

**Village of Lakewood Club
Meeting Minutes
June 24, 2019**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, and Clerk Wendy Bloem.

Absent: Trustee Robert Sikkenga and Treasurer Lisa Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee J. Carmean, second from Trustee J. Mudge to amend and approve the amended meeting agenda for June 24, 2019. Amend to change the date under heading from May 20, 2019 to June 24, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Tony Barnes, Dalton Township Supervisor gave an update on Hidden Creek Farm.

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee M. Spencer to amend and accept the amended May 20, 2019 Work Session minutes as submitted by Clerk Bloem. Amend to change under #8 move last sentence in paragraph to #9 end of paragraph. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by M. Spencer second from Trustee J. Carmean to amend and accept the amendment to the May 20, 2019 regular meeting minutes as submitted by Clerk Bloem. Amend under H.R. Committee second sentence after she, add will. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE:

- A card was received from the Lakewood Garden Club thanking the Village Council supporting the Lakewood Garden Club's pollinator garden

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to accept the June 2019 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee J. Carmean to accept the finance report and pay the bills for the month of June 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Two inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of June 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Budde reported that he filled sand around the swings and volleyball net.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that the calcium chloride has been applied to the local roads.

PLANNING COMMISSION:

Trustee Mudge reported that the commission is still working on chapter 4 of the zoning book.

H.R. COMMITTEE: no meeting

CALENDAR:

The Village office will be closed on Thursday July 4, 2019 in observance of Independence Day. The Village of Lakewood Club Parade will be held on July 6th at noon, kid's activities will follow in the park, fireworks at dusk.

The Human Resource meeting will be held on Wednesday July 17, 2019 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday July 24, 2019 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, July 28, 2019 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on part time maintenance position:

Human resource will meet and discuss the wages for the part time maintenance position.

B. Federal requirements for truck routes:

The Village attorney mailed a letter to Muskegon County Road Commission regarding this matter.

C. Consumers Energy:

Clerk Bloem will keep in touch with Rich Houtteman, Consumers Energy's Lakeshore Community Affairs Manager, regarding the contract between the Village and Consumers Energy.

D. DPW:

Street Administrator Budde submitted a quote from Bob's Roofing Company in the amount of \$7,286 to re-roof the Kenwood DPW building Mr. Budde is asking for approval to move ahead with this contractor.

Motion by Trustee M. Spencer, second from Trustee J. Mudge to approve the quote from Bob's Roofing in the amount of \$7,286 to re-roof the Kenwood DPW building. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. Dock Ordinance:

Deputy Clerk Kilmer stated that there has been a problem last winter with property owners not removing their docks from the lake. She feels the Council needs to amend the Dock Ordinance under Article #2 (B) to add at the end of the sentence "no later than October 31st."

Motion by Trustee J. Carmean, second from Trustee S. Swanson to amend Ordinance #32 Dock Ordinance, amend under Article #2 (B) to add at the end of the sentence "no later than October 31st." Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

ADJOURNMENT:

Motion by Trustee S. Swanson, second from Trustee M. Spencer to adjourn the June 24, 2019 regular meeting at 7:30 p.m. All Ayes

Respectfully Submitted,

Wendy Bloem, Clerk