lots, build, camp, erect a fence, etc. She has been very determined and has stated to Zoning Administrator Val Jensen that she may have to seek an attorney. Val is asking if he can send the information over to our Attorney to review before he mails it to the property owner. Council advises Val Jensen to confer with the Village attorney regarding vacant lots on Fox Lake.

ADJOURNMENT:

Motion by Trustee S. Swanson to adjourn the October 22, 2018 at 7:19 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk