

**Village of Lakewood Club  
Meeting Minutes  
April 24, 2017**

CALL TO ORDER: Meeting called to order by President Russell Lichner at 7:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL: President Russell Lichner, Trustee Debbie Houtteman, Mark Spencer, Robert Sikkenga, Sarah Swanson, Mark Verhoeven, Jack Carmean, Street Administrator Rick Budde and Clerk Wendy Bloem. Absent Treasurer Lisa Swanson

ACCEPT OR AMEND AGENDA:

Motion by Trustee Sikkenga, second from Trustee Verhoeven to approve the meeting agenda for April 24, 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

PUBLIC COMMENT:

Tammy Verhoeven informed the Council that she and husband Trustee Mark Verhoeven would like to hold the 5K run /walk this year on Saturday July 1. Trustee Verhoeven stated that he posted 5K run/walk on the community watch page and already 17people replied to it. He is asking the Village Council's permission to hold the 5K run/walk on Saturday July 1, 2017, check in will be at 7:00 a.m. and the race/walk start time will start at 8:00 a.m. Tammy submitted a flyer and a map of the event showing the route of the event. The 3.1 mile run will begin at the park and go down Kedzie and east on Lakewood Road, north on Russell to White Lake Drive, West on White lake Drive to Parkway, South on Parkway ending at Village Park.

WORK SESSION MINUTES:

Motion by Trustee Spencer, second from Trustee Sikkenga to accept the March 27, 2017 Work Session minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

MINUTES OF THE PREVIOUS MEETING:

Motion by Trustee Spencer, second from Trustee Carmean to accept the March 27, 2017 Regular meeting minutes as submitted by Clerk Bloem. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

TREASURER'S REPORT:

Motion by Trustee Carmean, second from Trustee Verhoeven to accept the March 2017 Treasurer's report as submitted by Treasurer Lisa Swanson. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

FINANCE REPORT:

Motion by Trustee Sikkenga, second from Trustee Spencer to accept the finance report and pay the bills for the month of April 2017. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

COMMITTEE REPORTS:

LIQUOR INSPECTION: Three inspections made and on file for review.

ORDINANCE ENFORCEMENT:

Ordinance Enforcer Michael Mudge submitted a report for review for the month of March 2017. He stated that the business from 6605 Automobile Road has been evicted. He stated that he is still in court with 767 W. Linden and 6300 Beverly Way and as of this date nothing has been cleaned up. He stated the resident at 6300 Beverly goes to court April 29<sup>th</sup>.

BUILDING INSPECTIONS AND PERMITS: On file for review.

PARK:

Park Administrator Rick Budde stated that he got a quote from K&L Industries for single unit porta-jons for \$425 each and double wall porta-jons for \$450 each. Council discussed and decided to purchase two porta-jons this fiscal year and two next fiscal year.

Motion by Trustee Verhoeven, second from Trustee Sikkenga to purchase two double wall porta-jons from K&L Industries for \$900 and budget \$900 to purchase two double wall porta-jons for the 2018/19 fiscal year. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

STREETS AND MAINTENANCE:

Street Administrator Rick Budde reported that the County Road Commission is laying dura patch in preparation for the chip seal for the Kedzie, Kenwood road project. Rick reported the clutch is going out of the tractor. He also stated that the large pump that he fills the trucks with has lost its prime, he may have to replace it.

PLANNING COMMISSION:

Trustee Verhoeven reported that the Planning Commission went through the Village Yard Sale Ordinance and brought it up to date with the fees. He also stated the Storage Ordinance is ready for Councils approval. Council discussed and had issues with the part of the ordinance pertaining to the storage of equipment. It states that an enclosure or wall must be equal to the height of the equipment. Council would like this changed to state that the maximum height of wall or fence shall not exceed six foot. They would also like the Commission to have the storage ordinance to state that no storage of any kind on vacant commercial or residential property.

HUMAN RESOURCE MEETING:

Trustee Sikkenga reported that the committee worked on the part-time employee's job description. .

CALENDAR:

**The Village Office will be closed on Monday May 29, 2017 in observance of Memorial Day. Adopt-A-Road Clean-up will be held on Thursday May 18, 2017. All Volunteers need to meet at the Village DPW building on Kenwood at 6:00 p.m.** The Human Resource meeting will be held on Wednesday May 10, 2017 at 6:00 p.m. The Planning Commission meeting will be held on Wednesday May 17, 2017 at 6:30 p.m. The Village Work Session Meeting will be held on Monday, May 22, 2017 at 6:00 p.m. the regular meeting will follow at 7:00 p.m.

OLD BUSINESS:

A. Update on 410 Kenwood:

Clerk Bloem informed the Council that Steve Beck from Trans Nation Title called and said they cannot give Title Insurance on 410 W. Kenwood because Richard Brower Sr. and Jewell Brower are listed owners. Ken Mahoney stated that the Village can contact Tim Burgess at the Muskegon County Equalization and ask him if he could get a quiet title for the Village on the property.

B. Update on Speed Study:

Clerk Bloem stated that she heard back from the Village attorney regarding the speed study done on Kenwood and Automobile Road. Attorney Sweeting's response is he doubts the Village would be or could be sued over not posting the signs but if the speed signs don't correspond to an existing valid study then any tickets issued for violating the signs would be unenforceable. Council discussed and decided to have Rick change the speed signs to reflect the speed study.

C. Update on Street Lights:

Clerk Bloem informed the Council that she called Rich Houtteman from Consumers Energy regarding the cost of changing the streets lights to LED. Rich will put us in contact with someone that can get us an estimate.

D. Update on July 4<sup>th</sup> activities:

Clerk Bloem submitted an up to date schedule of the activities that will be held at the 4<sup>th</sup> of July celebration. She stated a bounce house, obstacle course and bungee run will replace the Scottville Clown band.

NEW BUSINESS:

A. 6605 Automobile Road:

Zoning Administrator Val Jensen stated that the property at 6605 Automobile Road should have never been spot zoned to Commercial. He stated that the only way the Council can rezone it back to residential is if they own the property. Council discussed and decided against purchasing the property.

Mary Kilmer stated that the well should be tested at 6605 Automobile to make sure the water is not contaminated.

B. Board Packets:

Clerk Bloem stated that she will be mailing out board packets for the regular monthly meeting.

C. Other:

1. 6475 Central:

Building inspector Val Jensen stated the house at 6475 Central was posted Do Not Occupy until brought up to code. He was informed that someone was living in the house without an occupancy. He inspected the house and determined that everything on the list was brought up to code except cosmetic things. He ask the Village Council if he could issue a temporary occupancy permit. Council decided not to give a temporary occupancy until all the work is done.

2. Mary Kilmer informed the Council that she and Don Root put together a book regarding the first 25 years of the Village. The book details major accomplishments in the Village beginning with the incorporation of the Village thru the building of the Village hall.

3. Support of 1<sup>st</sup> Annual 5K Run/Walk:

Motion by Trustee Verhoeven, second from Trustee Carmean to support the 2017 1<sup>st</sup> Annual 5K Run/Walk. Roll call: Trustee D. Houtteman **Aye**, M. Spencer-**Aye**, R. Sikkenga-**Aye**, S. Swanson- **Aye**, M. Verhoeven-**Aye**, J. Carmean-**Aye**. Ayes: 6, Nays: None. **Motion Carried.**

ADJOURNMENT:

Motion by Trustee Swanson to adjourn the April 24, 2017 meeting 8:30 p.m.

Respectfully Submitted,

Wendy Bloem, Clerk

