

Village of Lakewood Club
Meeting Minutes
July 22, 2019

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson, and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee R. Sikkenga, second from Trustee D. Houtteman to approve the meeting agenda for July 22, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Ken Mahoney, Muskegon County Commissioner informed the Council that there will be thirteen (13) cruise liners coming to Muskegon, he stated that cruise liners are getting popular on the great lakes.

Tony Barnes, Dalton Township Supervisor informed the Council that the Township board approved opting into Medical Marijuana. They have a potential buyer interested in the entire business park on Whitehall Road and the old Wayside Trailer Park.

Tammy Verhoeven, 6695 N. Kedzie stated that she wants to get a committee together to work on the 4th of July activities and parade. Mark Verhoeven asked the Council if Rick could install a post to hold bags for dog waste that people could use in the park. Some council members feel this would be a bad idea due to kids scattering them all over the park.

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee M. Spencer to accept the June 24, 2019 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by M. Spencer second from Trustee J. Mudge to accept the June 24, 2019 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE: none

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee J. Mudge to accept the July 2019 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of July 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Mary Kilmer informed the Council that Mr. Brenner submitted preliminary survey maps of the lake walkway, he hopes to finish in the fall.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of July 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Trustee Houtteman stated that the park bathrooms inside and out need painting. She also stated the pavilion, the playground equipment, and curbs need to be painted. She asked if a local painter could be contacted to get this done. Council agrees to get Rick contact a local painter to get an estimate.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he has been grading and brining local roads.

PLANNING COMMISSION:

Clerk Bloem stated that there was not a meeting due to lack of quorum.

H.R. COMMITTEE: no meeting

CALENDAR:

The Human Resource meeting will be held on Wednesday August 14, 2019 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday August 21, 2019 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, August 26, 2019 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on part time maintenance position:

Clerk Bloem informed the Council that she went on Craigslist under employment to post for part time help and there is a charge to do this. Clerk Bloem stated that she does not feel comfortable using the Village debit card over the internet. Council suggested a pre-paid master or visa card.

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to have Treasurer Lisa Swanson get a pre-paid Visa or Master card in the amount of \$250. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

B. Federal requirements for truck routes:

Street Administrator Rick Budde stated that he and Attorney Sweeting met with Kenneth J. Hulka from the Muskegon County Road Commission and Tony Barnes from Dalton Township to discuss the semi-trucks being routed through the Village. Rick stated that Ken Hulka is working on a solution to this problem.

C. Consumers Energy:

Clerk Bloem will keep in touch with Rich Houtteman, Consumers Energy's Lakeshore Community Affairs Manager, regarding the contract between the Village and Consumers Energy.

NEW BUSINESS:

A. Public Hearing:

Clerk Bloem stated that a Public Hearing is needed for the amendment to the Dock Ordinance.

Motion by Trustee D. Houtteman, second from Trustee J. Swanson to hold a Public Hearing on Monday August 26, 2019 regarding the proposed amendment to Dock Ordinance. Roll Call Trustee M. Spencer-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

B. Roofing Permit:

A question was brought up whether a roof permit requires a building permit. Trustee Sikkenga stated that the Village adopted the Michigan Building Code and it states that no permit is needed if the homeowner is only re-roofing with shingles; permit is needed if there is any structural work done.

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to follow the Michigan Building Code on roofing permits. Roll Call Trustee M. Spencer-Aye, S. Swanson-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

Motion by Trustee S. Swanson, second from Trustee M. Spencer to adjourn the July 22, 2019 regular meeting at 7:21 p.m. All Ayes

Respectfully Submitted,

Wendy Bloem, Clerk