

Village of Lakewood Club
Meeting Minutes
February 22, 2016 *amended*

www.villageoflakewoodclub.org

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Mort Loss, Jack Carmean, Street Administrator Rick Budde, Clerk Wendy Bloem and Treasurer Lisa Swanson

ABSENT: Trustee Sarah Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee Loss, second from Trustee Houtteman to accept the February 22, 2016 meeting agenda as submitted. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT: No public comment

WORK SESSION MINUTES:

Motion by Trustee Carmean, second from Trustee Spencer to accept the January 25, 2016 Work Session meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Loss to accept the January 26, 2016 Regular meeting minutes as submitted by Clerk W. Bloem. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE:

Clerk Bloem reported that the Village received an annual dividend distribution check from Michigan Municipal League in the amount of \$1,491.00.

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Loss to accept the February 2016 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, M. Loss-**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Loss, second from Trustee Sikkenga to accept the finance report and pay the bills for the month of February 2016. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, M. Loss-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LOTS:

Clerk Bloem reported that she had two inquiries from residents asking if they could purchase vacant lots owned by the Village that adjoins their property. Clerk Bloem mailed out information this procedure.

LAKE:

Rick Budde reported that the retaining rocks near the new fishing pier are being thrown in the lake by kids.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of January 2016.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Rick Budde reported that he had to fix a bench in the park due to vandalism.

STREETS & MAINTENANCE:

Street Administrator Rick Budde reported that he will start grading the roads this week.

PLANNING COMMISSION:

Clerk Bloem reported that the Planning Commission had a very productive meeting. President Lichner and Trustee Sikkenga attended the meeting and with their help the Planning Commission was able to come to a consensus on wording to use for the amendment to the Storage Ordinance.

CALENDAR:

A budget work session meeting will be held Monday March 14, 2016 at 6:00 p.m. The Village Annual Meeting will be held on Monday, March 28, 2016 at 6:00 p.m. The Human Resource meeting will be held when needed, on the second Wednesday of the month at 6:00 p.m. The Planning Commission meeting will be re-scheduled to be held on Wednesday March 16, 2016 at 6:30 p.m. The Village Annual Meeting will be held on Monday, March 28, 2016 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Wolverine Fireworks Contract Agreement:

Rick Budde reported that he spoke representatives from Wolverine Fireworks and they are going to adjust the contract to a one year contract and eliminate the inclement weather charge.

B. MML Property Loss update:

Clerk Bloem submitted a property loss report from Dave Sperry for the Council to review.

C. Update on State Land Bank Blight Funding:

Clerk Bloem stated that she received an e-mail from Connie Maxim-Sparrow letting us know that we have a good chance of being awarded the blight prevention dollars from the Community Foundation. The grant will help cover

legal consult and management expertise and a GIS software package with a smart phone application for public reporting of nuisance. Clerk Bloem informed the Council that she has copies of the Community Foundation Grant and the Rural Blight Elimination Grant for review.

NEW BUSINESS:

A. Date for Budget Work Session Meeting:

President Lichner stated that the Council needs to set a budget work session meeting to be held in March. Council discussed and decided to hold the budget works session meeting on Monday March 14, 2016 at 6:00 p.m. Back up date if needed will be Tuesday March 15, 2016.

Motion by Trustee Sikkenga, second from Trustee Spencer to approve the purchase of pizza for the budget work session meeting not to exceed one hundred (100) dollars. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, M. Loss-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

B. Ordinance Enforcer wage:

Ordinance Enforcer Mike Mudge stated that the Ordinance Enforcer has been paid the same amount for years and with the amount of hours he puts in he feels he should get a raise. Council take this into consideration and address at the budget work session.

C. Animal Control:

Ordinance Enforcer Mike Mudge informed the Council that there is no place in Muskegon County that is accepting stray cats. He stated that he called Newaygo County and Grand Rapids and no facility is accepting cats. He is asking Council what he should tell residents that call him and want him to trap stray cats. Mike Mudge also stated that all residents have a problem with stray dogs all they need to do is call 911 and they will send out a car to pick it up. Council informed Mike that he needs to tell the residents that there is no place to take stray cats and they will need to handle the situation. Mike would like this information to go into the spring newsletter.

D. Other:

White Lake Community Education Sports n Shorts:

Council discussed and considering the cost of the program, consensus of the Council is not to participate in the 2016 summer Sports and Shorts program.

Motion by Trustee Sikkenga, second from Trustee Loss to not participate in the 2016 White Lake Community Education Summer Sports n Shorts program. Roll call: Trustee D. Houtteman-Aye, M. Spencer-Aye, R. Sikkenga-Aye, M. Loss-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

B. Trustee Spencer stated that a resident informed him that he seen a Village Employee plowing his driveway with the Village Truck. The resident asked Trustee Spencer why the Village truck is being used for personal use. Trustee Spencer also stated that it was brought to his attention that (2) employees have been seen in the Village truck to run errands, it should only take (1) employee to run errands. Rick will address this issue.

ADJOURMENT:

Motion by Trustee Loss to adjourn the February 22, 2016 regular meeting at 7:45 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk