

**Village of Lakewood Club
Meeting Minutes
March 27, 2017**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mark Verhoeven, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Sikkenga, second from Trustee Spencer to approve the meeting agenda for March 27, 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Mary Kilmer stated her concerns regarding the proposed Aquatic Center which will be voted on by Whitehall District School Residents at the May 2, 2017 election. The Whitehall Community Center Committee asked Whitehall Board of Education to place the proposal on the ballot asking for 2 mills to build and operate the Aquatic Center for a period of 20 years. If this proposal goes through it will cost the residents \$2.00 on each \$1,000.00 of taxable valuation of their property. The cost to operate and maintain the Aquatic Center for a year will be \$500,000. She stated that Whitehall Township board passed a resolution stating they are not in favor of the swimming pool. Mary stated that if her taxes go up she would like to see her money spent in this Village.

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Verhoeven to accept the February 27, 2017 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Carmean, second from Trustee Spencer to accept the February 27, 2017 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

- Clerk Bloem reported that the Village received a letter from Muskegon County Road Commission stating that at their March 22, 2017 meeting the Road Commission Board approved the Road Improvement Project Contract between the Road Commission and the Village for improvements to be made to Kenwood, Kedzie and Parkway.
- Clerk Bloem reported that the Village received from Michigan Municipal Property Pool a dividend check for \$1,320.00.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Verhoeven to accept the March 2017 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Spencer, second from Trustee Houtteman to accept the finance report and pay the bills for the month of March 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of February 2017

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Rick Budde stated that the park bathrooms are open.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that the County Road Commission will level the hill on Daniels the middle of April. Weather permitting the County will start the Kedzie, Kenwood road project around that time also.

PLANNING COMMISSION:

Trustee Verhoeven reported that the Planning Commission is ready for the Council to approve the changes to the Storage Ordinance so it can be adopted. Clerk Bloem stated that she did not submit the Storage ordinance at this meeting due to the full agenda.

HUMAN RESOURCE MEETING: No meeting held in February

CALENDAR:

The Village Annual Easter Egg Hunt will be held on Saturday April 15, 2017 at 11:00 am sharp. The Human Resource meeting will be held on Wednesday April 12, 2017 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday April 19, 2017 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, April 24, 2017 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Inspection report on 410 Kenwood:

Clerk Bloem stated that Zoning Administrator Val Jensen informed her that the Village should get a title search on 410 W. Kenwood before it goes up for bids so a warranty deed can be issued. This will alleviate any problems

for the Village. Clerk Bloem stated that she held off on publishing a bid notice in the Beacon until she spoke with the Council regarding the title search.

Motion by Trustee Carmean, second from Trustee Verhoeven to approve the funds to have Clerk Bloem contact a title company to have a title search done on 410 W. Kenwood. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Update on Speed Study:

Street Administrator Rick Budde informed the Council that he contacted State Police Sergeant Doug Roesler asking him if the Village has to raise the speed limit to the recommendation of the speed study. Rick Budde stated that Sargent Roesler answer is "yes" the speed limits need to be based on the engineering study, otherwise they are not valid. He stated the travel speeds will not increase, because this is the speed of the majority of the drivers in the Village. Council is not comfortable with raising the speed limits in Village. They asked Clerk Bloem to get the Village attorney's opinion.

C. Update on Miss Dig:

Clerk Bloem informed the Council that she called Miss Dig and they told her as long as the Village does not own any underground utilities we do not have to pay the annual fee to be member of Miss Dig.

NEW BUSINESS:

A. 2017/18 Fiscal Year Budget:

Mary Kilmer pointed out on page 7 under Department 266 Attorney it states Totals for Dept. 265 Village Hall, it should state Totals for Dept. 266 Attorney.

Motion by Trustee Verhoeven, second from Trustee Carmean to amend and approve with amendments the 2017/18 Fiscal Year budget. Amendment to be on page 7 under Department 266 Attorney it states Totals for Dept. 265 Village Hall, it should state Totals for Dept. 266 Attorney. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Appoint Committee Members:

President Lichner stated the appointments for April 1 2016 through March 31, 2018 stays the same with one addition Tim Bloem will be appointed to the Planning Commission.

C. Budget Amendments:

Clerk Bloem requested budget amendments to the following accounts. Department of Public Works 101-441-714.000, Soc. Sec. & Medicare \$200.00, 101-441-775.000 Repairs and Maintenance Equipment \$3,000.00, 101-441-956.000 Miscellaneous \$100.00 and Park 101-753-707.003 Part Time Wages \$500.00 for a total of \$3,800 to come from General Fund Balance

Motion by Trustee Verhoeven, second from Trustee Carmean to accept and amend the following accounts as stated above by Clerk Bloem in the amount of \$3,800 with a total \$3,800 coming out of General Fund Balance. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

D. White Lake Summer Lunch Program:

Clerk Bloem stated that she received a phone call from Bob Switzer asking if the Village would be interested in holding a free summer lunch program at the Village Park. The program will start July 10 and go through August 11, 2017. Lunch will be served from 11:30 to noon on those days. Council agreed that this program is good for the community.

E. Consumers Energy:

Clerk Bloem stated that Rich Houtteman contacted her and ask if the Village Council had any questions regarding the street lights in Village. Council discussed and had questions on the cost and how much money the Village would save by replacing our current street lights with LED lights. Trustee Debbie Houtteman will contact Rich and have him attend a meeting.

F. Dalton Township upgrade to Lakewood Road:

Tony Barnes Dalton Township Supervisor informed the Council that he is asking Muskegon County Road Commission to consider restoring Lakewood Road by doing a Dura Patch/Chip Seal/Fog Seal and shoulder restoration. He stated that the cost to do this is \$64,418.00. The Townships will be responsible for half of the amount which will be 32,209.00. Tony is asking the Village Council to consider paying \$16,104.50 due to the Village bordering Lakewood Road. Council discussed and decided that the Village has never been approached to do this in the past. Council stated that Lakewood Road is a County Road and Muskegon County Road Commission gets money from the State to maintain that road. Consensus of the Council is to use the money the Village gets from the State to maintain only the Village Roads.

G. Lakewood 50th Summer Celebration:

Clerk Bloem informed the Council that the report she gave them is not correct due to the Scottville Clown Band not being able to perform at the 4th of July Summer Celebration. Clerk Bloem stated that Kristina All has someone to replace the band. Clerk Bloem will submit a new report at the April meeting.

H. Set Yard Sale and Curbside Pickup:

Deputy Clerk Cheryl Edsall asked the Council if the dates the office set for the Village yard sale and curbside pickup is okay. She stated that the office set the yard sale date for May 11-13 and curbside pickup for Saturday May 20, 2017. Council has no issue with the dates.

I. Other:

Supervisor Tony Barnes reported that Dollar General went before the Zoning Board of Appeals asking to build a Dollar General near Abigail's Consignment shop. He also stated the Dalton Township will be giving out dump passes again this year.

ADOURNMENT:

Motion by Trustee Swanson to adjourn the March 27, 2017 meeting 7:50 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk