

**Village of Lakewood Club**  
**Meeting Minutes**  
**July 24, 2017**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:13 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson and Clerk Wendy Bloem. Absent Mark Verhoeven.

ACCEPT OR AMEND AGENDA:

Motion by Trustee Carmean, second from Trustee Sikkenga to approve the meeting agenda for July 24, 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Dalton Township Supervisor Tony Barnes informed the Council that the Township Board has hired Clay Morrison to fill the position of Ordinance Enforcer, he also stated that the Board hired Lorraine Grabinski to fill the vacant Zoning Administrator position.

Commissioner Ken Mahoney reported Muskegon County may be asking for a youth millage. This millage will help to educate the families of troubled youth. He stated as of right now we send troubled youths to programs around the State and when they return they go back home to the same dysfunctional environment they came from.

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Sikkenga to accept the June 26, 2017 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Houtteman to accept the June 26, 2017 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Treasurer Lisa Swanson informed the Council that she would like to switch banks. She would prefer bank closer to the Village office.

Motion by Trustee Spencer, second from Trustee Carmean, to accept the July 2017 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Carmean, second from Trustee Spencer to accept the finance report and pay the bills for the month of July 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Mike Mudge submitted a report for the month of June 2017.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported the chip seal for Kenwood, Parkway and Kedzie is scheduled to be done next week. He stated the work to remove the hill on Daniels should be started Wednesday morning.

PLANNING COMMISSION:

Clerk Bloem stated that the Planning Commission is currently working on a greenhouse ordinance and also reviewing the International Property and Maintenance Code to see if it meets the needs of the Village.

HUMAN RESOURCE MEETING:

No meeting in June.

CALENDAR:

The Human Resource meeting will be held on Wednesday August 16, 2017 at 6:00 p.m. when needed. **The Planning Commission meeting is re-scheduled to be held on Tuesday July 15, 2017 at 6:30 p.m.** The Village Work Session Meeting will be held on Monday, August 28, 2017 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. 410 Kenwood:

Clerk Bloem informed the Council that 410 Kenwood has been deeded over to Muskegon County Treasurer in order to get title insurance.

B. Other:

Trustee Sikkenga asked Clerk Bloem to contact Building Inspector Val Jensen and ask him if he did a final inspection on 6475 Central.

## NEW BUSINESS:

## A. Budget Amendments:

Clerk Bloem requested budget amendments to the following accounts. Department of Public Works 101-441-708.000, Part Time Over-Time Wages \$200.00, Park 101-753-726.000 Supplies \$500.00, 101-753-726.000 Capital Outlay \$500.00. Total budget amendment to the General Fund is \$1,200.00. Budget amendment to Major Roads 202-449-775.000 Repairs and Maintenance \$2,000.00

Motion by Trustee Carmean, second from Trustee Sikkenga to accept the budget amendments submitted by Clerk Bloem, amendment to Department of Public Works 101-441-708.000, Part Time Over-Time Wages \$200.00, Park 101-753-726.000 Supplies \$500.00, 101-753-726.000 Capital Outlay \$500.00. Total budget amendment to the General Fund is \$1,200.00. Budget amendment to Major Roads 202-449-775.000 Repairs and Maintenance \$2,000.00. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

## B. MERS Presentations:

Clerk Bloem asked the Council if they would be interested in having an agent from Municipal Employees' Retirement System to come and give a presentation on the 457 retirement information she gave them at the last meeting. As of this date the Council does not want MERS to attend a meeting.

## C. Street Lights:

President Lichner reported Megan Cogswell from Consumers Energy addressed the Council at the Work Session Meeting regarding replacing the Village high pressure sodium streetlights with LED lights. Ms. Cogswell informed the Council that currently the cost to change one high pressure sodium light to LED is approximately \$700 to \$800. She is recommending the Council wait until January 2018 to start this project. She stated that Consumers Energy will be going before the Public Service Commission to ask them to lower the price to \$200 - \$300 a light. She stated that she would like to start on the Villages' application before January and is asking for a list of priority streets with the number of lights to be changed out.

## D. Park Ranger's Hours:

Council decided to hold off on changing the park ranger's hours.

E. 4<sup>th</sup> of July Fireworks:

Clerk Bloem stated that she has read on the Lakewood Community watch page that quite a few residents were disappointed in the 4<sup>th</sup> of July fireworks this year. Dalton Supervisor Tony Barnes stated that he was with the fire department that night and he said there was a problem with the banks firing off, the shooters would have to run down and re-light several banks. He stated that he is not sure if it was bad fireworks or operator error. President Lichner and the Village Council directed the office to write a letter informing Wolverine Fireworks how disappointing the fireworks this year

## F. Other: Accident on Englewood

Street Administrator Rick Budde reported that a couple teenagers on Friday July 21 around 7:50 am hit a tree and the maintenance yard fence. He stated they had been drinking and reckless driving. The police were called and the driver was ticketed for careless driving and no proof of insurance. President Lichner would like Rick to follow up on this and get a copy of the police report.

Deputy Clerk Mary Kilmer informed the Council that there are a group of kids using foul language while swimming at the boat launch and throwing their clothes on private property. President Lichner requested that Mike Mudge go down to the boat launch in the early evening to speak to the kids regarding this situation.

**ADJOURNMENT:**

Motion by Trustee Swanson to adjourn the July 24, 2017 meeting 7:50 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk