

Village of Lakewood Club
Meeting Minutes
June 27, 2016

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Spencer to approve the agenda for June 27, 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: no public comment

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Spencer to accept the May 23, 2016 Work Session minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Houtteman, second from Trustee Carmean to accept the May 23, 2016 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Spencer to accept the June 2016 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Spencer second from Trustee Sikkenga to accept the finance report and pay the bills for the month of June 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson, **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LOTS:

Mary Kilmer reported that a gentleman wrote the Village about their four (4) lots he owns in Section Six. Mary will contact him and give them a price quoted by former Attorney Shon Cook for \$100 a lot.

LAKE:

Park Administrator Rick Budde stated that he did not get a chance to spray the lake weeds due to the water pump going out on the boat motor.

LIQUOR INSPECTION: Three inspections made and on file for review.

ANIMAL CONTROL:

Complaint regarding noisy pet birds coming from a residence on Michigan.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of May 2016. Mike informed the Council that that he submitted a list of addresses that are in need of grass cutting. Mary typed letters and mailed out last week. He also stated that there are several people speeding down his road.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that he purchased a pallet of calcium chloride that he will be mixing with the brine water. He is hoping this will prolong the dust control on the roads.

PLANNING COMMISSION: No meeting was held the month of June.

H.R. COMMITTEE:

President Lichner reported that the Human Resource Committee decided that they would like to have the Village Council's input on any changes made to the Village's Policy manual. Clerk Bloem mailed copies of City of Roosevelt parks manual for the Council to review and to be discussed at this meeting.

CALENDAR:

Fourth of July Fireworks Saturday July 2nd at dusk. The Human Resource meeting will be re-scheduled to be held in conjunction with the Village Council on Tuesday July 19, 2016 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday July 20, 2016 at 6:30 p.m. The Village work session meeting will be held on Monday, June 27, 2016 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Chickens in Village:

Trustee Spencer called the Village of Fruitport and Sullivan Township; they have ordinances that state in order to have chickens, but no roosters, you have to own one acre or more of land. Trustee Carmean stated that the Village of Ravenna does not allow chickens; Trustee Houtteman called New Era and they do not allow chickens. Clerk Bloem called the Village of Casnoiva- no ordinance and does not allow chickens; City of Whitehall-no ordinance and does not allow chickens and City of Montague-yes they allow chickens, they have no ordinance but residents must comply with setback of accessory structures and fences. As of this date they have not had any complaints. Trustee Swanson emailed Clerk Bloem a website with information on different villages, townships and cities in Michigan that allow chickens and their ordinances.

Motion by Trustee Loss, second from Trustee Spencer to keep the ordinance as is regarding chickens in Village. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Update on 4th of July Activities:

Mary Kay Weber submitted a report of events that will take place at the 2016 Lakewood 4th of July celebration.

C. Policy and Procedure Manual:

Clerk Bloem stated that the work session meeting is not the time to review the Village's policy manual she feels a special meeting needs to be scheduled to work on this. Consensus of the Council is to schedule a special meeting on Tuesday July 19, 2016 at 6:00 p.m. This meeting will take place at the Human Resource meeting on Wednesday July 13, 2016.

NEW BUSINESS:

A. Budget Amendments:

Clerk Bloem stated that the following accounts need budget amendments. Under **Independent Audit** 101-223-801.000 Professional & Contract Services amount needed is \$130, **Village Park** 101-753-775.000 Repairs and Maintenance amount needed is \$1,000 and under 101-753-970.000 Capital Outlay amount need is \$600. Account to cover amendments will come from Governing Body 101-101-970.000 Capital Outlay in the amount of \$1,730.

Motion by Trustee Loss, second from Trustee Spencer to approve the budget amendments to account #101-223-801.000 Professional & Contract Services \$130, account #101-753-775.000 Repairs and Maintenance \$1,000 and account #101-753-970.000 Capital Outlay \$600 for a total of \$1,730. Account to cover amendments will come from Governing Body 101-101-970.000 Capital Outlay. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

B. Juan Cabrero Food Truck:

Council informed Juan Cabrero that he needs to follow all State, County and local municipalities' laws, ordinances and guidelines regarding the operation of a food truck.

C. 6220 Automobile Road:

Clerk Bloem stated that Zoning Administrator Val Jensen reviewed a site plan for a proposed metal roof and an 18' x 8' porch at 6220 Automobile Road. He informed Clerk Bloem that he measured the distance from the center of Automobile Road to the home, the distance is 77 ½ feet. After subtracting the right-of-way (33') this leaves 44 ½ feet which only allows the homeowner to build a 4 ½ foot porch. Zoning Administrator Val Jensen submitted a copy of Fruitland Townships Zoning on Projections into yards. Council discussed and consensus is to approve the site plan, citing Michigan Attorney General opinion #6982 of 1998 and ask the Planning Commission review and make amendments to Section 405 Structure Regulations, (1) Permitted Yard Encroachments.

Motion by Trustee Swanson, second from Trustee Loss to approve the site plan for 6220 Automobile Road for a metal roof and an 18' x 8' covered opened sided porch as recommended by Zoning Administrator Val Jensen. Approval based upon Michigan Attorney General opinion #6982 of 1998, and to ask the Planning Commission review and make amendments to Section 405 Structure Regulations, (1) Permitted Yard Encroachments. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

D. Other:

Trustee Houtteman asked President Lichner if there is anything being done regarding 390 W. Garfield. Mary Kilmer reported that she has had several complaints on this property due to the junk in the yard. She stated that she contacted the property owner and he is selling the house on land contract. Trustee Houtteman stated that she remembers the house being posted "Do Not Occupy". Clerk Bloem will contact Val Jensen and find out if it was posted.

ADJOURMENT:

Motion by Trustee Swanson to adjourn the June 27, 2016 regular meeting at 7:38 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk