

Village of Lakewood Club
Meeting Minutes
January 25, 2016
www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:05 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Spencer to accept the January 25, 2016 meeting agenda as submitted. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Muskegon County Board of Commissioners Ken Mahoney informed the Village Council that he will be attending the Michigan Land Bank Blight Elimination meeting to be held on Wednesday at 10:00 am at the Village hall..

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Loss to accept the December 21, 2015 Work Session minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Carmean to accept the December 21, 2015 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

Clerk Bloem reported that she received an e-mail from Connie Maxim-Sparrow regarding the Michigan Land Bank Blight Elimination Grant. Connie stated that the funding is open and the grant application is due by February 8, 2016. Connie is proposing a meeting, centrally at the Village of Lakewood Club Hall on Wednesday January 27, 2016 at 10:00 a.m. It is imperative that every township and village that wants to participate in this application be present.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Loss to accept the January 2016 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Loss, second from Trustee Carmean to accept the finance report and pay the bills for the month of January 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Mary Kilmer informed the Council that the Fox Lake point by her house needs to be cleaned up. She has had permission from past Council to clean it and is asking permission from this Council to do the same. Council has no problem with Mary cleaning up the Fox Lake point.

LOTS:

President Lichner informed the Council that he would like to clean up a little piece of Village property between him and Mary. He would like to remove the brush and maybe plant some wild flowers.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of December 2015.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS & MAINTENANCE:

Street Administrator Rick Budde reported regular winter maintenance on the roads.

PLANNING COMMISSION:

Clerk Bloem reported that the Planning Commission is currently working on the Storage Ordinance. She stated the Planning Commission is really struggling with the size limit of tractors and would like to get this ordinance finished. They are inviting any or all Council members to come to the February Planning Commission meeting to give their input. President Lichner asked Council members to try and attend the next Planning Commission meeting. Clerk Bloem will call the Council members and remind them of the Planning Commission meeting.

CALENDAR:

The Human Resource meeting will be held when needed, on the second Wednesday of the month at 6:00 p.m. The Planning Commission meeting will be held on Wednesday February 17, 2016 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, February 22, 2016 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Wolverine Fireworks Contract Agreement:

Rick Budde informed the Council that he received the fireworks contract from Wolverine Fireworks, he stated that Wolverine has matched the past fireworks proposal from J& M Displays. Council reviewed the contract and does not like what is stated under D "Professional agrees in case of inclement weather on the show date, that Sponsor will be charged Labor in the amount of \$1,000 per day and not the unused Fireworks Package. Clerk Bloem stated that she called Wolverine and spoke to Dennis and he said the Village would only get charged if they travel here and weather permits them not to be able to shoot the fireworks. The \$1,000 covers the cost to pay the guys and equipment and is only a one time charge. Council feels the way it is written is misleading and would like to contact the company letting them know this.

NEW BUSINESS:

A. Michigan Municipal League:

Clerk Bloem stated that she received a letter from David Sperry MML Loss Control Consultant recommending the Village Council review the loss control recommendations and review the article in the January/February issue of the MML's Review magazine concerning a recent United States Supreme Court case on local zoning ordinances that regulate signage. Mr. Sperry is suggesting that any updates to the Village's zoning ordinance should be reviewed by its municipal attorney to ensure that it remains in compliance with all applicable legal requirements. Clerk Bloem will get copy of the MML article to the Planning Commission for review. He is asking the Village Council to respond within 30 days to the loss control recommendations as to whether the recommendations will be implemented as outlined.

Motion by Trustee Carmean, second from Trustee Loss to accept and agree to implement the loss prevention recommendations from the Michigan Municipal League. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Council questioned the \$17,233.77 in incurred claim costs for the period from January 1, 2013 to January 12, 2016. Council feels this amount is extremely high and asked Clerk Bloem to contact David Sperry with this question.

B. 2016 Clerk's Institute:

Clerk Bloem informed the Council that she would like to attend the March 2016 Clerks Institute in March. Clerk Bloem stated the amount has already been budgeted under education and training. The institute goes from March 20 – 25 at a cost of \$600, lodging approximately \$425, mileage and some meals.

Motion by Trustee Houtteman, second from Trustee Carmean to approve the expenditure of \$1,300 to send Clerk Bloem to the Clerk's Institute in Mount Pleasant Michigan beginning March 20, 2016 through March 25, 2016. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

C. Other:

President Lichner would like the Council to appropriate \$8,333 as a match at the next budget meeting for the Blight Elimination Grant.

Motion by Trustee Sikkegns, second from Trustee Loss to appropriate \$8,333 in the 2016-17 budget to cover the match for the Blight Elimination Grant. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

ADJOURMENT:

Motion to adjourn by Trustee Sarah Swanson at 7:40 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk