

Village of Lakewood Club
Meeting Minutes
May 23, 2016

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CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee Carmean, second from Trustee Loss to amend the agenda and approve the amended agenda for May 23, 2016, amendment to be under Old Business (Other) add amendment recommendations from Planning Commission. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Tony Barnes introduced himself to the Council and stated that he will be running for Dalton Township Supervisor and invites everyone to vote at the August primary.

Trustee Spencer asked President Lichner if he contacted Zoning Administrator Val Jenson in regards to Juan Cabrero's question on home occupation signs. President Lichner stated that he has not had an opportunity to talk to Val regarding this issue. Clerk Bloem stated that she did speak with Val and he stated that he wants to review the home occupation sign ordinance a little further. Clerk Bloem will follow up with Val and report back at the next meeting.

WORK SESSION MINUTES:

Motion by Trustee Spencer, second from Trustee Carmean to accept the April 25, 2016 Work Session minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Carmean, second from Trustee Loss to accept the April 25, 2016 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee Spencer, second from Trustee Houtteman to accept the May 2016 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Carmean, second from Trustee Loss to accept the finance report and pay the bills for the month of May 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LOTS:

Clerk Bloem reported that there has not been any response for the Trailer site bid.

LAKE:

Trustee Houtteman asked Rick if he sprayed the lake for weeds. Rick stated the weeds need to be up before he can spray and water temperature must be at least 55°.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of April 2016.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Rick Budde reported that the water is washing out under the new boardwalk where it connects to the old boardwalk. Rick stated that he dug this out and walled it off to keep this from happening again.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he has been doing regular maintenance on the roads.

PLANNING COMMISSION:

Trustee Houtteman reported that the Planning Commission held a public hearing on the amendments to the Storage ordinance, Fence ordinance and Dock ordinance and is submitting the amendments to the Council to approve and adopt. Clerk Bloem also stated the Planning Commission is also reviewing commercial and industrial site plan review process.

H.R. COMMITTEE:

Trustee Sikkenga reported that the Human Resource Committee is currently reviewing the Village's Policy and Procedure manual. He stated there are a few areas in the FMLA part of the manual that he is questioning. He asked Clerk Bloem to get a copy of the City of Roosevelt's Park manual for the committee to review.

CALENDAR:

Scrap Tire Disposal is set for June 11, 2016 from 9:00 am to 2:00 p.m. at Mullally Park, 1850 Horton Rd. Passenger tires are free, truck tires are \$3.00. The Human Resource meeting will be held on Wednesday June 15, 2016 at 6:00 p.m. The Planning Commission meeting will be held on June 22, 2016 at 6:30 p.m. The Village work session meeting will be held on Monday, June 27, 2016 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. 483 W. Kenwood:

Clerk Bloem asked Council if this property could be cleaned up and assessed on taxes. Council would like Clerk Bloem to consult with Zoning Administrator Val Jensen and get opinion on whether this can be done.

B. Chickens in Village:

President Lichner would like more research done before the Council makes a decision on this issue. Deputy Clerk Kilmer feels each Council member should pick a municipality to call and get information on their ordinances regarding chickens. This information should be reported on at the next meeting. President Lichner will call the Village of Rothbury, Trustee Spencer will call the Village of Fruitport, Trustee Carmean will call the Village of Ravenna, Trustee Houtteman will call City of Montague, Trustee Sikkenga will call City of Roosevelt Park, Trustee Swanson will call the City of North Muskegon and Clerk Bloem will call the City of Whitehall.

C. Update on 4th of July Activities:

Mary Kay Weber submitted a report to the Council on what she has done so far for the 2016 Lakewood 4th of July celebration. We need volunteers for the children games.

D. Policy and Procedure Manual:

This will be re-visited at the June meeting after the Human Resource Committee meets and review City of Roosevelt Park's manual.

E. Other:

Council reviewed the storage ordinance and had questions on Section 3 Junk motor vehicle or junk vehicle, and in Section 6 (b) Outdoor Storage and Repair (1) Repair or service of motor vehicles or other large equipment, Section 5 (3), and (5)

NEW BUSINESS:

A. Bid for Michigan Road upgrade:

President Lichner stated that two bids came in for the Michigan Road project and were opened and read at the 6:00 pm work session meeting. One bid was received from Hallack Contracting for \$26,862; the second bid was received from McCormick Sand, Inc. in the amount of \$28,900. He stated both bids are to place, compact and grade 22 A crushed concrete on Michigan Road between Automobile and Parkway.

Motion by Trustee Loss, second from Trustee Sikkenga to accept the bid of \$25,640 from Hallack Contracting for Drexel Road improvement. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**.
Ayes: 6, Nays: None. **Motion Carried**

B. Calcium Chloride quote:

Street Supervisor Rick Budde submitted a quote to the Council from Great Lakes Chloride, Inc. The quote is for calcium chloride for dust control. The quote is for 38% calcium chloride applied = \$0.56 per gallon – continuous application. That figures out to approximately \$25,000.00 to apply one application. Council asked Rick to check into bags of Dow flakes to add to the brine we are currently using.

ADJOURMENT:

Motion by Trustee Swanson to adjourn the May 23, 2016 regular meeting at 7:40 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk