

Village of Lakewood Club

Meeting Minutes

May 21, 2018

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde and Clerk Wendy Bloem. Treasurer Lisa Swanson present at 7:30 p.m.

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee J. Carmean to approve the meeting agenda for May 21, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Mark Verhoeven 6695 Kedzie informed the Council that he and Tammy will be cancelling the 2nd Annual 2018 5K Run/Walk due to lack of participation. He stated it would not be fair to the sponsors to hold the run/walk with just a few participants. He will refund the money to the people that paid and post on the website that the run is cancelled.

Tony Barnes, Dalton Township Supervisor informed the Council that Treasurer Elizabeth Jenkins will be retiring from Dalton Township, he stated that she has served 18 years at Dalton Township, her last day was May 15th. Tony Barnes also stated that the Barry Junction Trail is done and there will be a ribbon cutting held on July 20, 2018 at 11:00 am kiddy corner from McDonalds on Whitehall Road.

Brian Zack, 6252 Kedzie stated that there is a truck that runs the stop sign at Cherry and Daniels every morning at 7:00 am. He stated the guy lives in the house on Cherry between Kedzie and Central. He also stated that he called the police regarding a brush fire that was left unattended on the corner of Kedzie and Kenwood.

WORK SESSION MINUTES:

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to accept the April 23, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee R. Sikkenga, second from Trustee J. Mudge to amend and accept the amendments to the April 23, 2018 regular meeting minutes as submitted by Clerk Bloem. Amendments to be under Public Comment from Dalton Township Supervisor, delete weight limit in fourth sentence and add axle limit up to 5. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

- A letter was received from Dalton Township Planning Commission informing the Village Council and Planning Commission that the Dalton Township is in the process of updating the Township's Master Plan.
- A letter was received from the United Way Board of Directors regarding National Service Corps., the letter states Muskegon County Commissioners unanimously approved a proclamation and named April as National Service Recognition month and the week of April 30th through May 6 as Senior Corps week in Muskegon County. They are asking the Village Council to pass a similar proclamation in our jurisdiction.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Mudge, to accept the May 2018 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Spencer second from Trustee Carmean to accept the finance report and pay the bills for the month of May 2018. Council is asking the Clerk to check to see if an invoice has been paid twice for 391.28 to Printing Systems. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Trustee Spencer questioned whether Fox Lake would be treated for Phragmites again this fall. Clerk Bloem will contact Chap Hipshier from the Muskegon Conservation District on this matter. Trustee Sikkenga stated that he would like someone from the Muskegon Conservation District to come and speak to the Village Council regarding water conservation.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

President Lichner read a resignation from Ordinance Enforcer Mike Mudge stating that he will be resigning as Village Ordinance Enforcer beginning June 1, 2018. President Lichner accepted his resignation and extended his thanks for all the years he served as Ordinance Enforcer. Council would like an ad placed in the White Lake Beacon seeking an Ordinance Enforcer

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator reported regular maintenance.

STREETS AND MAINTENANCE:

Rick reported that he has been doing regular maintenance on the roads. He will continue to interview potential applicants for the part time maintenance position. Trustee Mudge asked Rick if he could fill the pot holes and the end of the roads that go onto Automobile Road. Council has voiced their concerns

regarding the dusty roads. Rick will get an estimate from a company Muskegon County Road Commission uses to brine their roads.

PLANNING COMMISSION:

No report the Planning Commission meeting will be held Wednesday May 23, 2018 at 6:00 p.m.

HR COMMITTEE:

Held an interviews for part time position.

CALENDAR:

The Russell Road Cleanup is re-scheduled to be held on Monday June 4, 2018 at 6:00 p.m. June 30th Fourth of July Celebration, parade at 11:00 am fireworks at dusk. The Human Resource meeting will be held on Wednesday June 13, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday June 20, 2018 at 6:30 p.m. Work session will be held on June 25 at 6:00 p.m. and Regular meeting will be held at 7:00 p.m.

OLD BUSINESS:

A. Golf Cart Resolution:

Motion by J. Mudge second from M. Spencer to approve the golf cart resolution, allowing golf carts on local roads in the Village. Roll call: Trustee M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

NEW BUSINESS:

A. 2018 Fireworks:

President Lichner stated that the Council needs to approve by motion to file the application for fireworks, to approve the permit to display fireworks, to possess fireworks and to approve the purchase of fireworks from Wolverine Fireworks Inc. in the amount of \$8,000.00.

Motion by Trustee D. Houtteman, second from Trustee J. Mudge to give Rick Budde on behalf of the Village of Lakewood the approval to file the application for fireworks, to approve the permit to shoot fireworks, to approve the permit to possess fireworks, and to approve the purchase of fireworks from Wolverine Fireworks Inc. in the amount of \$8,000.00. Roll call: Trustee M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

ADJOURNMENT:

Motion by Trustee S. Swanson to adjourn the May 21, 2018 meeting 8:00 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk