

Village of Lakewood Club
Meeting Minutes
January 27, 2020 amended

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson, and Clerk Wendy Bloem.
Absent: Trustee Sarah Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee J. Carmean, second from Trustee J. Mudge to approve the meeting agenda for January 2020. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Mr. and Mrs. Holcomb informed the Council that they have purchased property on Fox Lake and would like to know who they would contact for a driveway permit. Clerk Bloem will contact Zoning Administrator Val Jensen and have him contact Mr. and Mrs. Holcomb regarding a driveway and an address.

SPECIAL MEETING MINUTES:

Motion by Trustee J. Mudge, second from Trustee R. Sikkenga to amend and accept the amended January 9, 2020 Special Meeting minutes as submitted by Clerk Bloem.
Amendment under number 2 first sentence delete ~~contract~~ and add contract. Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee J. Mudge accept the December 16, 2019 Work Session minutes as submitted by Clerk Bloem. Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by J. Carmean second from Trustee M. Spencer to accept the December 16, 2019 Regular meeting minutes as submitted by Clerk Bloem. Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE:

A letter was received from Zoning Administrator Val Jensen commending the Planning Commission on the professionalism and changes that have and are occurring for the better. He stated the Planning Commission members are really addressing the requirements before them and are doing a great job.

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee J. Mudge to accept the January 2020 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll Call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, J. Mudge-Aye, J. Carmean-Aye, Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee J. Carmean to accept the finance report and pay the bills for the month of January 2020. Roll call: Roll Call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, J. Mudge-Aye, J. Carmean-Aye, Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

LAKE:

At the Village Work Session meeting Mike McGahan stated his concern regarding the Village placing sandbags along the boardwalk. Mike said by doing this it could cause flooding around low areas of the lake. He stated that there are two residents along the lake that live in a low area that are elderly and cannot afford to sandbag their property. Rick informed him that the water should flow into the park. He stated if there is a problem, he can get small sandbags from the County. Rick also stated that he is worried about the damage the ice will do to the boardwalk and was asked if the Village had flood insurance. Clerk Bloem will contact the Michigan Municipal League and report back at the next meeting.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of December 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Rick Budde reported that he and Larry are repairing and painting picnic tables.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that due to all the rain he and Larry have been grading roads. He also stated that he received the quote on the calcium chloride for \$25,736.

PLANNING COMMISSION:

Trustee J. Mudge stated that the Planning Commission will be reviewing Chapter 6 of the Zoning Ordinance.

HUMAN RESOURCE COMMITTEE:

A Human Resource Committee meeting is set for February 3, 2020. Clerk Bloem will call Dan McCabe and setup a time for the meeting.

CALENDAR:

The Human Resource meeting will be held on Wednesday February 3, 2020 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday February 19, 2020 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, February 24, 2020 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Bid Tabulation for Automobile Road Project:

Street Administrator Rick Budde stated that the estimate came in lower than expected, the original estimate came in at \$498,00, the estimate prior to the bid came in at \$564,000, and the bid came in at 422,000.

B. Street Lights:

Clerk Bloem stated that she contacted Rich Houtteman from Consumers energy regarding the replacement of street lights in the Village. She informed him that we were under the assumption if the lights needed to be repaired, they were going to be replaced with LED lights. Rich Houtteman informed her that if the street light goes out and it is a bad photocell and not a true burnout Consumers will fix the photocell and keep the light going until it burns out

C. Senior Millage Money:

President Lichner stated that he would like to put together a Senior Millage Committee, and asked Trustee Mudge, Trustee Houtteman, Trustee Sikkenga and Elizabeth Lemoine if they would be willing to serve on this committee. He will contact them at a later date to setup a meeting.

D. Storage Units:

Council discussed and wants to go through the storage ordinance to see if there is anything in the ordinance pertaining to storage units.

NEW BUSINESS:

A. Adopt 2020 Village and Planning Commission meeting dates:

Trustee Mudge stated that the Planning Commission meeting in October needs to be changed from the 23rd to the 21st.

Motion by Trustee J. Mudge, second from Trustee M. Spencer to amend and accept the amended 2020 Village and Planning Commission meeting dates. Amend to change October 23, 2020 to October 21, 2020. Roll call: Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer- **Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

B. Summer Lunch Program:

Clerk Bloem stated that she received an email from Bob Switzer asking if the Village Council will be willing to budget \$250.00 to continue the summer lunch program at our park this year. The program will begin July 6th and end August 6th, the days will be Monday through Thursday. Council discussed and consensus is to budget \$250.00 for the summer lunch program.

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to budget and approve the expenditure of \$250.00 for the White Lake Area Summer Lunch Program to be held in the Village Park from July 6, 2020 through August 6, 2020. Roll call: Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

C. Rick's Insurance:

Council discussed and decided to have the Human Resource Committee meet on February 3rd and do a conference call with Dan McCabe from Blue Cross Blue Shield. Trustee Sikkenga stated that this meeting should be a closed meeting.

D. Other: Treasurer's position

Treasurer Lisa Swanson submitted her resignation as Village Treasurer, her last day will be March 12, 2020. She is recommending Hannah Swanson to fill her position until the November election. President Lichner ~~excepts~~ **accepts** her resignation with regret and is recommending that the Council appoint Hannah Swanson as Village Treasurer.

Motion by Trustee M. Spencer, second from Trustee J. Mudge to accept Treasurer Lisa Swanson's resignation with regret and appoint Hannah Swanson to fill the Treasurer's position until the November 2020 election. Roll call: Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 5, Nays: None. **Motion Carried.**

Motion ~~by Trustee S. Swanson~~ to adjourn the January 27, 2020 regular meeting at 7:43 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk