

Village of Lakewood Club
Meeting Minutes
February 22, 2021 amended

CALL TO ORDER: Meeting called to order by President Michael McGahan at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Michael McGahan, Trustee Debbie Houtteman, Mark Spencer, Sarah Swanson, Tammy Verhoeven, Jared Semelbauer, Street Administrator Rick Budde, Treasurer Hannah Swanson, and Clerk Wendy Bloem. Absent Trustee Rusty Morningstar,

ACCEPT OR AMEND AGENDA:

Motion by Trustee M. Spencer, second from Trustee S. Swanson to approve the meeting agenda for January 25, 2021. Roll call: Trustee S. Swanson-**Aye**, M. Spencer-**Aye**, D. Houtteman-**Aye**, J. Semelbauer-**Aye**, T. Verhoeven-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

CLOSED SESSION:

Clerk Bloem stated that the Council will be leaving this meeting and going into closed session. The Council will be come back to this meeting when done and resume the regular meeting. Council went into closed session at 7:10 p.m.

REGULAR MEETING CALLED TO ORDER AT 7:26 P.M.

PUBLIC COMMENT:

Tony Barnes 5920 Meadowmoor Lane stated that he got a call on Sunday and there will not be food to family delivery this Thursday. He will keep everyone updated on the next delivery.

WORK SESSION MINUTES:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to accept the January 25, 2021 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee S. Swanson-**Aye**, M. Spencer-**Aye**, D. Houtteman-**Aye**, T. Verhoeven-**Aye**. Ayes: 4, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to accept the January 25, 2021 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee S. Swanson-**Aye**, M. Spencer-**Aye**, D. Houtteman-**Aye**, T. Verhoeven-**Aye**. Ayes: 4, Nays: None. **Motion Carried.**

CORRESPONDENCE:

Clerk Bloem informed the Council that Whitehall Districts Schools are holding a COVID vaccine clinic on Friday February 12 and February 19, for anyone 65 or older. The school holds out so many vaccines each week for the Village. So, if anyone knows of a senior that needs a vaccine, have them call the office and get signed up. They cannot call the school; the appointment and paperwork are done at the Village office.

TREASURER'S REPORT:

Motion by Trustee S. Swanson, second from Trustee M. Spencer to accept the February 22, 2021 Treasurer's report as submitted by Treasurer Hannah Swanson. Roll call: Trustee S. Swanson-Aye, M. Spencer-Aye, D. Houtteman-Aye, J. Semelbauer-Aye, T. Verhoeven-Aye. Ayes: 5, Nays: None. **Motion Carried.**

~~Trustee S. Swanson asked Treasurer H. Swanson if she could have a copy of the total amount of Village taxes collected in 2020 for the budget work session meeting. delete~~

FINANCE REPORT:

Motion by Trustee S. Swanson, second from Trustee T. Verhoeven to accept the finance report and pay the bills for the month of February 2021. Roll call: Trustee S. Swanson-Aye, M. Spencer-Aye, D. Houtteman-Aye, J. Semelbauer-Aye, T. Verhoeven-Aye. Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

Lots:

Mary Kilmer reported that Muskegon County Equalization approved our land division for the property on Linden and Spruce, making it three buildable sites. She stated that there will be more work to be done, she will need to get with Zoning Administrator Val Jensen and find out more steps that need to be done, she will report more at the next meeting.

Liquor Inspections: three (3) inspections made.

Ordinance enforcement:

Ordinance Enforcer James Rogers submitted a report for the Councils review for the month of February 2021.

Building Inspections: On file for review.

Streets and Maintenance:

Street Administrator Rick Budde informed the Council that he got in contact with Brian Armstrong from the City of Whitehall and he is open to a mutual aid agreement. Rick stated that we need to get him a list and work out the details. Rick also stated that he spoke to Dan Andrews and he is willing to fill in when needed. Trustee Semelbauer inquired about the sand bags along Parkway, the lake is down, are they going to be removed in the Spring? Rick stated that he started to remove them, then the snow came.

Planning Commission Meeting: No meeting held the month of February due to COVID.

Human Resource Committee:

President McGahan stated that he will be appointing himself, Trustee R. Morningstar and Trustee J. Semelbauer to serve on the Human Resource Committee. ~~Delete Trustee S. Swanson and Trustee D. Houtteman stated that they would be willing to serve also. President McGahan stated that he is choosing these two Trustees on their skillset. Trustee Houtteman stated that she has 25-30 years in supervision. She did evaluations and put together job descriptions. President McGahan stated that he is going to stick with the two Council members he appointed. He stated that there are other committees that they can serve on.~~

Set Calendar:

Council discussed and consensus is to hold the Village Budget Work Session meeting on February 8, 2021 at 6:00 p.m. on ZOOM. **The Village of Lakewood Club Office is open. Due to the mandate of the Michigan Department of Health and Human Services, a face mask is required to enter the Village hall.** The Human Resource meeting will be held on Wednesday March 10, 2021 at 6:00 p.m. if needed. **The Planning

Commission meeting will be held on Wednesday March 17, 2021 at 6:30 p.m. The Village Annual Meeting will be held on Monday, March 22, 2021 at 6:00 p.m.; the regular meeting will follow at 7:00 p.m. ****Due to COVID numbers, meetings may be held by ZOOM or cancelled. Check with the Village office a day before the meetings.**

OLD BUSINESS:

A. Village Clerk and Treasurer appointed positions:

President McGahan stated that this was discussed at the Work Session meeting and he is entertaining a motion.

Motion by Trustee J. Semelbauer to make the Clerk and Treasurers positions appointed

President McGahan called for a second, hearing no second, motion fails for.

B. Building permit fees:

Clerk Bloem stated that she gave the Council permit fees from three (3) different municipalities review before the budget work session.

C. In person meetings:

Clerk Bloem stated that she contacted the Muskegon County Health Department and as of right now we cannot hold in person meetings. Clerk Bloem stated that she will keep in contact with the Health Department and report back with any changes. President McGahan would like Clerk Bloem to check with the State and get the executive orders on in-person meetings.

NEW BUSINESS:

A. Senior Mileage:

President McGahan will get information to Trustee T. Verhoeven and Trustee M. Spencer will work on this together

B. No **Engine** Brake Ordinance:

President McGahan entertains a motion to accept the Brake Ordinance.

Motion by Trustee J. Semelbauer to accept the **No Engine** Brake Ordinance.

~~Trustee S. Swanson wants to know how the ordinance will be enforced.~~ Clerk Bloem stated that the Ordinance is not our ordinance to be voted on. Trustee J. Semelbauer called Dalton Township and had the Clerk email their ordinance to the Clerk. Dalton's ordinance is only for the Council to review. An ordinance needs to be written by the Council and a draft will need to go the Attorney for his review. President McGahan stated that this will need to be discussed at a later date.

Motion by Trustee M. Spencer, second Trustee J. Semelbauer to have President ~~Mick~~ **Mike** McGahan to drop off a copy of Dalton Townships No Engine Brake Ordinance to the Village attorney for review. Roll call: Trustee S. Swanson-**Aye**, M. Spencer-**Aye**, D. Houtteman-**Aye**, J. Semelbauer-**Aye**, T. Verhoeven-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

C. Other:

Trustee M. Spencer would like the Council to move on in a professional manner and not to assume it is the old Council against the new Council. We all need to work together for the residents of the Village.

President McGahan stated that he would **like** to change the Agenda by eliminating Public Comment under #14 and add "Good and Welfare". This will be to address what is going on in the community.

Public Comment:

Tony Barnes 5920 Meadowmoor Lane informed the Council that Dalton Township has no way to enforce their No Engine Brake Ordinance. Tony also stated that he got an email from Muskegon County Health Department stating that there has been a new COVID variant found in Muskegon County.

Adjourn: Motion by Trustee S. Swanson, second from D. Houtteman to adjourn the February 22, 2021 regular meeting at 8:21 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk