

**Village of Lakewood Club
Meeting Minutes
March 25, 2019**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to approve the meeting agenda for March 25, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Greg VanWorkem, State Representative introduced himself to the Council asked the Council if they had any questions.

Tony Barnes, Dalton Township Supervisor gave an update on the 911 Surcharge proposal which will appear on the May ballot.

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to accept the February 25, 2019 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye** , Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by D. Houtteman, second from Trustee J. Carmean to accept the amended February 25, 2019 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to accept the March 2019 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of March 2019. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LOTS:

Clerk Bloem informed the Council that Al Stanley is interested in purchasing 8 lots in Lakewood Add 3, Plat BD, Block 41, Lots 26-33 inc. that the Village owns. President Lichner stated that due to 8 lots being a building a site it will need to go up for bids and be published in the White Lake Beacon.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Councils review for the month of March 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he has been grading roads.

PLANNING COMMISSION:

Trustee Mudge stated that the Commission is working on Chapter 4.

CALENDAR:

The Village of Lakewood Club Easter Egg Hunt will be held on Saturday May 20, 2019 at 11:00 a.m. sharp in the Village Park. The Human Resource meeting will be held on Wednesday April 10, 2019 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday April 17, 2019 at 6:30 p.m. Work session will be held on Monday April 22, 2019 at 6:00 p.m. and Regular meeting will be held at 7:00 p.m.

OLD BUSINESS:

A. Econo Signs:

Motion by Trustee R. Sikkenga, second from Trustee J. Mudge to approve the purchase of Village signs in the approximate amount of \$477.40. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

B. Part time maintenance position:

Due to no response from the ad in the White Lake Beacon, Council would like an ad placed in the Muskegon Chronicle.

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to have Clerk Bloem place an ad in the Muskegon Chronicle seeking a part time maintenance/snowplow driver. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem requests budget amendments to the following accounts: **1. General Fund, Village Hall** 101-265-703.000 Full Time Wages \$300, **2. Department of Public Works,** 101-441-703.002 Wages Maintenance Building \$1,500, 101-441-707.005 Part time Wages Maintenance Building \$200, 101-441-726.002 Supplies Maintenance Building \$200, 101-441-920.001 Kedzie Maintenance Consumers \$50. For a total of \$1,950 for General Fund. **3. Major Road Fund,** 202-478-703.006 Over Time Wages Winter Maintenance \$126. For a total of \$126 for Major Road Fund. **4. Local Road Fund,** 203-449-704.000 Fringe Benefits, \$1,000, 203-449-943.000 Equipment Rental \$7,663, 203-478-703.000 Full Time Wages Winter Maintenance \$2,000, 203-478-704.000 Fringe Benefits Winter Maintenance \$1,000, 203-478-943.000 Equipment Rental Winter Maintenance \$5,000. For a total of \$16,663 for Local Road Fund.

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to approve the budget amendments submitted above by Clerk Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Vacating platted roads:

Clerk Bloem reported to the Council that Fruitland Township Treasurer informed her that Township Trustees are going to be vacating their platted roads in their Lakewood Additions. She asked if the Village would be interested in doing the same. Council discussed and consensus is not to vacate the platted un-used platted roads in the Village.

C. Spring Newsletter:

Clerk Bloem informed the Council that Cheryl is getting ready to draft the spring newsletter and needs to know when the Council wants to hold the Village wide yard sale. She stated the only day RMS can do the free curbside pickup is May 18, 2019. Council discussed and decided to hold the Village yard sale on May 11, 2019.

D. Park Rangers:

Clerk Bloem informed the Council that the Village only has one park ranger coming back this year to work in park. She stated that she will post on the Village of Lake Club Community Board, the Village website and at Fox Lake General Store.

E. Fireworks for 4th of July:

President Lichner stated that the Council needs to approve by motion to file the application for fireworks, to approve the permit to display fireworks, to possess fireworks and to approve the purchase of fireworks from Wolverine Fireworks Inc. in the amount of \$7,600.00.

Motion by Trustee D. Houtteman, second from Trustee J. Mudge to give Rick Budde on behalf of the Village of Lakewood the approval to file the application for fireworks, to approve the permit to shoot fireworks, to approve the permit to possess fireworks, and to approve the purchase of fireworks from Wolverine Fireworks Inc. in the amount of \$7,600.00. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

F. Adopt 2019-2020 proposed budget:

Motion by Trustee J. Carmean, second from Trustee J. Mudge to adopt the budget for fiscal year 2019-2020 with changes. Changes are on page 5 vacation pay and on page 8 Fringes Benefits. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

ADJOURNMENT:

Motion by Trustee S. Swanson to adjourn the March 25, 2019 regular meeting at 7:56 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk