

Village of Lakewood Club
Meeting Minutes
July 27, 2015

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CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Spencer to accept the July 27, 2015 meeting agenda as submitted. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

SPECIAL:

Connie Maxim-Sparrow Grant Coordinator for Muskegon County reported on the Michigan Blight Elimination Program and how the Village can apply for the funds through a grant. She stated that she will be willing to help the Village write a grant at no cost to the Village.

PUBLIC COMMENT:

Mark Eisenbarth, Muskegon County Administrator addressed the letter that was sent to the Village from the County regarding the Quality of Life Millage. He stated the County is asking units of government to compile a list of up to 3 recreational improvements that a potential Quality of Life millage could fund. The County is planning nine public meetings, one in each of the commission districts, to gather public comments and feedback from residents about a variety of projects across the County. He is inviting the Council and Village residents to participate in this discussion.

Commissioner Ken Mahoney informed the Council that the New Muskegon County jail is finished and there will be an open house scheduled for August 22. He invited that Village Council to attend the open house and take a tour of the new jail.

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Loss to accept the June 22, 2015 Work Session minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Carmean to accept the June 22, 2015 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

CORRESPONDENCE:

- Letter was received from Muskegon County Vector Control/Pound Buddies seeking donations for the shelter. They are asking the Village to consider Vector Control/Pound Buddies when working on the 2016-17 budget.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Spencer to accept the July 2015 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, M. Loss-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried**

FINANCE REPORT:

Motion by Trustee Swanson, second from Trustee Sikkenga to accept the finance report and pay the bills for the month of July 2015. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, M. Loss-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried**

COMMITTEE REPORTS:

LAKE:

Rick Budde stated the new dock for the lake will be shipped this week. He also stated that he had a guy come by with a beach cleaner that picks up acorns, twigs etc. Rick stated that he is going to have him come out a day this week and have him demo it.

LIQUOR INSPECTION: Three inspections made and on file for review.

ANINMAL CONTROL: Report on file.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of June 2015.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Rick reported that there has been some vandalism in the park. Rick also stated that the old animal swings sold for \$400 on the Michigan Online Action Site.

STREETS & MAINTENANCE:

Street Administrator Rick Budde reported that the Drexel road work is moving ahead.

PLANNING COMMISSION:

Clerk Bloem reported that the Planning Commission held a public hearing on the amendments to the Fence Ordinance and the Tent and Trailer Ordinance. She stated the Planning Commission is currently working on the sign ordinance.

CALENDAR:

Election to be held on August 4, 2015 to renew the millage for 911 Central Dispatch. The Human Resource meeting will be held when needed, on the second Wednesday, of the month at 6:00 p.m. The Planning Commission meeting will be held on Wednesday August 19, 2015 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, August 24, 2015 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Adopt Tent and Trailer Ordinance and Fence Ordinance:

Motion by Trustee Loss, second from Trustee Spencer to approve the amendments to Ordinance #43 Tent and Trailer Ordinance under Definitions add the definition of Adjoining and Domicile and under Regulations amend 1 (A) and (B) and amend #2. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

- A. Motion by Trustee Carmean, second from Trustee Houtteman to approve the amendment to the Village Zoning Ordinance under Chapter 4 General Requirements, Section 403 (9) (F) adding Exceptions: for the consideration of fence construction only, the front property line is deferred as the front line of record (address) and where the front yard abuts a lake or stream. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Dock Ordinance:

Council has an issue with who is legally responsible for the docks that are put in Fox Lake. Who is responsible if someone gets hurt, the property owner or the Village? Another question is are the docks going across the platted walkway around the park? Council would like more homework done on this ordinance.

NEW BUSINESS:

A. Bids for Drexel Road improvement:

President Lichner stated that two bids came in for the Drexel Road project and were opened and read at the 6:00 pm work session meeting. One bid was received from Hallack Contracting for \$25,640, the second bid was received from McCormick Sand, Inc. in the amount of \$31,625. He stated both bids are to place, compact and grade 22 A crushed concrete on Drexel Road between Automobile and Parkway.

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the bid of \$25,640 from Hallack Contracting for Drexel Road improvement. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

C. Adopt 2012 Michigan Codes:

President Lichner stated that currently the Village is enforcing the 2009 Michigan Codes, Val Jensen informed Clerk Bloem that there has been some changes in the codes and he is recommending the Village adopt and buy the 2012 Michigan code books.

Motion by Trustee Carmean, second from Trustee Spencer to adopt the 2012 Michigan Codes Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

D. Budget Amendments:

Clerk Bloem is requesting budget amendments to the following accounts under General Fund, Governing Body 101-101-718.000 Workers Compensation \$1,000, money to come from 101-101-970.000 Capital Outlay. Under Department of Public Works, 101-441-726.002 Supplies Maintenance Building \$1000, money to come from General Fund Balance. Under Village Park, 101-753-703.000 Full Time Wages \$2,000, money to come from General Fund Balance. Amendment to Major Road account under Streets and Maintenance, 202-449-801.000 Professional and Contractual Services \$1,000, money to come from Major Road Fund Balance.

Motion by Trustee Loss, second from Trustee Carmean to amend the budget as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

E. Disc Golf at park:

President Lichner stated that he has been asked if the Village is willing to erect a disc golf course in the Village Park. He feels this would be a great idea and would like to pursue it further. President Lichner stated that he would like to visit some disc golf courses with Rick and Terry to get an idea on how they are laid out and to what is needed to install one.

F. Muskegon County Emergency Services:

President Lichner stated that in order for our Village to receive Federal financial relief in the event of a natural disaster, the Village Council needs to adopt by resolution the Muskegon County Hazard Mitigation Plan.

Motion by Trustee Loss, second from Trustee Spencer to adopt by resolution the Muskegon County Hazard Mitigation Plan. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried**

G. Other:

Rick Budde informed the Council that the Fourth of July falls on a Monday next year. Consensus of the Council is to hold the 2016 Fourth of July fireworks on Saturday July 2nd.

ADJOURNMENT:

Motion to adjourn by Trustee Sarah Swanson at 7:42 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk