

**Village of Lakewood Club
Meeting Minutes
August 27, 2018**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:05 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde and Clerk Wendy Bloem. Absent Trustee Sarah Swanson, Robert Sikkenga and Treasurer Lisa Swanson. Trustee Robert Sikkenga attended the meeting at 7:20 p.m.

ACCEPT OR AMEND AGENDA:

Motion by Trustee M. Spencer, second from Trustee D. Houtteman to approve the meeting agenda for August 27, 2018. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**, President Lichner - **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

- Ken Mahoney, Muskegon County Commissioner reported on the 911 surcharge proposal that will be placed on the November ballot.
- Tony Barnes, Dalton Township Supervisor stated we pay the lowest in 911 surcharge in the State.
- Jeff Root and Bambi Wilson had questions regarding the Clover right-of-way. They want to know what the time line is on opening the road. Street Administrator Rick Budde stated that the County Road Commission is not in the road opening business any more. He needs to contact private contractors to bid on the job.
- Liz Thorne expressed her concerns regarding people being harassed at the boat launch from a resident that lives close by.

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee J. Mudge to accept the July 23, 2018, Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee J. Carmean, second from Trustee M. Spencer to accept the July 23, 2018 regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

CORRESPONDENCE: None

TREASURER'S REPORT:

Motion by Trustee J. Carmean, second from Trustee M. Spencer, to accept the August 2018 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of August 2018. Roll call: Trustee D. Houtteman-**Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Carmean-**Aye**, J. Mudge- **Aye**. Ayes: 5, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Report submitted by Ordinance Enforcer James Rogers for Council review for the month of July 2018.

BUILDING INSPECTIONS AND PERMITS: On file for review.

Clerk Bloem informed the Council that Val Jensen recommend eliminating building permits for roofs due to the fact that several municipalities don't require a roof permit. Val Jensen also told Clerk Bloem that most of the residents or the contractors think they don't need a permit and by the time he finds out the roof is already finished. Trustee Sikkenga stated he feels we should keep the permit because the Village follows the Michigan Building Code. After discussion, consensus of the Council is to keep building permits for roofing

PARK:

Rick reported that water is coming into the park bathrooms underneath the walls. President Lichner stated that it needs to be sealed where the walls and floors meet.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde stated that he will get bids for the Clover Road project. He also stated that Kenwood Maintenance building is leaking towards the east wall.

PLANNING COMMISSION:

Trustee J. Mudge reported that the Commission is done reviewing the definitions and will begin reviewing Chapter 3 of the Zoning Ordinance.

HR COMMITTEE:

No meeting the month of July. President Lichner would like to meet in August to go over the budget to come up with a proposed pay scale for the part time truck/snowplow driver.

CALENDAR:

The Human Resource meeting will be held on Wednesday September 12, 2018 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday September 19, 2018 at 6:30 p.m. Work session will be held on Monday September 24, 2018 at 6:00 p.m. and Regular meeting will be held at 7:00 p.m.

OLD BUSINESS:

A. Update on Truck Route:

President Lichner stated that the Village Attorney reached out to Paul Bouman from the Muskegon County Road Commission and Mr. Bouman is recommending the Village meet with him and try to figure a better route for the trucks. Street Administrator Budde stated that the Muskegon County Road Commission and Dalton Township had no right to direct trucks through the Village without informing the Village for their input. Council asked Rick to follow up with the Village Attorney.

B. Muskegon Chronicle:

Due to the high cost of running an ad in the Muskegon Chronicle, Council agreed to wait to see if any applications come in from the posting in Beacon.

C. Other:

Trustee Houtteman voiced her concerns regarding fences in dis-repair in the Village. She would like these issues addressed by the ordinance enforcer.

NEW BUSINESS:

A. Muskegon Area Transit System:

Due to the budget restraints the Village Council discussed and consensus is not to participate in keeping the MATS Route 115 Bus running from Muskegon to Montague.

B. Reward for Vandalism:

President Lichner stated that Mary Kilmer informed the Council that Kelley McGuire had his van broken into and tools stolen. They were caught by Kelly McGuire, taken to court and prosecuted. Kelly McGuire approached Mary Kilmer and asked if they could collect the reward the Village is offering. Kids admitted to state police they had broken into six other cars in Lakewood.

C. Budget Amendment for Major Roads

Clerk Bloem requests a budget amendment to 202-449-775.000 Repairs and Maintenance in the amount of \$8,000.00 to pay Muskegon County Road Commission for crack sealing Automobile Road. Funds to cover the amendment will come from Major Road fund balance.

Motion by Trustee Spencer, second from Trustee Carmean to accept the budget amendment submitted by Clerk Bloem, amendment to 202-449-775.000 Repairs and Maintenance in the amount of \$8,000.00. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, J. Mudge -**Aye**, J. Carmean-**Aye**. Ayes: 5, Nays: None. **Motion Carried.**

ADJOURNMENT:

Motion by Trustee J. Mudge to adjourn the August 27, 2018 meeting 8:22 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk