

**Village of Lakewood Club  
Meeting Minutes  
January 23, 2017**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mark Verhoeven, Jack Carmean, Street Administrator Rick Budde and Clerk Wendy Bloem. Absent: Treasurer Lisa Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee Sikkenga, second from Trustee Spencer to approve the meeting agenda for January 23, 2017. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

- Ken Mahoney reported that the Muskegon County Board of Commissioners held a re-organizational meeting and appointed Ben Cross as Chair, Charles Nash as Vice Chair. Mr. Mahoney stated that he was appointed as Chair of the Ways and Means Committee. He also stated that the Commission is looking at hiring a consulting group to do a 5 year forecast in terms of financing for the County.
- Tony Barnes Dalton Township supervisor stated that he was invited to serve on the Berry Junction Trail Committee and to serve on the Friends of the Berry Junction Trail. He stated that the Berry Junction Trail Committee is currently extending the bike trail from the McMillan trail head to connect to the causeway trail. Mr. Barnes would like to see Twin Lake Park and Blue Lake Park connected via a bike path. He stated the committee is interested in doing this. Mr. Branes also suggest to the committee that he would like to see a bike path extended from West Lakewood Road to go through Twin Lake and have one of the stops be at the Village Park. Mr. Barnes invited the Council to attend one of the Berry Junction Trail meetings to get their input on this.

WORK SESSION MINUTES:

Motion by Trustee Sikkenga, second from Trustee Carmean to accept the December 19, 2016 Work Session minutes as submitted by Clerk Bloem. Roll call: D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6 Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Verhoeven to accept the December 19, 2016 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

- Letter from City of Montague  
Confirming the swap between the Village and the City of Montague for the Small Urban Program

TREASURER'S REPORT:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the January 2017 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, M. Verhoeven-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Carmean, second from Trustee Verhoeven to accept the finance report and pay the bills for the month of January 2017. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, S. Swanson-Aye, M. Verhoeven-Aye, J. Carmean-Aye. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of December 2016.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Rick Budde stated that he is still waiting on the cameras for the park. He is getting prices for damaged trash cans.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that the 4-way stop signs are up on Daniels

PLANNING COMMISSION:

Trustee Verhoeven reported that the Planning Commission has finished the final draft of the Solicitors, Peddlers and Itinerant Merchants Ordinance and has submitted to Council for approval to hold a Public Hearing.

CALENDAR:

The Human Resource meeting will be held on Wednesday February 15, 2017 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday January 22, 2017 at 6:30 p.m. The Village work session meeting will be held on Monday, February 27, 2017 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Budget work session meeting::

Council discussed and decided to review the proposed budget at the February work session meeting.

B. Letter to owners of 6605 Automobile Road:

Council discussed and consensus is to mail a certified letter to the property owners of 6605 Automobile Road informing them that they have 30 days to rid the property of all junk and junk cars or a ticket will be issued. Council also wants mailed with the letters pictures of the junk on the property and copies of the ordinances that are being violated.

NEW BUSINESS:

A. Chip Seal quote from Muskegon County Road Commission:

Street Administrator Rick Budde submitted two (2) proposal from Muskegon County Road Commission to chip seal and fog seal Kedzie south from Kenwood to Lakewood Road, Kenwood from Russell to Automobile Rd and Kedzie/Parkway from Kenwood to White Lake Drive. The South Kedzie Road estimate is \$27,340.13 and the Kenwood and Kedzie/Parkway estimate is \$65,737.88.

Motion by Trustee Sikkenga, second from Trustee Houtteman, to approve the estimates from Muskegon County Road Commission to chip seal and fog seal Kedzie (local road) south from Kenwood to Lakewood Road for \$27,340.13, Kenwood (major road) from Russell to Automobile Rd and Kedzie/Parkway (major road) from Kenwood to White Lake Drive for \$65,737.88. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Kenwood house appraisal:

Rick Budde stated that he went into the house at 410 W. Kenwood and it is in bad shape. He feels it should be demolished due to the condition. Council discussed and consensus is to have Building Inspector Val Jensen condemn the house before it goes up for bid to sell.

C. Solicitors, Peddlers and Itinerant Merchants Ordinance:

Trustee Verhoeven stated that the Planning Commission has finished the Itinerant Merchants Ordinance and is asking the Council for approval to hold Public Hearing in February.

Motion by Trustee Sikkenga, second from Trustee Carmean, to hold a public hearing on the Solicitors, Peddlers and Itinerant Merchants Ordinance at the Planning Commission meeting to be held on February 22, 2017 at 6:30 p.m. in conjunction with the Village Council. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

D. 2017 Meeting Dates:

Motion by Trustee Carmean, second from Trustee Sikkenga, to accept 2017 meeting dates as follows. The regular meeting to be held on the 4<sup>th</sup> Monday of the month except for the December regular meeting which will be held on Monday December 18, 2017 and the Planning Commission meeting to be held on the Wednesday before the regular meeting. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

E. Other:

Muskegon County Prosecutor DJ Hilson gave an informational presentation to the Village Council on Michigan's Medical Marijuana Public Act 281 effective 12/20/2016.

ADOURNMENT:

Motion by Trustee Swanson to adjourn the January 23, 2017 meeting at 8:05 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk