

Village of Lakewood Club

Meeting Minutes

August 26, 2019

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Jaci Mudge, Jack Carmean, Street Administrator Rick Budde, Treasurer Lisa Swanson, and Deputy Clerk Mary Kilmer.

ACCEPT OR AMEND AGENDA:

Motion by Trustee D. Houtteman, second from Trustee M. Spencer to approve the meeting agenda for August 26, 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Tony Barnes, Dalton Township Supervisor informed the Council that Clarence Otworth has filed a lawsuit against the Township.

WORK SESSION MINUTES:

Motion by Trustee J. Carmean, second from Trustee M. Spencer to accept the July 22, 2019 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by M. Spencer second from Trustee D. Houtteman to accept the July 22, 2019 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

CORRESPONDENCE:

President Lichner read a resignation letter from Shirley Lichner stating that she can no longer serve on the Planning Commission.

TREASURER'S REPORT:

Motion by Trustee M. Spencer, second from Trustee J. Carmean to accept the August 2019 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee M. Spencer, second from Trustee R. Sikkenga to accept the finance report and pay the bills for the month of August 2019. Roll call: Trustee D. Houtteman- **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**, Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LAKE:

Rick Budde stated that the lake has gone down a little.

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANNCE ENFORCEMENT:

Ordinance Enforcer James Rogers submitted a report for Council's review for the month of August 2019.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Budde reported that the Park is quiet, he stated that Mike Buck did a good job painting the bathroom, pavilion and playground equipment.

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported general maintenance is being done on roads.

PLANNING COMMISSION:

Resignation from Shirley Lichner.

H.R. COMMITTEE:

Larry Gray has been hired as part time help for Rick.

CALENDAR:

The Human Resource meeting will be held on Wednesday September 11, 2019 at 6:00 p.m. if needed. The Planning Commission meeting will be held on Wednesday September 18, 2019 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, September 23, 2019 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on part time maintenance position:

Street Administrator Rick Budde has been instructing Larry Gray on what needs to be done when grading and brining the roads.

B. Update on truck routes:

It was reported at the Work Session meeting that Paul Bouman from the Muskegon County Road Commission is working on a solution regarding the truck route problem. Attorney Sweeting has asked for something temporary to help our situation.

NEW BUSINESS:

A. Dock Ordinance:

Village Council needs to make a motion to accept the amended Dock Ordinance. Amended to change in the title ordinance #32-1 to Ordinance #49 and to add “All docks to be removed from lake no later than October 31st. Mike McGahan asked Council if Village docks need to be removed also. President Lichner stated “no” Village is authorized by DNR to have permanent docks.

Motion by Trustee J. Carmean, second from Trustee J. Mudge to except the amendments to the Dock Ordinance. Amended to change Ordinance number from 32-1 to Ordinance #49 and to add “All docks to be removed from lake no later than October 31st. Roll Call Trustee M. Spencer-**Aye**, D. Houtteman-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

B. Planning Commission Training:

Deputy Clerk Mary Kilmer informed the Council that Elizabeth Lemoine is asking if the Planning Commissioners can attend a Citizen Planner Program offered in Oceana County from September 26 to November 7, 2019. The cost of the program is \$295 per person, or \$275 if four or more members attend.

Motion by Trustee R. Sikkenga, second from Trustee M. Spencer to approve the expenditure up to \$1,100 for the Planning Commission members to attend an MSU Citizen Planner Program. Roll Call Trustee M. Spencer-**Aye**, D. Houtteman-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

C. Meeting Stipend for Zoning Administrator:

Motion by Trustee R. Sikkenga, second from Trustee D. Houtteman to pay the Village Zoning Administrator Val Jensen fifty (50) dollars to attend the monthly Planning Commission meeting. Roll Call Trustee M. Spencer-**Aye**, D. Houtteman-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

D. Other: Opening Bids

President Lichner opened two sealed bids for the Clover Road project, White Lake Excavating \$69,310. McCormick Sand \$45,000.

Motion by Trustee R. Sikkenga, second from Trustee D. Houtteman to accept McCormick Sand’s bid in the amount \$45,000 for the Clover road project. Roll Call Trustee M. Spencer-**Aye**, D. Houtteman-**Aye**, R. Sikkenga-**Aye**, S. Swanson-**Aye**, J. Mudge-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

Motion by Trustee S. Swanson to adjourn the August 26, 2019 regular meeting at 7:20 p.m. All Ayes

Respectfully Submitted,

Mary Kilmer, Deputy Clerk