

Village of Lakewood Club

Meeting Minutes

August 24, 2015

www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Spencer to accept the August 24, 2015 meeting agenda as submitted. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: None

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Loss to accept the July 27, 2015 Work Session minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Carmean to accept the July 27, 2015 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

CORRESPONDENCE:

An E-mail was received from Daniel McCabe Village Insurance Agent informing the Village that Blue Cross Blue Shield announced that due to lower-than-expected medical costs in 2014 they would be able to refund over 24,000 Small Groups (with fewer than 50 employees) a small percentage of their 2014 premiums.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Loss to accept the August 2015 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

FINANCE REPORT:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the finance report and pay the bills for the month of August 2015. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None.

Motion Carried

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ANINMAL CONTROL: Report on file.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of July 2015.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Clerk Bloem informed the Council that she received the last payment for the damaged picnic table. President Lichner stated that if the park rangers do not work on a weekend due to rainy weather whoever works that shift needs to make sure the park bathrooms are unlocked.

STREETS & MAINTENANCE:

Street Administrator Rick Budde stated that he has been doing tree trimming along roads.

PLANNING COMMISSION:

Meeting changed to August 26, 2015, due to attendance

CALENDAR:

Office will be closed on September 7, 2015 in observance of Labor Day. The Human Resource meeting will be held when needed, on the second Wednesday, of the month at 6:00 p.m. The Planning Commission meeting will be held on Wednesday September 23, 2015 at 6:30 p.m. The Village Work Session Meeting will be held on Monday September 28, 2015 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on Blight Elimination:

Clerk Bloem reported that she, President Russell Lichner, Deputy Clerk Mary Kilmer and Cheryl Edsall will be meeting with Connie Maxim-Sparrow Grant Coordinator for Muskegon County on Wednesday August 26 at 1:00 p.m. to get more information on the Blight Elimination Grant.

B. Update on Dock Ordinance:

Clerk Bloem informed the Council that there are some areas of the Dock Ordinance that needs to be addressed by the Village attorney and Village Zoning Administrator Val Jensen.

C. Adobe Software:

Clerk Bloem informed the Council that a motion was not made at the last meeting for the purchase of Adobe Software for the clerk's office. She stated the cost for 2 copies of the software will be \$519.18.

Motion by Trustee Loss, second from Trustee Spencer to approve the expenditure of \$519.18 for the purchase of adobe software for the clerk's office. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None.

Motion Carried

NEW BUSINESS: no new business

ADJOURMENT:

Motion to adjourn by Trustee Sarah Swanson at 7:20 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk