

Village of Lakewood Club
Meeting Minutes
April 23, 2018 amended

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean. Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Houtteman, second from Trustee Sikkenga to approve the meeting agenda for April 23, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Elizabeth Lemoine 50 W. Englewood, questioned why large Semi Trucks are going down Kenwood when it is a residential neighborhood, why can't these trucks take Russell to White Lake Dr. She stated that she can hear them brake two roads over. Street Administrator Budde stated that currently Dalton Township has a ~~weight~~ **number of axles** limit ordinance on their roads restricting trucks to travel on them over a certain ~~weight~~ **number of axles** without paying for a permit. He stated that Kenwood and Automobile were federally funded to be all season roads and the roads were constructed to hold the large trucks by federal funds. He will contact the County Road Commission and MDOT to see what can be done about this situation.

Elizabeth Lemoine also informed the Council that she is starting to write a book on the History of Lakewood Club. She stated that she will be writing it in 3 stages. She is asking permission from the Council to come into the Village office to review any history the Village may have. Elizabeth also wanted to bring to the attention of the Council that there are several dogs running loose in the Village. There have been several complaints on the Village Community Watch page.

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Sikkenga to accept the March 26, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the March 26, 2018 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

Clerk Bloem reported that the Village received an e-mail from Michigan Department of Transportation stating Governor Snyder signed a bill into law that provides an additional \$175 million from the State's General Fund for transportation projects statewide. The Village will receive an extra \$12,991.93 in road funds in April 2018.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Mudge, to accept the April 2018 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Spencer second from Trustee Carmean to accept the finance report and pay the bills for the month of April 2018. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LOTS:

Mary Kilmer reported that distribution of funds to Muskegon County, MAISD, Dalton Township, Whitehall Schools and the Village of Lakewood Club has been done for lots that have been sold to date by the Village.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

No report was submitted for the month of March 2018. Trustee Sikkenga asked why the Ordinance Enforcer no longer attends the meetings. He would like President Lichner to ask the Ordinance Enforcer to attend either the 6:00 p.m. Work Session meeting or the 7:00 p.m. regular meeting.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Rick reported that he has been dealing with issues in the park bathrooms, this issue has been taken care of.

STREETS AND MAINTENANCE:

Rick reported that he has been doing regular maintenance on the roads. Trustee Spencer stated that he had a complaint from a resident regarding the noise and dangerous situation of semi-trucks traveling down Kenwood.

PLANNING COMMISSION:

Trustee Mudge reported that the Planning Commission would like the Village Council to make a motion to move forward with the golf cart ordinance. Council would prefer to take time to review the ordinance and bring it back to the May meeting for discussion.

HR COMMITTEE:

No meeting was held in April.

CALENDAR:

Do to the May Regular Meeting falling on Memorial Day, the Village Regular meeting is re-scheduled to be held on Monday May 21, 2018 at 7:00 p.m. The Village Work Session meeting will be cancelled, in place of the Work Session meeting the Village Council members at 5:30 p.m. will be picking up litter on Russell Road, anyone interested in helping can meet at the DPW. The Human Resource meeting will be held on Wednesday May 16, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday May 23, 2018 at 6:30 p.m.

OLD BUSINESS:

A. Part-time maintenance position:

Interviews will be scheduled for Thursday April 26, 2018 at 5:00 p.m.

B. Update on Lake Survey

President Lichner stated that Mr. Brenner introduced himself at the Work Session meeting to the Council and informed them that he has been Surveyor for 49 years and would be willing to volunteer his time to locate the walkway around the lake. Mr. Brenner stated that he will need to rent the equipment to do the survey, the cost would approximately be \$3,000. He informed the Council that the survey could take up to two years. Council will need to approve the expenditure of the funds for the lake survey.

Motion by Trustee Sikkenga, second from Trustee Carmean to approve the expenditure to survey the walkway around Fox Lake, amount not to exceed two thousand five hundred (2,500) dollars. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. Building Permits:

Clerk Bloem stated that the Village has had problems with a builder in the past, harassing Village officials, not following Village ordinance. She would like to know if a builder can be denied a permit due to past incidents. Council discussed and directed clerk Bloem to contact the Village attorney and ask if this can be done.

B. Park Ranger Hours:

Clerk Bloem stated that the Head Ranger Laura Thompson, would like to extend the ranger hours to 10:00 p.m. Council discussed and decided to leave it up to her discretion.

C. 2018 5-k Run/Walk:

Clerk Bloem informed the Council that she and Cheryl forgot to mention the 5-k Run/Walk in the Spring Newsletter. She is asking the Council would be okay to mail the flyer out separately. The Council is in agreement to mail out the 2018 5-K Run/Walk flyer and to include information on tearing up of roads by letting residents know to get the license number, color, make and model of the vehicle and report it to the police and the Village office. Council would also like to remind people as summer approaches the roads will become dusty and to please be considerate of your neighbors and drive slow. The Council would like to remind the Village residents that there is a leash law in Muskegon County and our Village. If any one

sees an unleashed dog call animal control and report it right away.

D. Golf Cart Ordinance: addressed under Planning Commission

E. Old office computers:

Clerk Bloem stated that there are old computers down in the basement taking up a lot of storage space. She is asking permission from the Council to have Rick destroy the hard drives and to donate the monitors and key boards. Consensus of the Council is to have Rick destroy the hard drives and take the monitor and key boards to a recycling center.

F. Other:

Trustee Houtteman would like the Ordinance Enforcer to drive through the Village and talk to the residents who have fences that need repaired.

ADJOURNMENT:

Motion by Trustee J. Mudge to adjourn the April 23, 2018 meeting 7:49 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk