

Village of Lakewood Club
Meeting Minutes
March 23, 2020

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm. President Lichner stated that this meeting will be cut short due to COVID-19 pandemic and the Social Distancing that is put in effect by the government. We are only here to get motions to pay the bills and accept the 2020/21 budget.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Hannah Swanson, and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee J. Carmean second from Trustee J. Mudge to approve the meeting agenda for March 23, 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: No public Comment

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee J. Mudge to accept the February 24, 2020 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee J. Carmean second from Trustee R. Sikkenga to accept the February 24, 2020 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to accept the March 2020 Treasurer's report as submitted by Treasurer Hannah Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee R. Spencer, second from Trustee J. Mudge to accept the finance report and pay the bills for the month of March 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of March 2020.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported regular maintenance on the roads.

PLANNING COMMISSION: meeting cancelled

CALENDAR:

The Village Lakewood Office will be closed to the public due to the orders of our Governor. Phone calls will be taken by calling the office. The Human Resource meeting is cancelled until further notice. The Planning Commission meeting is cancelled until further notice. The Village Work Session Meeting will be held on Monday, April 27, 2020 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS: No old business

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem asked for budget amendments to the following accounts. 1. General Fund Governing Body 101-101-801.000 Professional & Contract Services \$1,500. 2. Treasurer 101-253-860.000 Transportation \$200. 3. Department of Public Works 101-441-703.001 Wages Equipment \$750, 101-441-775.000 Repairs and Maintenance Equipment \$3,000, 101-441-801.000 Professional and Contract Services \$900. 4. Total budget amendments to General Fund is \$6,350.

Major Road Fund 1. 202-478-775.000 Sand/Salt Winter Maintenance \$1,000.

Local Road Fund 203-478-703.001 Part Time Wages Winter Maintenance \$500, 203-478-704.000 Fringe Benefits Winter Maintenance \$750, 203-478-775.000 Sand/Salt Winter Maintenance \$1,000. Total budget amendments for Local Road Fund is \$2,250.

Motion by Trustee J. Mudge, second from Trustee D. Houtteman to amend the General Fund in the amount of \$6,350.00, amend the Major Road Fund in the amount of \$1000.00, and to amend the Local Road Fund in the amount of \$2,250.00. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Resolution for Clover Rd Street Addition:

Clerk Bloem stated that a resolution is needed to add the Clover Road extension into the Village Street System for the purpose of obtaining road funds under Act 51.

Motion by Trustee R. Sikkenga second from Trustee M. Spencer to approve a resolution to add the addition of Clover Rd between Washington and Lincoln to the Village's street system. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

C. 2020-2021 Fiscal Year Budget:

Treasurer Hannah Swanson stated the Millage rate for fiscal year 2020/21 should not exceed 7.8787. President Lichner requested a motion to accept the 2020/21 budget.

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to adopt with changes the fiscal year 2020/21 budget. Changes are to correct heading and add capital outlay to expenditures. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

D. Other:

Trustee Sikkenga suggested that the Village should not hold the work session meeting in April only the regular meeting.

Motion by Trustee R. Sikkenga second from Trustee M. Spencer to cancel the Work Session Meeting in April, and only hold the regular meeting at 7:00 p.m. due to the NOVID-19 pandemic. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Mike McGahan is suggesting the Village put a wake zone on Fox Lake due to the highwater table. He also has addressed the Village Council regarding live streaming the Council meetings and putting them on facebook. The Clerk will look into this as there are guidelines that have to be followed due to the Open Meetings Act.

Motion by Trustee S. Swanson to adjourn the March 23, 2020 regular meeting at 7:09 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk