

Village of Lakewood Club

Meeting Minutes

June 25, 2018

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde and Clerk Wendy Bloem. Treasurer Lisa Swanson present at 7:30 p.m.

ACCEPT OR AMEND AGENDA:

Motion by Trustee R. Sikkenga second from Trustee M. Spencer to approve the meeting agenda for June 25, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Alan Jager, 8081 Holton Duck Lake Rd., introduced himself to the Village Council and stated that he is running for 91st State House in the next election.

Ken Mahoney stated that he is running for County Commissioner in the next election. He stated that the County is downsizing and cutting programs.

Tony Barnes, Dalton Township Supervisor reported that the Township Planning Commission is busy updating the Master Plan and encourages the Village Council to stop by Dalton Township and pick up a survey to fill out. He also stated the Village Council is also invited to attend the open house July 19th regarding the new Master Plan. Tony stated the Township appointed a new Treasurer her name is Tammy Stevenson.

SPECIAL MEETING MINUTES:

Motion by Trustee J. Carmean, second from Trustee M. Spencer to accept the May 31, 2018, Special meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried**

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee J. Mudge to accept the May 21, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to accept the May 21, 2018 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga, to accept the June 2018 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee J. Mudge second from Trustee J. Carmean to accept the finance report and pay the bills for the month of June 2018. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Clerk Bloem provided the following information to the Village Council from Chad Hipshier from the Muskegon Conservation District. Chad stated that "he had a few minutes to take a run up to Fox Lake to check on the Phragmites situation. It looks like there is just one spot where the Phragmites has decided to run upland from the lake a few feet. It would be at the end of Washington Road down towards the water. You can see where the old stand was and where the new stand is trying to establish. This was the only section from last year's treatment that I found anything. I did bounce around the lake to see if I could find any other signs of an invasive species and I found none. If there was a spot I may have missed that you are aware of, let me know. Is the group interested in having the District treating any leftover plants? I would estimate that it would cost between \$100 to \$150."

Motion by Trustee M. Spencer second from J. Mudge approve the expenditure of \$150.00 to have Fox Lake treated for Phragmites. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 6, Nays: None. **Motion Carried**

LIQUOR INSPECTION: Three inspections made and on file for review.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK: Park Administrator reported regular maintenance.

STREETS AND MAINTENANCE:

Rick reported that the Local Roads have been brined and he has been cutting the edge of the roads with the brush hog.

PLANNING COMMISSION:

Trustee J. Mudge reported that the Commission is done reviewing the definitions of the Zoning ordinance. Clerk Bloem will type up the proposed amendments and bring back to the Commission for final review before they come before the Council for review.

HR COMMITTEE:

Trustee Sikkenga reported that the HR committee held interviews for part time maintenance position and the Ordinance Enforcer position. It was stressed to the people applying for the Ordinance Enforcer position no monthly report, no pay.

CALENDAR:

The Village Office will be closed on Wednesday July 4, 2018 in observance of Independence Day. The Human Resource meeting will be held on Wednesday July 11, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday July 18, 2018 at 6:30 p.m. Work session will be held on Monday July 23, 2018 at 6:00 p.m. and Regular meeting will be held at 7:00 p.m.

OLD BUSINESS:

A. Appoint Part Time Grass Cutter:

President Lichner stated that he and the Human Resource Committee are recommending Matt Gunn for the grass cutter position. Matt will work the summer and return to school in the fall. Council approves the hiring of Matt Gunn for grass cutter/seasonal summer maintenance position.

B. Appoint Part Time Ordinance Enforcer:

President Lichner stated that he and the Human Resource Committee are recommending James Rogers for the part time Ordinance Enforcer position. Council approves the hiring of James Rogers for the part time Ordinance Enforcer position beginning July 1, 2018.

C. Other:

It was asked of the Council if anything had been looked into changing the Truck Route so Semi Trucks are not driving through the Village. Street Administrator Budde stated that he has not had chance to contact MDOT regarding this.

NEW BUSINESS:

A. General Fund CD's:

Clerk Bloem informed the Council that the Auditor feels the Village should invest some money from the General Fund into interest bearing CD's. Council would like Clerk Bloem to work with the Treasurer to get some interest rates and bring back to the next meeting.

B. Property to open Clover Rd:

Council discussed and consensus is to open the whole length of Clover as platted from Washington to Madison.

C. Budget Amendments:

Clerk Bloem is requesting a budget amendment to the Local Roads of 32,000 to be taken from the Local Road Fund to cover the cost of brining.

Motion by J. Carmean second from S. Swanson amend the Local Road budget and pay Great Lakes Chloride for brining the Local Roads. Amount to pay not to exceed \$32,000. Roll call: Trustee M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

ADJOURNMENT:

Motion by Trustee S. Swanson to adjourn the June 25, 2018 meeting 7:35 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk