

# Village of Lakewood Club

## Meeting Minutes

March 23, 2015

[www.villageoflakewoodclub.org](http://www.villageoflakewoodclub.org)

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:05 pm.

ROLL CALL: President Russell Lichner, Trustees Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

### ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Spencer to accept the March 23, 2015 meeting agenda as submitted. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

### PUBLIC COMMENT:

Mike McGahan informed the Council that the Village can apply for a Goose Control Permit to relocate geese. He stated before this is done the Village/Lake property owners must show that they have used alternative measures to control the geese. The measures include barriers, flags, reflective tape etc. After it has been determined that Village/Lake property owners have done this they can submit an application to have the geese rounded up taken to another undisclosed location. This is done by someone who has been trained by the DNR. He stated the cost is \$200 for the permit application through the DNR and \$450 for the first 50 geese to be removed. The paperwork needs to be in by May 20, 2015. Geese will be rounded up approximately June 15-June 30 of the year. Mike informed the Council that the \$450 is paid to the person that is trained to round up the geese. He stated that someone from the Village can get trained to do this and the Village would save the \$450. Mike said he would be willing to take the training.

### WORK SESSION MINUTES:

Motion by Trustee Houtteman, second from Trustee Loss to accept February 23, 2015 Work Session meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

### MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Carmean to accept the February 23, 2015 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

### CORRESPONDENCE:

Clerk Bloem stated that she received an e-mail from Mark Verhoeven thanking the Village Council, Planning Commission and Zoning Administrator for assistant with his fence permit.

TREASURER'S REPORT:

Motion by Trustee Loss, second from Trustee Carmean to accept the March 2015 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

FINANCE REPORT:

Motion by Trustee Loss, second from Trustee Carmean to accept the finance report and pay the bills for the month of March 2015. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

COMMITTEE REPORTS:

LAKE:

After discussion Council agreed to approve the expenditure for Geese control for Fox Lake and the Village Park.

Motion by Trustee Carmean, second from Trustee Loss to approve the expenditure of \$650 for geese control to be paid out of the lake account. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

LIQUOR INSPECTION: Three inspections made and on file for review

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review. Clerk Bloem stated that the Ordinance informed her that he did a drive through of the Village and documented all properties that need cleaned up. He will be mailing letters out next week regarding this issue.

BUILDING INSPECTIONS AND PERMITS: On file for review

STREETS & MAINTENANCE:

Street Administrator Rick Budde reported that the brine analysis test came back good, the brine will be ready to use on the roads this summer.

PLANNING COMMISSION:

Clerk Bloem reported that at the Planning Commission Zoning Administrator Val Jensen informed the Commission that it is illegal to make stipulations that a Special Use permit is to be renewed every year. He stated that a Special Use permit runs with the property. It can only be revoked if it is no longer used for the particular use it was granted for or the applicant does not follow the Zoning laws of the Village. He is recommending that the Council remove #5 "Special Use permit to be renewed every 12 months", take Mark Hunts name off the Special Use permit since he is no longer a partner in the business (this was directed by Mark Hunt and Juan Cabrero), update the address of the applicant and update the name of the property owner from White Lake Dock and Dredge to the White Lake Land Company, LLC. Clerk Bloem informed the Council that Mr. Cabrero is working on getting another truck and trailer rental company at his business. Mr. Cabrero did not know that if he did not have U-hauls at his business after a year his Special Use Permit could be revoked. Mr. Cabrero feels the year should start at this date. Val Jensen suggested that the Special Use Permit not be specific on what type of Rental use and since Mr. Cabrero did not know the Special Use Permit could be revoked for not having the business for a year the time should start at this meeting. This will give Mr. Cabrero time to find another company.

## CALENDAR:

**The Village of Lakewood Club will hold an Easter Egg Hunt at the Village Park on Saturday April 4, 2015 11:00 a.m. Kids are recommended to be at the park early, hunt starts at 11:00 a.m. sharp.** The Human Resource meeting will be held when needed, on the second Wednesday, of the month at 6:00 p.m. The Planning Commission meeting will be held on Wednesday April 22, 2015 at 6:00 p.m. The Village Work Session Meeting will be held on Monday, April 27, 2015 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m.

## OLD BUSINESS:

## A. Special Use Permit for 6605 Automobile Road:

Council discussed and agreed to amend the Special Use Permit for 6605 Automobile Road, amend to delete anywhere it states Special Use permit to be renewed every 12 months, to take Mark Hunts name off as applicant as he is no longer a partner in the business, update the address of the applicant and update the name of the property owner from White Lake Dock and Dredge to the White Lake Land Company, LLC.

Council discussed and decided under the Special Use permit for U-hauls for 6605 Automobile Road to change specific name of U-hauls to Utility Truck and Trailer Rental. Council agreed to give Mr. Cabrero 12 months to find another Utility Rental company. Council member Sikkenga wanted Mr. Cabrero to know that the Council will be reviewing his Special Use Permit for Utility Rentals on a yearly basis to see if he is stilling running that business. He wanted Mr. Cabrero to know they he would not have to be present for this. Mr. Cabrero is in agreement with this.

## B. PROPERTY:

President Lichner stated that the Council agreed to purchase the eight lots on the Southeast corner of Kenwood and Kedzie from Lakewood Bible Church for \$5,000. He stated the money was budgeted in the 2015/16 fiscal year budget. The Council will need to make a motion to make this purchase.

Motion by Trustee Loss, second from Trustee Carmean approve the purchase of the 8 lots at the Southeast corner of Kenwood and Kedzie for \$5000. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

## NEW BUSINESS:

## A. 2015/16 Fiscal Year Budget:

President Lichner stated that there is a few changes to the budget before it gets adopted. Under General Fund revenue delete the first account #101-000-230.000 lot sales payable and move \$1,000 down to #101-000679.000 Lot Sales. Under Governing Body account #101-101-956.005 change Lot Sales to Lot Purchase. With the changes President Lichner asked for a motion to accept and approve the 2015-16 budget.

Motion by Trustee Carmean, second from Trustee Spencer to accept and approve the 2015/16 Fiscal Year Budget. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

## B. Appoint and Approve Commission and Committee Members:

President Lichner asked the Council to approve the list of Commission and Committee members that was submitted in their board packet with Mike McGahan added to the Lake Committee.

Motion by Trustee Carmean, second from Trustee Loss to accept and approve the list of Committee members as submitted with the term beginning April 1, 2015 to March 31, 2018. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

C. Fireworks application and permits:

Street Administrator Rick Budde stated that he will a motion to file application, a motion for a permit to display fireworks and a motion to possess fireworks and a motion to issue a check for fireworks.

Motion by Trustee Loss, second from Trustee Spencer to give Rick Budde on behalf of the Village of Lakewood the approval to file the application for fireworks, to approve the permit to shoot fireworks, to approve the permit to possess fireworks, to issue a permit to shoot fireworks and to approve the purchase of fireworks for J&M Displays in the amount of \$8,000.00. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

D. BUDGET AMENDMENTS:

Clerk Bloem started that the following accounts need budget amendments. Department of Public Works 101-441-707.006 Part Time Wages Equipment \$850, 101-441-714.000 Social Security & Medicare \$200, 101-441-775.000 Repairs & Maintenance Equipment \$5,000 for a total of \$6,050. Money to cover amendment to come out of General Fund Balance. Amendment to Major Roads, Streets and Maintenance, 202-449-714.000 Social Security & Medicare \$100, 202-449-943.000 Equipment Rental \$2,500 for a total of \$2,600. Money to cover amendment to come out of fund balance. Amendment to Local Roads, Streets and Maintenance 203-478-703.006 Overtime Wages Winter Maintenance \$400. Money to cover amendment to come out of Wages Winter Maintenance.

Motion by Trustee Carmean, second from Trustee Houtteman to accept the budget amendments and amend the budget as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

ADJOURMENT:

Motion to adjourn by Trustee Sarah Swanson at 7:55 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk