

Village of Lakewood Club
Meeting Minutes
May 20, 2019

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee J. Mudge to approve the meeting agenda for May 20, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: No public comment.

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee M. Spencer to accept the April 22, 2019 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE: none

MINUTES OF THE PREVIOUS MEETING:

Motion by J. Carmen, second from Trustee J. Mudge to accept the April 22, 2019 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to accept the May 2019 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of May 2019. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Two inspections made and on file for review. Nite Spot closed due to death.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Councils review for the month of May 2019. Mary Kilmer reported that there will be a free tire removal at Whitehall school on June 1 from 9 am to 2 pm.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Budde reported that the park is ready for summer. He also stated that he had a couple of kids in the maintenance yard. He will be installing cameras in the yard hopefully to alleviate the problem.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that Prien & Newhoff's price has gone up 60% from last year due to asphalt prices. The estimated cost for the 2020 Automobile Road project is \$557,703, the State will pay \$375,000 and the Village is responsible for \$182,703.

PLANNING COMMISSION:

Next meeting will be Wednesday, May 22.

H.R. COMMITTEE:

Trustee Sikkenga stated the H.R. committee met to interview an applicant for the part time maintenance position and the applicant was a no show. Clerk Bloem stated that there is another potential applicant and she try to set up an interview for Wednesday.

CALENDAR:

The Human Resource meeting will be held on Wednesday June 12, 2019 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday June 19, 2019 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, June 24, 2019 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on part time maintenance position:

Street Administrator Budde stated that he may have someone interested in helping him with lawn maintenance. Clerk Bloem will set up an interview for Wednesday.

B. Federal requirements for truck routes:

Street Administrator Budde stated the he and Russ met with Attorney Sweeting to discuss the truck route situation. Attorney Sweeting asked Rick to put together a list of problems resulting from the heavy trucks being diverted from Russell road through the Village.

C. Randy Lemoine submitted a list of items the Garden Club spent to get the pollinator garden started. The list consists of \$185.60 for native plants, \$53 for 2 loads of topsoil, \$59.99 for a 3" pitcher pump, \$299.46 for items needed to drive the well and \$50 for rototiller rental with a total of \$648.05. The garden club is asking the Village if they would consider contributing any money to the cost of these items.

Motion by Trustee M. Spencer, second from Trustee S. Swanson to approve five hundred (500) dollars toward the beautification of the pollinator garden in the park. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. 4th of July Activities:

Clerk Bloem informed the Council that she has not heard anything on the 4th of July activities. Consensus of the Council is to allot the money and have it available if needed.

Motion by Trustee J. Carmean, second from Trustee M. Spencer to approve one thousand (1,000) dollars to be used for 4th of July activities. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Consumers Energy:

Clerk Bloem informed the Council that she received correspondence from Rich Houtteman, Consumers Energy's Lakeshore Community Affairs Manager, regarding Consumers Energy converting existing street lights to LED. Mr. Houtteman stated that he has been informed that Consumers Energy is requesting acknowledgement of the amended contract the Village has with them. Clerk Bloem stated that she will contact Mr. Houtteman and get more information as to what the Council needs to do.

ADJOURNMENT:

Motion by Trustee S. Swanson, second from Trustee M. Spencer to adjourn the May 20, 2019 regular meeting at 7:34 p.m. All Ayes

Respectfully Submitted,

Wendy Bloem, Clerk