

Village of Lakewood Club
Meeting Minutes
July 27, 2020

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Hannah Swanson, and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee J. Mudge, second from Trustee M. Spencer to approve the meeting agenda for July 27, 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Elizabeth Lemoine 50 W. Englewood informed the Council that there is Japanese Knotweed growing in Lakewood Club which has been identified as an invasive species growing on the fence at 97 E. Kenwood. Mrs. Lemoine stated that she has been in contact with Kathryn Pfister from the Muskegon County Conservation District and was informed that they will spray the bush. She stated that it may take several treatments to get rid of it.

Ken Mahoney, Muskegon County Commissioner reported that the County is re-organizing the Muskegon County Transit System, and is working on wrapping up next year's budget.

Tony Barnes, Dalton Township Supervisor stated that the Farm to Family produce will be at Dalton Township on Thursdays. Residents are welcome to come and get produce for themselves or anyone that needs it.

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to accept the June 22, 2020 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee J. Carmean to accept the July 2020 Treasurer's report as submitted by Treasurer Hannah Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to accept the finance report and pay the bills for the month of July 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

Lots:

- Foreclosed lots:

Motion by Trustee R. Sikkenga, second from Trustee J. Carmean to approve the expenditure of \$434.02, 404.02 to purchase parcel #61-42-505-050-0041.00 from Muskegon County Treasurer and \$30.00 to register the deed. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

- John Baldwin 6260 Wild Rose Way asked the Village Council if they would be willing to sell twenty-eight (28) Village owned lots next to their property. Council will review the site and decide how to split the lots into building sites and revisit at the August meeting.

Park:

Park Administrator Rick Budde stated that there are some trees that need to come down in the park due to the danger of falling. He will check into the cost of removing these trees. Council discussed and decided to bring the Park Rangers back for August and September. It will be discussed at the Human Resource meeting on whether the Rangers will need to do any special cleaning. Clerk Bloem will contact them and see if they are available.

Streets and Maintenance:

Street Administrator Rick Budde reported general maintenance on the roads. He also stated that he contacted two contactors for bids to gravel Cherry Rd.

Planning Commission:

Trustee J. Mudge stated that the Commission has finished chapters 1-5 of the Zoning Ordinance and will be reviewing for any mistakes.

Set Calendar:

The Village of Lakewood Club Office is open for regular business, a mask required by the Governor to enter the Village Hall to do business. August 4th Primary Election, polls are open from 7:00 a.m. to 8:00 p.m. The Human Resource meeting will be held on August 5, 2020 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday August 19, 2020 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, August 24, 2020 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on Historian:

Elizabeth Lemoine informed the Council that she found out the Village is included in the White Lake Historical Society, she will be working with them to get 175 W. Baker (McAuley cottage) listed in the *National Register of Historic Places*

B. Leaf Drop Off:

President Lichner stated that he would like to get a leaf-drop off site in the Village before fall.

C. Ordinance regarding storage units:

Council discussed and is in agreement of no permanent storage units in the Village; temporary only. Clerk Bloem will look for ordinances on storage units from other municipalities and bring to the August meeting.

NEW BUSINESS:

A. Charter Communications:

Clerk Bloem informed the Council that the Village needs to renew the franchise agreement with Charter Communications and set a fee.

Motion by Trustee J. Carmean, second from Trustee R. Sikkenga to renew the franchise agreement with Charter Communications and keep the fee at 3%. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. 6910 Parkway:

Council reviewed the plans for 6910 Parkway to place a wrought iron gazebo and a wrought iron pergola on this property. Consensus of the Council is that the gazebo and pergola are portable, so permit is not required.

C. 17 E. White Lake Drive:

Motion by Trustee R. Sikkenga, second from Trustee J. Mudge to turn 17 E. White Lake Drive survey matter over to Village Attorney. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

D. Outdoor bands at the Nite Spot:

Council discussed and decided to adjourn to the August meeting. This will allow the Council to review the email between the potential buyer of the Nite Spot bar and Zoning Administrator Val Jensen.

E. Computer Quote:

Street Administrator Budde stated that he would like a desk top computer in the maintenance building, he stated his laptop is six years old and he has had issues with it.

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to approve the expenditure of twelve hundred (1,200) dollars for a new computer for the Department of Public Works Office. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Adjourn: Motion by Trustee S. Swanson to adjourn the June 22, 2020 regular meeting at 8:20 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk