

**Village of Lakewood Club  
Meeting Minutes  
December 16, 2019**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:03 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson, and Clerk Wendy Bloem.

ACCEPT OR AMEND AGENDA:

Motion by Trustee J. Carmean, second from Trustee J Mudge to approve the meeting agenda for December 16, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, Sarah Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT: No public comment.

WORK SESSION MINUTES:

Motion by Trustee M. Spencer, second from Trustee J. Mudge to amend and accept the amended November 25, 2019 Work Session minutes as submitted by Clerk Bloem. Amendments under number 6 third sentence delete ~~deck~~ and change removal to removal able, under number 7, second sentence add “to” after need, and under number 8 add windshield after broken. Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, Sarah Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by R. Sikkenga second from Trustee D. Houtteman to amend and accept the amended November 25, 2019 Regular meeting minutes as submitted by Clerk Bloem. Amend under Public Comment third paragraph, first sentence delete, \$35,000 and change to \$3,500 and add “or up to \$6,000 depending on how many seniors live in the Village.” Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, Sarah Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

TREASURER’S REPORT:

Motion by Trustee J Carmean, second from Trustee R. Sikkenga to accept the November 2019 Treasurer’s report as submitted by Treasurer Lisa Swanson. Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, Sarah Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of November 2019. Roll call: Roll Call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, Sarah Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of November 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde stated that he checked out Whitehall Township's leaf container and the size is 100 x 100, 10' fence with (2) 14' gates.

PLANNING COMMISSION:

Trustee J. Mudge stated that the Planning Commission will be reviewing Chapter 5 of the Zoning Ordinance.

H.R. COMMITTEE: no meeting

CALENDAR:

**The Village office will be closed on beginning Tuesday December 24, 2019 through January 1, 2020 in observance of Christmas and New Year's holiday. The Office will be open on January 2, 2020 for regular business.** The Human Resource meeting will be held on Wednesday January 15, 2020 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday January 22, 2020 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, January 27, 2020 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS: None

NEW BUSINESS:

A. Shipping Container at 6608 Automobile Rd.

Richard Hatfield approached the Council asking permission to put a shipping container at 6608 Automobile to use as storage. Council discussed and decided that since this property is zoned business this should go through the Planning Commission.

B. Senior Millage Money:

Clerk Bloem informed the Council that some of the Municipalities are not going to take the Senior Millage money from the County because they don't have anyone to administrate it. Ann Miesch, City of Muskegon Clerk would like municipalities to think about donating their money to the Muskegon Farmers Market. The Farmers Market has a program called Senior Power of Produce. This program usually starts in August,

seniors can come to the farmers market on Tuesday and receive a \$4 in tokens to shop with the farmers. They can also save the tokens and use them any day the farmers market is open. This past year they have serviced approximately 750 seniors each Tuesday. Council decided to hold off on making a decision until they get more information from Commissioner Ken Mahoney.

C. 17 E. White Lake Dr.

Clerk Bloem submitted, for the Council's review, a written statement from Zoning Administrator Val Jensen regarding a site plan for constructing a deck on the garage at 17 E. White Lake Dr. Zoning Administrator Val Jensen explains in the letter that he needs a survey in order to approve or dis-approve the site plan, and as of this date he has not received a survey.

D. Tax reverted property on Russell Rd.:

Lot Committee member Mary Kilmer stated that there is two (2) vacant properties that is being offered to the Village from the Muskegon County Treasurer, both properties have leans on them from three different businesses totaling \$105,00. She is recommending that the Village Council in writing refuse the vacant properties. Council discussed and decided to write a letter to the Muskegon County Treasurer refusing the foreclosed properties as follows, parcel #42-510-126-0019.00, and parcel #42-510-126-0027.00.

Motion by Trustee R. Sikkenga, second from Trustee J. Mudge to direct Clerk Bloem to write a letter to the Muskegon County Treasurer refusing the following tax reverted property, parcel #42-510-126-0019.00, and parcel #42-510-126-0027.00. Roll Call Trustee M. Spencer-Aye, D. Houtteman-Aye, R. Sikkenga-Aye, J. Mudge-Aye, J. Carmean-Aye. Ayes: 5, Nays: None. **Motion Carried.**

Motion by Trustee S. Swanson, support by M. spencer to adjourn the December 16, 2019 regular meeting at 7:30 p.m. All Ayes

Respectfully Submitted,

Wendy Bloem, Clerk