

# Village of Lakewood Club

## Meeting Minutes

### November 26, 2018

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

OATH OF OFFICE:

Deputy Clerk Edsall administered the Oath of office for Village Clerk (4 year term) to Wendy Bloem. Clerk Bloem administered the Oath of Office to Debbie Houtteman, Mark Spencer, and Sarah Swanson, to fill the vacant trustee seats for a four (4) year term. Clerk Bloem administered the Oath of Office to Jackie Mudge to fill the vacant trustee seat for a two (2) year term.

ACCEPT OR AMEND AGENDA:

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to approve the meeting agenda for November 26, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: None

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to accept the October 22, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee R. Sikkenga, second from Trustee J. Carmean to accept the October 22, 2018 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee M. Spencer, to accept the November 2018 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer second from Trustee J. Carmean to accept the finance report and pay the bills for the month of November 2018. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Report submitted by Ordinance Enforcer James Rogers for Council review for the month of October 2018.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK: No report

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported regular maintenance on roads.

PLANNING COMMISSION:

Trustee J. Mudge reported that the Planning Commission are ready to finalize the changes to Chapter 3 of the Zoning Ordinance.

HR COMMITTEE: no meeting

CALENDAR:

**The Village hall will be closed beginning Monday December 24, 2018 through Tuesday January 1, 2019 in observance of the Christmas and New Year's Holiday. The office will re-open Wednesday January 2, 2019 for regular business hours.** The Human Resource meeting will be held on Wednesday December 12, 2018 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday December 19, 2018 at 6:30 p.m. **The Village Work Session Meeting is re-scheduled to be held on Monday, December 17, 2018 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.**

OLD BUSINESS:

A. Update on street light:

Clerk Bloem stated that she spoke to Rich Houtteman from Consumers Energy informed her that there is a LED street light towards the end of Kenwood. He stated that this light may be an 84 watt light and may be too bright for the Village. He would like the Village Council to look at the light and decide what wattage is right for the Village 54 watt or 84 watt. After we decide what wattage he will pass on to the department that handles street lights. President Lichner asked the Council to check out the light after the meeting. Council asked Clerk Bloem to find out if the streets lights can be staggered with 84 watt and 54 watt and if there is a big difference in what the monthly bill be using the 54 watt verses the 84 watt.

B. Other:

Trustee Houtteman asked for an update on the property owner that has two 25' x 100' lots on Fox Lake. Clerk bloem stated that Val Jensen is currently working on it.

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem is requesting budget amendments to the following accounts. Under Governing Body 101-101-880.000 Community Promotion \$500, under Village Hall 101-265-726.000 Supplies \$500, under Village Park 101-753-710.000 Park Rangers \$52.43, under Department of Public Works 101-441-775.000 Repairs & Maintenance Equipment \$5,000. Total amendments for General Fund accounts is \$6,052.43. Major Road Fund amendments 202-449-704.000 Fringe Benefits \$175, 202-449-943.00 Equipment Rental \$200, 202-449-945.000 Education and dues \$500. Total amendments for Major Road Fund accounts is \$875.00. Local Road Fund amendments 203-449-703.000 Wages Employees \$600, 203-449-704.000 Fringe Benefits \$1,300, 202-449-943.00 Equipment Rental \$4,030. Total amendments for Local Road Fund accounts is \$5,930.00.

Motion by J. Carmean second from J. Mudge to accept and adopt the budget amendments requested by Clerk Bloem for the General Fund in the amount of \$6,052.43, the Major Road Fund in the amount of \$875, and the Local Road Fund in the amount of \$5,930. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

B. Hall Closings

Consensus of Council is to close the Village hall beginning Monday December 24, 2018 through Tuesday January 1, 2019 in observance of the Christmas and New Year's Holiday. The office will re-open Wednesday January 2, 2019 for regular business hours.

C. Recreational Marijuana:

Trustee M. Spencer questioned whether the Village should have the Ordinance Enforcer enforcing the State Laws on recreational marijuana. He feels it would be too dangerous for him. Clerk Bloem explained to him that once the Village adopts an ordinance to opt out it makes it our ordinance to enforce. Council asked Clerk Bloem to contact the Village attorney on the spelling of marijuana and ask him if we need to have the Ordinance Enforcer to enforce the ordinance.

Motion by R. Sikkenga to adopt the Ordinance on Prohibition of Marihuana Establishments in the Village with the spelling change and to check with the Village Attorney on Ordinance Enforcer language.

Motion by R. Sikkenga to rescind him motion

ADJOURNMENT:

Motion by Trustee S. Swanson to adjourn the November 26, 2018 at 7:50 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk