

Village of Lakewood Club

Meeting Minutes

December 18, 2017

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean. Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Sikkenga, second from Trustee Spencer to approve the meeting agenda for December 18, 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: No public comment

WORK SESSION MINUTES:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the November 27, 2017 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Carmean, second from Trustee Spencer to accept the November 27, 2017 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Sikkenga, to accept the December 2017 Treasurer's report as submitted by Treasurer Lisa Swanson. Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Treasurer Lisa Swanson reported that Rick no longer wants his name on the Village credit card. She stated that the bank can give the Village a card with a line of credit with a 5-6% interest. She is asking the Council permission to open this account.

Motion by Trustee Spencer, second from Trustee Sikkenga to approve and have Treasurer Swanson submit an application for a credit card with a line of credit in the amount of \$10,000. Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the finance report and pay the bills for the month of December 2017. Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Mike Mudge submitted a report for the month of November 2017.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported he has been doing regular maintenance on the roads.

PLANNING COMMISSION:

Trustee Mudge reported that the Planning Commission has been working on the golf cart ordinance and are reviewing Chapter 1 and 2 in the Village Zoning Ordinance.

CALENDAR:

The Village hall will be closed beginning Monday December 25, 2017 through Monday January 1, 2018 in observance of the Christmas and New Year's Holiday. The office will re-open Tuesday January 2, 2018 for regular business hours. The Human Resource meeting will be held on Wednesday January 10, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday January 17, 2018 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, January 22, 2018 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Part-time maintenance position:

Council discussed and decided to leave it up to Rick as to whether he wants to hire the fill in plow driver he has now or publish in the Muskegon Chronicle that the Village is seeking more applications.

B. 6581 Automobile:

Clerk Bloem informed the Council that the owner of 6581 Automobile called her regarding the letter she received from the Ordinance Enforcer about people living in her travel trailer on her property. She stated the letter said she has 2 weeks to get them out or she would receive a ticket. She told Clerk Bloem that they will be moving out in a couple weeks. Council decided to give her until January 4th to move the people out of the trailer, if this has not happened by then she will get a ticket.

C. Golf carts in Village:

Clerk Bloem will check to see if the Council needs to approve this by resolution, then create an ordinance. She will report back at the next meeting.

D. Industrial in Section Six:

Clerk Bloem informed the Council that Light Industrial was only taken out of the Master Plan, it was not removed from the Zoning Ordinance.

NEW BUSINESS:

A. Amendment to Storage Ordinance:

Council discussed and decided to hold off on approving this amendment, as more amendments will be coming from the Planning Commission in the next few months.

B. Minor and Major Auto Repair:

Council discussed and decided to leave the minor and major auto repair as is in the Zoning Ordinance.

ADJOURNMENT:

Motion by Trustee J. Mudge to adjourn the December 18, 2017 meeting 7:25 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk